

Services and Activities Fee Committee

Minutes

May 1, 2019

Called to order:

Shelby Hamblen called the meeting to order at 5:32 pm.

Attendance:

Eric Bennett, Joseph Bryant, Tonya Buchanan, Dane Gillin, Shelby Hamblen, Martin Kennedy, Lacy Lampkins, Kane Lemasters, Demetria Martinez, Kirti Patel, Gregg Schlanger, Vené Skyles, Patrick Stanton, and Brandon Wear-Grimm.

Excused: Alex Harrington

Agenda:

MOTION: Kane Lemasters made a motion to approve the agenda. Dane Gillin seconded. Motion carried.

Minutes:

MOTION: Kane Lemasters made a motion to approve the minutes from April 24, 2019. Eric Bennett seconded. Motion carried.

Reports:

Chair – None.

Advisors – Lacy reported that the BREW club has decreased their request to \$688. Mariachi club has an update: They are withdrawing their request for funds and will not be bringing the group from Texas. Will still be having an event on May 24th but not clinics.

Joey reported that we need to determine where to have the dinner meeting on May 29th, so we can make reservations. Also, this will be Vené Skyles' las meeting, she has accepted another position on campus and Peggy Eaton will take over the S&A Secretary duties for the rest of the year.

Public Comment: None.

Old Business:

- A. Annual Reports**
 - Wildcat Sports Network
 - SURC Operations
 - Theater Arts
 - University Centers & CC Relations
 - Camp C-Woo
 - Veterans Center
 - University Recreation Administration
 - Wildcat Films
 - Westside Student Affairs

B. Supplemental Funding Requests – Voting

i. 1956: Women in Aviation International CWU Chapter Fall Event Publicity - \$500.00

Discussion: Concerns about the event taking place at all – would like to have seen more planning before allocating funds to advertise an event. Should have more plans in place. Aviation department should support as a recruiting event. More concern about getting sponsorships for the event. S&A funds cannot be used for general recruitment but can be used to promote clubs on campus. Funding this low amount could help the club learn about event planning and is a reasonable amount to fund, perhaps the department will be encouraged by this funding and help out with more. They could always come back in the Fall for another funding request.

MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1956 for \$250.00. Kane Lemasters seconded. Motion carried with 4 abstaining.

ii. 1957: Music fest Northwest Young Artist Competition (CWU Trumpet Club) - \$1,100.00

Discussion: Interesting request for CWU to fund students to compete for a cash prize, seems to bring up an Ethical question. Limited benefit to the student body as a whole and don't see them bringing back much benefit to other students.

MOTION: Kane Lemasters made a motion to deny Supplemental Funding Request #1957. Demetria Martinez seconded. Motion carried with 4 abstaining.

iii. 1958: Master Brewers Association Spring Conference (BREW club) - \$688.00

Discussion: Inclined to support - there is concern that the club is so small and all but 2 are graduating. It would be hard to deny just because they are seniors – we should support all students including seniors. Club is limited to 21 or older so the membership will always be limited. This is a brand new major that is growing.

MOTION: Demetria Martinez made a motion to approve Supplemental Funding Request #1958 for \$688.00. Dane Gillin seconded. Motion carried with 2 abstaining.

C. Procedural Discussion / Recommendation – Supplemental funding changes from request.

What would the committee like to recommend as a procedure to 'pull-back' funding approval if there are changes from the original request?

Discussion: The \$21,000 encumbered for 5 months that was not used by the group - restricted funds from other groups. If an event is planned for a specific date and changes are made, a time restriction should be considered by the committee on the funding. The group should not be able to sign a contract for a different date. Reimbursement only \ we could not know of a change until after the fact. Contracting authority is multiple areas depending on funding; this is why we are building procedures for clubs on campus. Recommend setting if the funds are not expended within so many days the committee could call back the group for change approval and pull funding if deemed needed. More strict way to approve a big events general and non-committal statement, unless funds are under contract or expended 60 days after the date of the event they become stale and have

to come back to committee. What is a reasonable time for approvals to expire? Travel is 6 months – and they need to be students enrolled at the time of reimbursement. We need to have it clearly defined during the presentation large requests need to be mindful about encumbering the funds. Some type of date restriction is a good idea encumbering the funds is troublesome. The contracts office may have some suggested language. Joey will confer with Stuart as for language. Student Involvement does support the clubs with the contracting process and have been trying to funnel all of these events through them. Lacy will discuss with PBAC their thoughts on pulling funding back.

D. Services and Activities Fee Policy (CWUP 8-40-040) ASCWU-SG Feedback

The Student Government had no comments on the proposed changes. Next, they will go to PBAC for review and feedback. Should we add the procedure in this revision? – Yes, Joey will bring back the language for the procedure before the end of the year.

New Business:

A. Base Funding Program Reviews

i. Central News Watch

Presented by: Cait Dalton

ii. Observer

Presented by: Cait Dalton

iii. Pulse

Presented by: Cait Dalton

B. Supplemental Funding Requests - Presentations

i. #1959: Get Yourself Tested (Wellness Center) - \$500.00

The Wellness Center is putting on this event May 8 & 9, 2019. This event is a fun approach to education our CWU community about the importance in the usage of contraception and getting yourself tested. This event is co-sponsored by Student Medical and the Wellness Centers. This funding will help up to 50 students receive free STI/STD testing.

Questions: How many tests were done last year? 50 students had appointments but they also had walk-ins so over 50 students participated last year. Why are you partnering with Yakima Health District and not Kittitas? Kittitas does not have the capacity that Yakima does. Can't the students go to the medical clinic and get tested? Yes – but their insurance is billed and that leads to questions from parents.... And this event is also helping rid the stigma / embarrassment of getting tested. The event will take place if funding is received or not, other programming budgets will be adjusted if funding is not received.

ii. #1960: Musicfest Northwest (Flute Club) - \$1,433.50

The Flute Club would like to take 3 students to MusicFest Northwest in Spokane, WA. Flute Studio members will be competing in the Flute Young Artist category on May 13th. Components of the competition include performance of a memorized concerto, a piece of choice, and sight-reading. The winner of this competition is invited to perform the concerto with the Spokane Symphony Orchestra. Although there is a cash prize that is not the main focus of the event, the opportunity to compete outside of campus is a great opportunity. Students will gain professional development, real work experience, and

invaluable networking opportunities. In the last 3 years we have had 2 winners and 1 runner-up. CWU representation at this competition benefits the student body and the travelers will share their experiences with fellow flute students when they return. Questions: How many are going? 3 students on grad student, one senior and one freshman. You have a club balance – are any of these funds being used? Yes - the \$180 entrance fees are being paid by the club. Are only trumpets and flutes attending this competition? Not sure – there may be others. The accompanist fee is the biggest expense – is there something special? Yes – she is coming from Poulsbo and is a great pianist, the students are privileged to have her as their accompanist she is trained to collaborate with students for this competition. What happens if funding is not received? Not sure – Some may need to drop out.

Other Business: Communications Received:

Lacy showed the Video Project that the committee funded earlier in the year.

Public Comment: Polyfest is tomorrow afternoon.

Committee decided Cornerstone would be the location for the dinner on May 29, 2019.

Adjournment:

MOTION: Kane Lemasters made a motion to adjourn the meeting. Eric Bennett seconded. Motion carried.

Meeting adjourned at 7:30 pm.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, May 8, 2019, in SURC 301 starting at 5:30 pm.