

Central Washington University  
Student Academic Senate  
General Senate Minutes  
October 8, 2009

- I. **Call to Order** – Megan calls the meeting to order at 6:00 pm.
- II. **Roll Call and Introductions**
  - i. Megan Hammond—Chair
  - ii. Ally Mundy—Administrative Assistant
  - iii. Cornelio Gomez- Sociology
  - iv. Heather King- Theatre Arts
  - v. Mathew Cote -Art
  - vi. Laura Ginn- Interdisciplinary Studies
  - vii. David Kurina- Management
  - viii. Rob Zakula- History
  - ix. Jonathan Ingram- Psychology
  - x. Jen Groves- Biological Sciences
  - xi. Anna Nyegaard- Geology
  - xii. Jeremy Milliren- Chemistry
- III. **Additions/Corrections to the Agenda**
  - a. Liability needs to be moved to item i of New Business.
  - b. Approval of June meeting minutes move to item V of agenda
  - c. Sociology report back move above Special Guests and Presentations due to illness.
  - d. Psychology motions to approve agenda with said corrections. Chemistry Seconds.

PASSED.

**IV. Report Back Sociology**—Thanks us for the money being distributed to them. They took the tour of the devastation from Hurricane Katrina. The most exciting part was going through sector 9.

**V. Special Guests and Presentations**

- a. Keith James—BOD President: Explained that tuition is in a crisis right now- we need to get involved because it is very important- please let us know if there is anything else that we can do for you. Best way to get in touch with Keith is through email.

**VI. Old Business**

- a. **Report Back History**—Last spring Robert Zakula was approved for money to go to the Caribbean for thesis research. He worked in the public library, did research with former communists.

**VII. New Business**

**a. Overview of Student Academic Senate (SAS) Constitution-**

- i. The change yesterday was made because the SAS and BOD approved office hours. It was never actually added to the constitution- it was added yesterday.
- ii. One representative from every academic department, that's you
- iii. Missing 2 meetings in a quarter will put the department in bad standing
  - 1. Meaning cannot vote nor receive funds for department
- iv. Referential input—have ability to pass resolutions on to the BOD, that happened with the Adobe software proposal last year
- v. Executive Board—one member from each college, more on that later
- vi. Special meetings can be called if chair deems necessary
- vii. Senators must serve 2 office hours per month, more on that later

**b. Election of Executive Board-** The executive board is one member for each college.

Meetings will be the Tuesday prior to SAS and Tuesday after SAS at 6 pm, typically last less than an hour, but will vary.

- i. Sociology asked if it is going to be set in stone for 6:00 on Tuesdays—No, we can change those times if necessary
- ii. Nominations for executive board:
  1. Arts and Humanities: **Mathew Cote, Art**
  2. College of the Sciences: Anna Nyegaard, Geology and Cornelio Gomez, Sociology.
  3. College of Business: **David Corrina, Management.**
  4. Call for a vote on the COTS Representative; Cornelio Gomez, Sociology—2 votes; **Anna Nyegaard, Geology—5 votes**

**c. Task Force on Senate & Council Results**

- i. BOD had a task force last spring to look at the Senates and Councils under the Board
- ii. Their recommendation was to have 2 general senate meetings per month
- iii. Open for discussion
  1. Laura says it seems it's unnecessary.
  2. Jeremy says it's enough to have 1 meeting, if need be we should have a special meeting.
  3. Jonathan- we have other programs as well as academic commitments.
- iv. Will leave it at 1 general senate meeting per month is consensus

- d. Douglass Honors College Representation** – constitutional changes caused the DHC to move around in regards to representation. Currently have a voice but no vote, caused some dissent from members of the college.
- i. Open for Discussion**
    - 1.** Laura says she would like them to have a voting right
      - a.** Megan: I talked to the director about them to have full rights on the general senate, but they would not have a seat on an exec board as they are only 1 dept.
      - b.** Sociology motions to amend Section 1-3.5.2 of the Constitution so that there be a representative of the William O. Douglass Honors College on the SAS as a regular senator. History Seconds. PASSED.
      - c.** Megan will let Mathew Altman know, the DHC director.
  - e. Senator Office Hours-** at last senate meeting last year it was approved to have 2hrs per month, utilizing the back office space. Intended that they be performed during two separate weeks so that senators will be available to students at different times
    - i.** Chemistry asks if office hrs have to be done in that room in the BOD office.
      - 1.** Megan's: it was not specified. Does anyone else have an opinion?
      - 2.** Biological Sciences: Yes we would like to have it in our departments.
      - 3.** Sociology: it should be up to the senators.
      - 4.** Megan: There will be a sheet with where and when each senator will be doing their office hours.
      - 5.** Management asks when are we starting it?

a. Please fulfill at least 1 hour this month. Please give me your times within a week. There will be a policy created to set these policies in stone so next month we will bring that to you.

ii. Biological Sciences: Propose an amendment to the bylaws that would allow senators to complete 1 office hr per month and have emails available. Second by Chemistry. No Discussion. PASSED.

**f. Administrative Assistant Report**

i. **Operations Balance Report-** \$13,511.59

ii. **Experiential Learning Budget Report-** \$13,600.00

iii. **Master SAS Balance Report-** \$13,511.59

**g. Student Academic Senate Funds Procedures**—packet and funds request procedures is in folder. No questions.

**h. Recruitment-** Megan attempted to recruit, met with 6 department chairs

i. Megan will be going to Club Senate, RHA and ESC next week.

ii. Psychology asks if there is an intranet posting

1. No, good call.

iii. Sociology- Putting up flyers in each department that is currently lacking a senator.

iv. History- Does the BOD or we have access to mass email? YES

v. Psychology- people who do not have someone here does it count as a missed meeting?

1. No because they are not considered a senator

**i. Liability Waivers-**apologize for not making copies for your folder, we will have them for you next meeting

## VIII. Issues or Concerns Regarding SAS

### a. Regarding SAS

#### i. Contact Information:

1. Email: hammondm@cwu.edu

Email: mundya@cwu.edu

2. Phone: Office (509) 963-1765 & Blackberry (509) 306-0868

3. Office: SURC 236

4. Megan's Office Hours: Megan says if you need to get a hold of her and she is not there call or email and is in office outside of these times

a. **Monday:** 12-1 & 3-4 **Tuesday:** 3-5 **Wednesday:** 12-1 & 2-3

**Thursday:** 3-5 **Friday:** 10-1

b. Psychology—do these apply during Finals week

i. No, I will do office hours, have not set them yet

Ally's Office Hours: Monday- Thursday 2-4pm

### b. Other Issues or Concerns

i. none

## IX. Announcements

a. **Academic Committees** – 4 committees that are looking for reps.

i. Faculty Senate is Wednesday at 3:10p

ii. SEOI – tba-

iii. Curriculum Thursday at 3:15p as well as the academic committee meeting

b. **BOD Public Meetings Monday Night at 8:00pm, exception tomorrow at 4:00pm at SURC Pit**

- c. **Battle-in-Seattle!!** – Next Saturday, October 17<sup>th</sup> tickets are on sale now in the bookstore.
  - d. **NWCCU Accreditation- October 19<sup>th</sup> - 21<sup>st</sup>** – talked about what the evaluators do.
    - i. Monday 19<sup>th</sup> at 2:00pm Student Forum at SURC Pit
      - 1. Psychology: can the 4 centers know about this?
        - a. Yes and I will send out other times relevant to students when I have the evaluators agenda.
  - e. **Homecoming Week- October 19<sup>th</sup>-24<sup>th</sup>**
    - i. **Wellington's Wildfire- October 22<sup>nd</sup> at 6:00pm community fields**
    - ii. **Football game against - – October 24<sup>th</sup> at 1pm**
    - iii. **Bill Cosby – October 24<sup>th</sup> at 8pm**
  - f. **Psychology-** is looking for positive critiques for their website. Email [brammerb@cwu.edu](mailto:brammerb@cwu.edu) with suggestions, he is the director of the site.
    - i. Megan says BOD website is also being updated.
  - g. Funds request question- if a student and professor need funding does the professors get it as well? No, the SAS only funds student activities.
  - h. **Next General SAS meeting – Nov. 5<sup>th</sup> at 6pm at Black 150**
  - i. **Executive Board- October 13<sup>th</sup> at 6:00pm BOD Conference Room**
- X. Approval of Minutes for June 4<sup>th</sup>-** We are unfortunately unable to locate the meeting minutes from the June meeting at this time. Biological Sciences moves to table the approval of June 4<sup>th</sup> minutes to next meeting. Seconded by Psychology. PASSED.
- XI. Adjourn**
- a. Sociology motions to adjourn. Psychology Seconds. Adjourn at 6:49 pm.