

## Active Duty / Tuition Assistance - Checklist and Statement of Understanding

Welcome to CWU and the Veterans Center! **We Will Need the Following:**

\_\_\_ **Copy of Current Orders**

\_\_\_ **Military Transcripts-** You will need to request your military transcripts be sent to CWU.  
[www.cwu.edu/veterans/evaluating-prior-military-credit](http://www.cwu.edu/veterans/evaluating-prior-military-credit)

\_\_\_ **Apply for Financial Aid-** All scholarships/grants/waivers and student loans are awarded through the financial aid office. If you plan to utilize any of those (see information on Veterans Conflict Grant below), visit the financial aid website to get more information <http://www.cwu.edu/financial-aid/>.

### I understand the following information:

**Tuition Assistance (TA) -** Students using TA should apply through their respective online portal (Army, Navy, Marine Corps, Air Force, and Coast Guard). The student must apply for TA and receive authorization, which is to be forwarded to Student Financial Services at [GuaranteedSources@cwu.edu](mailto:GuaranteedSources@cwu.edu) so that billing can occur based on the approval.

*Students are responsible for submitting their TA application before the beginning of each quarter. CWU cannot submit a TA application on a student's behalf and if a TA application is not submitted before the start of each quarter, the student is responsible for payment or must drop all classes before the add/drop period ends.*

**Academic Advising** – Please work with an advisor to develop a graduation plan. CWU Veterans Center staff does not have the authority to act as your academic advisor to sign off on degree plans or approvals.  
<http://www.cwu.edu/academic-advising/>

**Veteran Conflict Grant – (Not available summer quarter):** CWU offers a Veteran Conflict Grant (amount of available grant is determined each academic year) with the following limitations and requirements:

1. Admission to CWU
2. DD-214 Member 4 copy (**Active Duty - copy of current orders**)
3. Veteran/Service Member must be a Washington State Resident
4. Veteran/Service Member must complete the FAFSA-Financial Aid Application each year
5. Minimum enrollment must be halftime (6 credits)

**The Veteran of Foreign Conflict Waiver/Central Grant can be received for up to 225 quarter credits.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Veterans Center Representative)

### CWU Veterans Center

400 East University Way • Ellensburg, WA 98926-7466 • Office: 509-963-3028 • Fax: 509-963-3041  
Office location Bouillon Hall 206 • E-mail: [VA@cwu.edu](mailto:VA@cwu.edu) • Web: [www.cwu.edu/veterans](http://www.cwu.edu/veterans)

EEO/AA/TITLE IX INSTITUTION • FOR ACCOMMODATION E-MAIL: [CDS@CWU.EDU](mailto:CDS@CWU.EDU)