



May 27, 2020

Kathleen Klaniecki, PhD
Sustainability Coordinator
Central Washington University

Dear Kathleen,

I appreciate your service to the university in leading the Sustainability Council as Chair. I am excited to partner with you and the council members in further maturing our sustainability culture at Central Washington University.

This letter serves as your charge to lead the council and accomplish the outlined goals and align them with CWU's overarching goals and mission. You are also charged with supporting President Gaudino's goal of reducing our carbon footprint by 5% by 2024. The charter below defines the purpose, responsibilities, function, and membership of the council.

I look forward to working with you and supporting the initiatives the council will bring forward. Please let me know how I can further assist you in growing sustainability at our university.

Sincerely,

Andreas Bohman
VP of Operations

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This is an electronic communication from Central Washington University.

CWU Sustainability Council Charter

This charter defines the purpose, responsibilities, function, and membership of CWU's Sustainability Council.

I. Purpose

The CWU Sustainability Council collaborates with students, faculty, and staff to create and implement sustainability initiatives, and fosters a culture of environmental, social, and economic sustainability that reduces CWU's environmental impact and improves resource use efficiency.

II. Responsibilities

- Recommend and advise the VP of Operations, the Sustainability Coordinator, and the campus community on matters pertaining to campus sustainability
- Monitor and contribute to the development and implementation of campus sustainability policies and action plans
- Recommend and review campus sustainability goals and program metrics
- Lead and support sustainability programming on campus
- Advise on the integration of sustainability practices into campus operations, academics, and planning
- Create and provide oversight to Sustainability Council working groups
- Serve as an effective forum for communication to, from, and among various University constituencies

III. Membership

The Sustainability Council aims for broad and representative membership from all divisions and colleges (i.e. COTS, BOB, CAH & CEPS), the university centers, the student body, external community, Sustainability Coordinator, and other designated constituents.

Members serve for a term of one year, with no limit on the number of terms a member can serve. If there is a member vacancy, a new member must be identified prior to the next scheduled meeting. If a member is unable to attend a meeting, the member should inform the Chair and mention whether a proxy will be sent.

The Chair shall be elected from among the membership of the council and be responsible for documenting attendance, creating agendas, and leading meetings. The Chair will serve for at least one academic year and may not serve more than two consecutive terms.

IV. Meetings:

The CWU Sustainability Council will meet monthly during the academic year. Summer term meetings will be subject to consideration by the Chair.

CWU students, staff and faculty may attend Sustainability Council meetings for the purpose of observing the meeting.

V. Reporting

Meeting dates, agendas and minutes will be posted on the CWU Sustainability website by the Sustainability Coordinator. Annual reporting of progress will be made to the VP of Operations.