

**Services and Activities Fee Committee**  
**Minutes**  
**November 15, 2017**

**Called to order:**

Gary Epp called the meeting to order at 5:32 p.m.

**Attendance:**

Eric Bennett, Hailey Bergren, Joseph Bryant, Maddie Crowell, Gary Epp, Julia Felici, Shelby Hamblen, Alex Horning, Martin Kennedy, Lacy Lampkins, Stephanie Treichel, Vene' Skyles, and Jeanette Webster.

Excused: Patrick Stanton

**Agenda:**

**MOTION: Eric Bennett made a motion to approve the agenda. Alex Horning seconded. Motion carried.**

**Minutes:**

**MOTION: Jeanette Webster made a motion to approve minutes of 11-8-2017. Hailey Bergren seconded. Motion carried.**

**Reports:**

Chair – None.

Advisors – Lacy Lampkins reported that we have \$59,602.64 left in our supplemental budget. Joey reported that the BEC approved all of the supplemental requests that the committee submitted. There were a lot of questions about the orchestra trip, but the committee approved and will send on to the BOT.

Also, the Dean of Student Success position is vacant at this time and Joey is now reporting to the Associate Dean, Aaron Brown.

We have received two supplemental requests that are after the expense has been paid. One - there is a conference in Winter Quarter that the registration has already been paid for by the advisor and they are seeking reimbursement. They plan on going to club senate for other travel costs. The second one is the Trumpet Club held an event on November 6 and are requesting funds to pay for an instructor that they had come present. Neither request state reasons for the late submissions.

Discussion: If the event has already happened we should not hear but the one that hasn't happened we could – club senate has \$40,000 broken down into 3 quarters and it is awarded on a first come first serve basis.

**MOTION: Eric Bennett made a motion to consider Supplemental Funding Request # 1814 at the next scheduled meeting. Maddie Crowell seconded. Motion withdrawn.**

Discussion: There are different types of clubs some are supported by departments and some that are not. Some clubs are not established right away and therefore cannot request club senate funds.

**MOTION: Eric Bennett made a motion to schedule Supplemental Funding Request #1814 and #1815 presentations at the next regular meeting. Hailey Bergren seconded. Motion carried with one abstaining.**

**Public Comment:** None.

**Old Business:** None.

**New Business:**

- A. Base funding benefits adjustments** – Lacy reported that the base funding budgets will need to be adjusted due to benefits and wage increases. She will have a number to present at the next meeting. Professional staff wages were increased 2% and benefits rose 3%. The funds to cover the increases will come out of the reserves. This was not factored into the base requests as the state does not decide on increases until June. Historically, adjustments have been made every year to keep up with the mandatory wage & benefit increases.

**Other Business – Communications Received:** None.

**Public Comment:** – There will be no meeting next week.

**Adjournment:**

**MOTION: Eric Bennett made a motion to adjourn the meeting. Alex Horning seconded. Motion carried. Meeting adjourned at 5:48 pm.**

**Schedule of Next Meeting:**

The next meeting is scheduled for Wednesday, November 29, 2017, in SURC 301 starting at 5:30 P.M.