

# FALL 2017 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.  
If you have any questions, contact Registrar Services at 509-963-3001.

## REGISTRATION AND CLASSES

April 24	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
April 24	Schedule Goes Live	View in MyCWU
April 24	Advising Begins	FALL 2017 advising
May 8-June 23	Registration	For continuing students ( <i>During the assigned enrollment appointment</i> )
August 1	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
September 6	Leave of Absence	Students not attending FALL quarter must submit request
September 18	Faculty Development Day	Before classes start
September 20	CLASSES BEGIN	First day of classes for FALL
September 26	Change of Schedule Period Ends	Add/Drop classes- <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
September 26	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
September 26	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Sept 26-Oct 2 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
Sept.27-Oct.3	\$25 Late Registration Fee	Instructor signature required to enroll
October 3	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct. 4-Oct. 31	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
October 19	\$100 Fee-Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Nov. 1-Dec. 1	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
Nov. 6-Dec. 1	Registration for WINTER	See Winter 2018 calendar
November 10	Veterans Day (Observed)	No classes/administrative offices closed
November 22-24	Thanksgiving and Native American Heritage Day Recess	No classes/administrative offices open November 22 No classes/administrative offices closed November 23-24
December 1	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
December 1	Classes End	Last day of class instruction
December 4	Study Day	Study Day
December 5-8	FINAL EXAMS	See exam schedule
December 8	End of Quarter	End of Quarter (last day of finals)
December 12	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
54	Instructional Days per Quarter	Includes final exams and study days

## WITHDRAWAL DEADLINES

## GRADUATION DEADLINES

Oct. 19	Deadline for 50 percent refund with complete withdrawal	June 30	Deadline to apply for baccalaureate degree for FALL 2017
Nov. 3	Uncontested withdrawal period deadline	Sept. 20-26	Master's degree final folder check for FALL needs to be requested during first week of classes
Dec. 1	Hardship withdrawal petition deadline	Sept. 29	Deadline to apply for baccalaureate degree for WINTER
Dec. 1	Complete university withdrawal	Nov. 27	Complete the final "Turnitin" check. All forms submitted and fees paid for FALL graduation for Thesis Option Students
		Dec. 8	Complete all master's degree requirements for FALL graduation