Emotional Support Animal (ESA) – Disability Verification Form

**Student Information**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CWU Student ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This accommodation is beginning for this year: ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_ and beginning this quarter (circle one):

FALL WINTER SPRING SUMMER

**Instructions for the provider:**

This form must be filled out by a qualified licensed professional. Name, signature, title, and professional credentials must be provided. Please answer the questions as thoroughly as possible. The form can be returned to Central Washington University Disability Services via fax to 509-963-2587 or via email to [ds@cwu.edu](mailto:ds@cwu.edu).

**Provider Information**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License/Certification number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiration date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Definition:** An emotional support animal (ESA) is one that is necessary to afford the person with a disability an equal opportunity to use and enjoy Central Washington University (CWU) housing. An ESA may provide physical assistance, emotional support, calming, stability and other kinds of assistance. ESAs do not perform work or tasks that would qualify them as “service animals” under the Americans with Disabilities Act. ESAs may still be permitted, in certain circumstances, in University Housing pursuant to the Fair Housing Act.

**Purpose:** This questionnaire is designed to provide Disability Services (DS) with information to evaluate an accommodation request to bring an ESA into University Housing. The following form must be completed by the student’s physician, psychologist, rehabilitation counselor, social worker or any qualified licensed or certified professional able to assess the disability.

**DS Requirements:** The legal definition of a disability includes two elements:

1. a physical or mental impairment which
2. substantially limits one or more of the major life activities of the person in question.

Thus, disability has both diagnostic and functional elements, and BOTH elements need to be documented for effective determination.

**Please note:** *Emotional distress resulting from having to give up an animal because of a “no pets” policy does not qualify a person for an accommodation under federal law.*

**Rules:** ESAs are allowed in the residence hall room, common area on the floor, and room the student is assigned to. ESAs are not allowed in the dining halls, classrooms, library or other buildings on campus. When an ESA is approved for the living environment, that animal must reside in the students’ Residence Hall while the student is attending classes, visiting the dining hall, or any academic building. Our goal is to provide access for all students to a safe and supportive living environment as participants in our established residence life program.

**Service Animal:** For questions regarding if this is a service animal or about the process for service animals at CWU, please contact Disability Services directly at 509.963.2214.

**Please provide answers for the following questions.**

1. What is the diagnosis and severity level?
2. Please summarize relevant history and/or observations (i.e., how is the student substantially limited in the housing environment by this diagnosis).
3. Does this student require ongoing treatment? Please explain.
4. Is the proposed ESA a pet that you believe will have a beneficial effect for the student while living in CWU Housing?
5. What disability symptoms will be reduced by the student having the ESA in their campus housing with them?
6. In your professional opinion, is the ESA **necessary** for the student to alleviate one or more of the identified symptoms or the effects of the student’s existing disability? What would the impact be, in terms of disability symptoms that may result if the ESA is not allowed?
7. What is the animal type and animal name?
8. How long has there been an established relationship with the student and the animal?