

MOTOR POOL REQUEST

Clubs must notify SLICE of travel plans before requesting Motor Pool.

Motor Pool vehicles are subject to availability.

Trip Information

Club Name: _____

Destination: _____

Trip Purpose: _____

Date(s) of Travel: _____ Total Number of Travelers: _____

Vehicle Pickup & Return

Pickup Date: _____ Pickup Time: _____

Return Date: _____ Return Time: _____

Vehicle Request

Vehicle Type	Daily Rate	Mileage	Quantity
5-passenger Sedan	\$39/day	\$0.32/mile	
8-passenger Van	\$45/day	\$0.43/mile	
10-passenger Van	\$47/day	\$0.48/mile	
12-passenger Van*	\$49/day	\$0.55/mile	
Golf Cart	\$20/day	N/A	

*Driver must have Van Safety Certification.

Alternate Vehicle Choice (if first choice is unavailable)

Vehicle Type	Quantity
5-passenger Sedan	
8-passenger Van	
10-passenger Van	
12-passenger Van*	
Golf Cart	

Additional Fees

Cancellation Fee (less than 24 hrs): \$30

Excessive Cleaning Fee: \$30

Late Pick Up Fee (after 4:30pm): \$30

Driver Information

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

Name	CWU email	Phone number

All drivers must have a valid driver's license and be a current CWU student, faculty or staff.