

**Services and Activities Fee Committee
Minutes
November 2, 2016**

Called to order:

Gary Epp called the meeting to order at 5:32 p.m.

Attendance:

Luke Aguilar, Kathleen Barlow, Joseph Bryant, Gary Epp, Trey Justin, Martin Kennedy, Brittany Kinsella, Jacqueline Robinson, Vene' Skyles, Brittany Stamnes, Patrick Stanton, Spencer Sutton, Dora Van Epps, and Thanh Vo-Tran.

Excused: Sarah Feeney

Agenda:

MOTION: Trey Justin made a motion to approve the agenda as presented. Luke Aguilar seconded. Motion carried.

Approval of Minutes:

MOTION: Brittany Kinsella made a motion to approve the Minutes of October 26, 2016. Trey Justin seconded. Motion carried.

Reports:

- A. CHAIR – None.
- B. ADVISORS – None.

Public Comment: None

Old Business:

A. Supplemental Funding Requests - Voting

- i. **#1701 -Student Employment / Human Resources (HR) \$6,512.65.** HR is requesting support for the Wildcat Student Employment Leadership Program (WSELP). This project is open to all students; it will enhance and add value to students' resumes, demonstrate to employers that students are job ready, and give them a competitive edge in the future. This program has five certification areas leadership, diversity, communication, work / life balance, and employee of distinction, each certification has three workshops. The funds requested will be used for supplies, advertising, and room / A/V Cart rentals.

Discussion: What was our supplemental budget set at for this year? \$150,000.00 Are the promo items really necessary? Why do they need to provide notepads and pens? It seems that if the students are interested they would bring their own. Is this a large request for the committee? Generally, programs are higher requests than travel but this is not out of the norm for the committee. The advertising costs seem high but I did not hear of this program last year. There were 221 students through the program last year. The promo items and notepads/pens seem like an unnecessary expenditure.

MOTION: Brittany Kinsella made a motion to approve Supplemental Funding Request #1701 in the amount of \$5,477.65. Luke Aguilar seconded. Motion carried with 2 abstaining.

- ii. **#1702 - Adam Dopierala - \$563.00.** Adam Dopierala would like to attend PASIC (Percussion Arts Society International Convention) November 9-12 in Indianapolis, IN. PASIC provides an in-depth learning experience of performing and teaching percussion. Adam's registration and one-night hotel is being paid by Amy Putnam Mallets and he will be working the trade booth in exchange. He is seeking funds for the other expenses associated with this trip (airfare, ground transportation, and AirBnB).

Discussion: He is not going with a club, going with an outside vendor. He did try to minimize costs as much as possible. Good cause will bring back what he learns to others. He will represent CWU at a national conference. Registration is being paid by others.

MOTION: Brittany Kinsella made a motion to approve Supplemental Funding Request #1702 in the amount of \$563.00. Jacqueline Robinson seconded. Motion carried with 1 abstaining.

Other Business-Communication Received: Joel Klucking contacted Joseph Bryant to inquire whether the S&A budget should be looking at an increase. Joseph and Dora will have a meeting to discuss.

Public Comment: Brittany Kinsella mentioned that the decoupling S&A from Tuition has been discussed at the ASCWU SG meetings. Reminder photos for the committee will be November 16.

Adjournment:

MOTION: Trey Justin made a motion to adjourn the meeting. Thanh Vo-Tran seconded. Motion carried. Meeting adjourned at 5:59 PM.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, November 9, 2016, in SURC 301 starting at 5:30 P.M.