ASCWU-BOD AND CWU

STUDENT TECHNOLOGY FEE CONTRACTUAL AGREEMENT

The Associated Students of Central Washington University – Board of Directors (ASCWU-BOD) initiated a new student technology fee in accordance with Second Substitute House Bill 2293 on June 7, 1996. This agreement between Central Washington University and its students recognizes the following and reflects the same wording found in Second Substitute HB 2293.

SECTION 1
(2) Revenue from this fee shall be used exclusively for technology resources for general student use.

(3) Fee may be changed only by mutual agreement of the Tech Fee Committee and the ASCWU-BOD.

(5) The ASCWU-BOD shall approve the annual expenditure plan for the fee revenue collected.

ADDITIONAL CONDITIONS

I. A $25.00 fee shall be implemented:
   • Fall quarter of 1996, all freshmen are assessed said fee. In addition all upper-class students who desire to use specified campus technology OR who are enrolled in classes that require access to said technology shall pay this fee.
   • Fall quarter of 1997, all freshmen and sophomores are assessed said fee. In addition, all upper-class students who desire to use specified campus technology OR who are enrolled in classes that require access to said technology shall pay this fee.
   • Fall quarter of 1998, all students pay this mandatory fee.

II.
   A. The Technology Fee Committee will be established as the required “Governing Board” identified in Second Substitute House Bill 2293.
   B. The “Chair” must be a student who is appointed by the ASCWU President. Five (5) additional student members shall be appointed by the ASCUW-BOD.
   C. Three additional seats will be filled by the University. Only one of these additional seats may be filled by an employee of the Information Technology Services (ITS) department.
   D. Committee shall be advised by a non-voting administrator from ITS or another equivalent expert appointed by ITS.
E. The annual expenditure plan shall come before the ASCWU-BOD for approval. All supplemental funding, non-annual funded projects, shall be left to the jurisdiction of the Technology Fee Committee.

F. The chair and the advisor to the Committee shall make quarterly reports to the BOD.

III. The Committee shall review the fee during the winter academic quarter annually to determine future funding levels and areas of student need.

   • All findings/recommendations will be forwarded to the ASCWU-BOD for consideration and recommendation to the CWU-Board of Trustees for approval. Any change so approved will be implemented the following fiscal year.

IV. In the event of fee elimination by the ASCWU-BOD, the University may return to a voluntary computer fee reflecting the same structure as the fee in existence in 1996, but the fee will not be subject to review.

V. ASCWU recognizes all uses of e-mail and Internet services that are legal, adheres to University policy, and/or meets contractual obligations, as educational in nature.

VI. ASCWU supports general education technology requirements and proof of competency. The University shall determine the student need for technology education.

VII. The University shall keep its commitment to technology and will continue to provide two full-time technology service employees for student needs.

VIII. The University and ITS presented the Strategic Plan for Student Technology to the Committee and ASCWU-BOD winter quarter of 1997. The focus was on the future plans for student technology and detailed the change for a student-oriented approach to technology on campus.

IX. CWU will recognize all elements of the agreement, the resolution establishing the fee, and charge the Technology Fee Committee with keeping the fee-associated responsibilities in good standing. ASCWU-BOD reserves the right to review the fee should the Committee fail to meet this agreement or any attached stipulations.

X. Authorized Usage Guidelines and Agreements:

The following items are considered to be authorized uses for the CWU Student Technology Fee. These guidelines do not conflict with the guidance provided by RCW 28B.15.051.

- **Client/Laboratory Technology Hardware**: Hardware that is used solely by students in open laboratories, or for checkout may be funded 100% by the Student Technology Fee. Hardware that is shared between student usage and instructional delivery may be jointly funded based on the proportional usage. (i.e. Laboratory/Classroom desktop computers and peripherals)
• **Internet and World Wide Web Access:** Access fees to the Internet and World Wide Web are acceptable uses of the Student Technology Fee, as authorized in RCW 28B.15.051

• **Computer Software:** Computer Software (Central or Client) that is used specifically by students may be paid by the Student Technology Fee. Software (Central or Client) that is shared between students, instructional delivery, and/or staff/faculty may be jointly funded based on the proportional usage. (i.e. Microsoft Campus Agreement)

• **Student Technology Services:** Services that are provided to students, and which have a quantifiable technology cost, may be funded by the Student Technology Fee. This includes all costs associated with the technology component of the service including acquisition, maintenance, upgrades, etc. These services must be available to a majority of the students. These services include, but are not limited to, the following:
  - Internet and World Wide Web Services
  - Email Services
  - Student Career Services
  - Educational Technology Services
  - Dial-In Access Services

XI. Criteria for Student Technology Fee Usage Approval:

• **Students Served:** Higher priority will be given to technology fee requests that serve a larger number of students. Requests for technology that provide a general usage/benefit to the entire student body will be given a higher priority than requests that provide a general usage/benefit to a limited number of students.

• **Impact of Service:** Higher priority will be given to technology fee requests that have a greater impact on the educational experience of CWU students. Technology and technology services that are considered "nice to have" will be given a lower priority than technology and services that are considered vital to the educational experience and career objectives of the overall student population or to the specific group for which the technology will be used.

• **Alternative Funding:** A higher priority will be given to funding requests where alternative sources of funding have been investigated prior to applying to the Student Technology Committee. Requests where the cost is shared between the Student Technology Fee and other funding sources may also be given higher priority.