



## ASCWU Executive Board Public Meeting Minutes

May 12th, 2025 | SURC Pit

### Call To Order

**President Cantu** called the meeting to order at 1:03 pm

### Roll Call

President

EVP

Senate Speaker

Director of Equity and Multicultural Affairs

Director of Governmental Affairs

Director for Student Life and Facilities

### Reading and Approval of Minutes

Due to WSA GA the mins were not able to be finished.

### Reading and Approval of Agenda

**Speaker Hondo** motioned to amend the agenda to include a report from his office with **Director Castillo** seconding.

5-0-0

**Director Castillo** motioned to amend the agenda to include a report from his office with **Speaker Hondo** seconding.

5-0-0

**Director Carrillo** motioned to amend the agenda to include a report from her office with **Speaker Hondo** seconding.

5-0-0

**Speaker Hondo** motioned to approve the agenda for 5/12 with **EVP Villa** seconding.

5-0-0

## REPORTS

### President

President Cantu shared that WSA increased the due amount from \$1 to \$1.50. They also increased the cap from 15,000 students to 16,000 student which will only affect bigger schools. The last update for WSA being that they added the position "VP of Federal Affairs". Culture of Respect Campaign Kick-off tomorrow 11am-2pm. The ESC Gala this Saturday! Starting initial coordination with President Wohlpart for ASCWU/ELT fall retreat

### EVP

EVP Villa reported that they are working on replacing windows 10 computers within the office. As well as preparing for transitions, wont be in the office much this week so reach out



## **Senate Speaker**

Adi Requirement—

Faculty Senate have voted 33-12 to deactivate the ADI requirement last wednesday, our letter was supposedly the swaying vote in the deciding factor. I have also spoken with Provost Pease and Faculty Senate Chair Klosterman about trying to find ways to incorporate it into possibly university 101.

Swecey Day—

We are finalizing all preparations, please report back to me if you have not signed up yet.

Transition—

Senate office is beginning to undergo transition protocols, and getting all of our documents in order as well as preparing to get the next Senate Speaker prepared to take over. We are also preparing to finalize all the senate events and compile all those documents together to get ready to hand off.

Art Programs Provost—

Pease has shared with me that he is open to having conversations about alternative funding for the arts, and I plan on continuing that until my time as Senate Speaker is over pending conversations from Vice President Villa.

## **Director of Governmental Affairs**

Director Carrillo gave a session Recap thanking everyone who voted and gave testimonies—1232 passed. She also shared the same WSA updates given by President Cantu. She wraps up by congratulating the new WSA exec board.

Director of Student Life and Facilities

Director Castillo shared SURC Gov Meeting this morning where he learned that SURC gov does not fall under the student life and facilities director to chair but he things its traditionally done like that. The student union has seen a decrease in faculty use. Wildcat shop is projecting a positive financial outlook following the implementation of CAPS.

## **UNFINISHED BUISNESS**

### **Student Tech Fee Agreement Discussion**

Changes have been made:

ASCWU-BOD and CWU

Student Technology Fee Contractual Agreement Draft (Last Updated: April 12th, 2025)

The Associated Students of Central Washington University-Board of Directors (ASCWU-BOD) initiated a new student technology fee in accordance with Second Substitute House Bill 2293 on June 7, 1996. This Agreement Between Central Washington University and its students recognizes the following and reflects the same wording found in Second Substitute HB 2293.

SECTION 1



- (2) Revenue from the fee shall be used exclusively for technology resources for general student use.
- (3) Fee may be changed only by the mutual agreement of the Tech Fee Committee and the ASCWU-BOD.
- (5) The ASCWU-BOD shall approve the annual Expenditure plan for the fee revenue collected.

Michelle Joins back

1) ADDITIONAL CONDITIONS

- a) A \$25.00 fee shall be implemented:
  - ~~ii) Fall Quarter of 1996, all freshmen are assessed said fee. In addition all upper class students who desire to use specified campus technology OR who are enrolled in classes that require access to said technology shall pay this fee.~~
  - ~~ii) Fall quarter of 1997, all freshmen are assessed said fee. In addition all upper class students who desire to use specified campus technology OR who are enrolled in classes that require access to said technology shall pay this fee.~~
  - iii) Fall quarter of 1998, all students pay this mandatory fee.
- b) A. The Technology Fee Committee will be established as the required "Governing Board" identified in Second Substitute House Bill 2293.
- c) The "Co-Chair" must be a member of the ASCWU-BOD who is appointed by the ASCWU President.
- d) The current Student Technology Fee (STF) Full-Time Employee (FTE) must serve as the other "Co-Chair" of the governing board. The STF FTE is a member of the Information Services (IS) department, but must have all STF duties paid through the Student Tech Fee fund. The STF FTE must appoint a minimum of one (1) student employee as a student member to the Committee.
- e) Three additional seats will be filled by the University. Two of these seats will be filled by IS as advisors, and the third seat will be filled by a faculty member appointed by the Faculty Senate. All three of these members as well as the STF FTE will be non-voting members.
- f) The annual forecasting budget shall come before the ASCWU-BOD for review, presented by the co-chairs of the Committee. All supplemental funding shall be left to the jurisdiction of the Technology Fee Committee.
- g) The co-chairs of the Committee shall make quarterly reports to the ASCWU-BOD. Any budget shortfalls will be addressed in this report, along with proposed plans to rectify the shortfall.
- h) For existing contract renewals between Information Services and external companies critical to Student Tech Fee-owned computer labs, or for Universal Access Material functionality, no formal Student Tech Fee Committee approval is required; however, it is necessary to notify the Committee of these contract renewals.
  - i) Any new contract must go through the standard Student Tech Fee funding approval process.
- i) The Committee shall review the fee during the winter academic quarter annually to determine future funding levels and areas of student need.
  - i) All recommendations will be forwarded to the ASCWU-BOD for consideration and recommendation to the CWU-Board of Trustees for approval. Any approved changes will be implemented in the following fiscal year.
- j) In the event of the student technology fee being eliminated by the ASCWU-BOD, the University may return to a voluntary computer fee which was in use in 1996, but the fee will not be subject to review.

The discussion focused on the possibility of using the Tech Fee to pay students a stipend, like how the University of Washington handles its Tech Fee positions. Concerns were raised about how Human Resources would manage this if a student already holds another on-campus job, but it was countered that the stipend would be based on a contract rather than hourly work. Ultimately, the decision would rest with the committees managing their own budgets. There was also a question about whether ASCWU should still approve the budget. **President Cantu** expressed that he wouldn't want the board to make decisions without the full picture, and **Speaker Hondo** echoed this. However, the board expressed the desire to keep the directors updated, with **EVP Villa** agreeing.



Item 3 addressed giving more control over renewing essential software contracts, like Adobe and other university-required programs. **Speaker Hondo** inquired about the protocol for updating contracts. It was clarified that renewals are approved by ISS, while new contracts over \$2,000 go through the Student Tech Fee Committee. **Director Castillo** asked whether the ASCWU would see and vote on the new student tech fee agreement, which was confirmed. **Speaker Hondo** mentioned he would contact next year's appointee to ensure continuity and avoid delays in faculty senate approval of the co-chair.

The only proposed change was to revise the wording in Point D to reflect "the current serving VP." **EVP Villa** noted that the Student Tech Fee functions similarly to S&A, so training would be comparable, with only minor adjustments. **President Cantu** was unsure whether the position should automatically go to the VP or if the VP should have the option to appoint someone else.

**Speaker Hondo** motioned to amend the draft language to state that the co-chair must be a BOD director specifically EVP or an appointed proxy by the EVP, seconded by **Director Carrillo**.

5-0-0

**Director Castillo** motioned to approve the draft as amended with **Speaker Hondo** seconding.

5-0-0

### Replacing windows 10 Computers

**EVP Villa** informed the board that several ASCWU office computers are still operating on Windows 10, which Microsoft is in the process of phasing out. Since the system will no longer receive updates, it poses a security risk, making upgrades necessary. **EVP Villa** stated that seven computers need to be replaced, with two more pending confirmation. He presented three funding options: splitting the cost among ASCWU offices, submitting a supplemental funding request, or having the BOD fully cover the cost. **President Cantu** expressed a preference for using the remainder of the BOD budget for items needed by the incoming board. **Director Carrillo** inquired about the cost per office if the expense were split, and **EVP Villa** estimated it would be around \$980. **Speaker Hondo** opposed splitting the bill and suggested considering the Student Tech Fee Council instead. **EVP Villa** added that they could opt not to include additional offices in the cost. **Director Garcia-Sanchez** asked about the cost of uniforms and other personal supplies. A proposal was made to split the BOD budget 60/40, with 60% covered by BOD and 40% by other ASCWU offices—\$2940 BOD plus \$392 per office. **Speaker Hondo** asked if the decision could be tabled so he could check with Aaron about the senate budget. **EVP Villa** noted that the total available in the budget is around \$27k and began to verify it.

**Speaker Hondo** motioned to table the discussion with **EVP Villa** seconding.

**EVP Villa** shared that we needed to make these decisions soon. With **Director Castillo** asking the BOD why we cant approve it now?

1-3-1 Motion Fails

**Director Castillo** motioned to approve \$4900 with a 60 40 split, BOD being 60 and the rest of the budgets being 40, seconded by **Director Garcia-Sanchez**.

4-1-0 Motion Passes



## **ANNOUNCEMENTS**

ESC Gala—May 17th , 5:30-9pm

Senator Jackson has his Bingo Event 5/13 - Surc Ballrom 5-6:30

Let nick know what things we need to buy for next year—6/25 begins next years budget

The meeting was adjourned at 2:02 pm.