



BOARD OF TRUSTEES

Board of Trustees Minutes

October 17-18, 2019

Approved February 20, 2020

OCTOBER 17, 2019

CWU & COMMUNITY BREAKFAST

Palace Café/323 N Main

On the morning of October 17, 2019, community leaders of Ellensburg joined trustees for a breakfast discussion of CWU's role in the Ellensburg community. The purpose of the discussion was to help board members understand the degree to which CWU is contributing to the prosperity and quality of life of the community. As well, the Board seeks to know how CWU can be more effective partners in the community.

Community members at the breakfast included:

- Brett Wachsmith, Kittitas County Board of Commissioners, District 3
- Bruce Tabb, Mayor of the City of Ellensburg
- Carolyn Honeycutt, Executive Director of CenterFuse (Ellensburg Business Development Authority)
- Kelly Krounbauer, Executive Director of Student Services, Ellensburg School District
- Julie Peterson, Chief Executive Officer, Kittitas Valley Hospital
- Ken Wade, Chief of Ellensburg Police
- Molly Jones, Executive Director of the Ellensburg Downtown Association
- Monica Miller, Executive Director of Gallery One / Vice Chair Ellensburg Arts Commission
- Peggy Morache, Executive Director of FISH Community Food Bank
- Steve Townsend, Vice Chair of the Kittitas County Chamber of Commerce & Managing Partner, Windrow hotel

CWU COMMUNITY PANEL DISCUSSION

Hal Holmes Center/209 N Ruby

In July, the board reviewed the university's mission, vision, and values, discussing challenges coming to CWU over the next decade. Chief among these was the change in student demographics, and corresponding expectations and needs for teaching and learning. Ensuring CWU's climate, teaching and support are relevant to these students will be essential to ensure the university's sustainability. Though CWU always has needed to adapt and change to new generations, the focus now is on preparing for "Generation Alpha," children born between 2011 and 2025. Gen Alpha is expected to be more diverse than any before, and also to experience most aspects of their lives through some technological interface.

The Office of the President and the Faculty Senate organized a panel of individuals who are well informed about the need to transition teaching and support methodologies for "Generation Alpha." Faculty Senate Chair Walter Szeliga moderated the panel, which included the following individuals:

- Bob Lupton, Chair, Department of Information Technology and Administrative Management
- Eric Cheney, Chair, Department of Sociology
- Gregg Heinselman, Dean of Student Success
- Henry Strom, Superintendent, Grandview School District and CWU alumnus
- Katie Boswell, Director, Learning Commons
- Teresa Divine, Professor, Department of Political Science

Board Work Session

Sid W. Morrison Board Room, Barge Hall 412

The work session was called to order at 2:04 PM

Present:

Ron Erickson, Chair
 Robert Nellams, Vice Chair
 Erin Black
 Gladys Gillis
 Alex Harrington

Staff to the Board:

James Gaudino, President
 Linda Schactler, Secretary to the Board
 Joel Klucking, Treasurer to the Board
 Kim Dawson, Executive Assistant to the President & Board of Trustees
 Alan Smith, Assistant Attorney General

Executive Faculty & Staff

Andreas Bohman, Vice President for Operations
 Delores (Kandee) Cleary, Vice President for Diversity & Inclusivity
 Lynn Franken, Interim Provost/Vice President for Academic & Student Life
 Josh Hibbard, Interim Vice President for Enrollment Management
 Kreiere Jackson, Vice President for Public Affairs

Approval of the Agenda

Motion 19-39: Mr. Nellams moved that the Board of Trustees of Central Washington University approve the agenda of the meetings of October 17 and 18, 2019. Ms. Gillis seconded the motion, which the board unanimously approved.

Approval of Minutes

Motion 19-40: Mr. Nellams moved that the Board of Trustees of Central Washington University approve the minutes from the regular meetings of July 25 and 26, 2019. Ms. Black seconded the motion. The motion was approved.

Capital Update

Washington state funds major capital projects on a biennial cycle. For the 2019-21 biennium, which began on July 1, 2019, CWU's focus is the construction of Health Sciences and supplemental capital requests.

In summer 2019, CWU completed the 402-bed residence facility, Dugmore Hall, and the Northside Commons dining facility, immediately east of Dugmore. In the 2019 session of the state legislature, CWU received \$5 million to design the renovation of and addition to Nicholson Pavilion, constructed in 1959 as the Physical and Health Education building. The Division of Operations has launched the renewal of the capital master plan. The process will integrate the Sightlines facilities condition data, introduce a university-wide Call for Capital, and expand the software system we use for capital planning and management.

Fall 2019 Enrollment Update

This fall, both overall enrollment and first-year student enrollment are greater than last year. CWU has enrolled 3 percent more new undergraduate students (3,348) than in fall 2018 (3,260). Overall enrollment is 12,241 versus 12,124 in fall 2018. Overall enrollment includes undergraduate, graduate, postbaccalaureate, and Running Start students. It does not include the College in the High School dual-enrollment program, which exceeds 3,000 enrollments for fall 2019.

Student retention has increased to 71 percent for the 2018 First Year Fall Cohort, compared to 69.3 percent the prior year. Retention for the fall 2018 transfer cohort has also increased: 81.5 percent compared to 82.6 percent for the fall 2017 transfer cohort.

Budget Update

Actual enrollment levels are essentially on target, so based on this data, we are re-affirming our budgeted revenue assumptions in all fund groups, and are not anticipating any significant variances for the full year.

Meeting adjourned at 3:51 PM.

Board and Cabinet members participated in a student engagement function at University House, moderated by Student Trustee Alex Harrington.

Trustees and President Gaudino attended a social dinner at the Yellow Church Café in downtown Ellensburg. No business was conducted.

OCTOBER 18, 2019

Sid W. Morrison Board Room, Barge Hall 412

Regular Business Meeting

The regularly scheduled business meeting was called to order at 9:07 AM.

Present:

Ron Erickson, Chair

Robert Nellams, Vice Chair

Erin Black

Gladys Gillis

Alex Harrington

Staff to the Board:

James Gaudino, President
Linda Schactler, Secretary to the Board
Joel Klucking, Treasurer to the Board
Kim Dawson, Executive Assistant to the President & Board of Trustees
Alan Smith, Assistant Attorney General

Executive Faculty & Staff

Andreas Bohman, Vice President for Operations
Delores (Kandee) Cleary, Vice President for Diversity & Inclusivity
Lynn Franken, Interim Provost/Vice President for Academic & Student Life
Josh Hibbard, Interim Vice President for Enrollment Management
Kremiere Jackson, Vice President for Public Affairs

Public Comment

Chair Erickson reported that no one signed up for public comment.

Board Organization

Jeff Hensler, CWU Foundation Chair, gave an update on Foundation activities and planning. Trustees have requested greater connection with the CWU Foundation in order to better participate in development work on behalf of the university.

Action – Approval of Consent Agenda

The consent action items are submitted by the divisions of Academic and Student Life, Business and Financial Affairs, Enrollment Management, Operations, and the President.

Motion 19-41: Mr. Nellams moved that the Board of Trustees of Central Washington University approves the consent action items submitted October 18, 2019, which was seconded by Ms. Gillis. The motion was approved.

Action – Approval of Housing and Dining Fee Increase

Motion 19-42: Ms. Gillis moved that the Board of Trustees of Central Washington University hereby approves the Auxiliary Services Housing and Dining maximum rate increase, not to exceed 4 percent in the aggregate, for fiscal year 2021, which was seconded by Mr. Nellams. Trustee Harrington opposed. The motion was approved.

WA State Disparity Study Update

Presented by:

*Lisa van der Lugt, Director, Office of Minority & Women's Business Enterprises &
Rex Brown, Administrative Director, Governor's Subcabinet on Business Diversity
Chris Liu, Director of the Washington State Dept. of Enterprise Services*

The State of Washington conducted a Disparity Study to assess the use by state agencies, including higher education institutions, of minority-, women- and veteran-owned business enterprises. The research project was designed to evaluate whether such businesses have equal access to contracting opportunities on State prime contracts and associated subcontracts. The study also evaluated barriers to

State contracting and recommended strategies to ensure all firms in the Washington community can participate in State opportunities. CWU participated in this study and contributed data on awarded contracts.

There are five certified vendors in Kittitas County and 16 in Yakima County. The scarcity of MWBE-certified business is not sufficient to enable significant participation locally.

CWU is broadening the field of prospective providers through a Supplier Diversity Inclusion Plan, which will help CWU to provide the greatest inclusion of diverse businesses. In the Supplier Diversity Inclusion Plan, CWU has taken a strategic, pro-active approach to soliciting diverse businesses and promoting participation in procurement activities. Strategies include:

- Participating in vendor outreach programs, such as the annual training provided by the Department of Enterprise Services or events relating to Supplier Diversity.
- Accepting vendor self-certification, due to the limited availability of certified firms near the Ellensburg campus.
- Un-bundling purchases when practicable to participation by maximize small minority-, women- and veteran-owned firms.
- Requiring capital projects to include subcontracting plans, when appropriate, to increase opportunities to diverse subcontractors.

The regular business meeting adjourned at 10:14 AM

Executive Session

Present:

Ron Erickson, Chair

Robert Nellams, Vice Chair

Erin Black

Ray Conner (*via phone*)

Gladys Gillis

James Gaudino, President

Linda Schactler, Board Secretary & Chief of Staff

Alan Smith, Assistant Attorney General

The board convened in executive session at 10:30 a.m. for one hour and thirty minutes for the purpose of discussing issues related to personnel per RCW 42.30.110. Executive session ended at 12:00 p.m.

The next meeting of the Board of Trustees is February 20-21, 2020 at a location to be determined.



Linda Schactler, Secretary to the
CWU Board of Trustees



Ron Erickson, Chair
CWU Board of Trustees