

**Services and Activities Fee Committee  
Minutes  
February 3, 2016**

**Called to order:**

John DeHan called the meeting to order at 5:33 p.m.

**Attendance:**

Kathleen Barlow, Mat Brown, Joseph Bryant, John DeHan, Gary Epp, Jessica Evenson, Sarah Feeney, Todd Shiver, Patrick Stanton, Vene' Skyles, and Zachary Zwiener.

Excused: Robert Lane, Andrew Sullivan, Nick Shuey, and Richard Miller

**Agenda:**

**MOTION: Jessica Evenson made a motion to approve the agenda as presented. Mat Brown seconded. Motion carried.**

**Approval of Minutes:**

**MOTION: Jessica Evenson made a motion to approve the minutes of January 27, 2016. Zachary Zwiener seconded. Motion carried.**

**Reports:**

**A. Chair** – John DeHan announced that Trey Justin has been recommended for to replace Brittany Wold's position on the committee for Winter Quarter, he will remain on the committee through June 2016.

**B. Advisors** – None.

**Public Comment:** None

**Old Business:** None

**New Business:**

**A. Supplemental Funding Requests – Presentation**

- i. #1611 - NIRSA Annual Conference - \$5,973.00** Rec-Life club would like to send 6 students to the NIRSA Annual Conference in Kissimmee, Florida, April 3-6, 2016. As student attendees they will have a chance to learn side-by-side with emerging and established professions about hot topics in reeration from a wide variety of specialty areas at more than 130 educational sessions, develop career paths, and immerse in the NIRSA culture and community through a variety of networking and experiential learning events.

Presented by: Katie Geter, Eric Baumgardner, Corrine Pruett, Lucas Potes, Tessa Carlin, and Jordan Halstead.

Questions: What is the registration cost per person? \$380 and it includes the banquet at the end of the conference. How were the students selected to go? All active members of the club and each one represents a different area of the Recreation Center.

**ii. #1612 - Wildcat Basketball Radio Coverage - \$6,507.49** The Wildcat Sports Radio Network sends 2 student broadcasters to each away game for the CWU men's and women's basketball games. There are a total of 6 rotating students who travel with the teams. Wildcat Sports Radio broadcasts play-by-play of the away games for Football, Basketball, and Rugby.

Presented by: Jeff MacMillan

Questions: Some of the games have already past? Yes – this program has been going on all year we are just asking for assistance with the Basketball games; there are other expenses that we have incurred – Athletics department funded one traveler to the men's games only. The radio station wanted to be more inclusive to include women's games also and for the show to be better needed two broadcasters per game, Athletics Department did not fund the additional. How many students are involved? There are six students in the rotation for basketball season; a total of 13-15 for the entire year. Are there plans to continue after basketball? Yes – we would like to cover Rugby also this year; funding this request would help offset the costs.

**iii. #1613 - Spring Fashion Show Technical Equipment - \$43,075.00** The Student Fashion Association and the US Institute for Theatre Technology clubs are requesting funds to purchase technical equipment for the annual spring fashion show. This is the 20<sup>th</sup> year for the Fashion Show, over the years they have been renting equipment based on how much the budget. They would like to purchase 8 Veri-Lites, 8 Martins, 1 ETC and 4 Tomcat Trusses. This equipment would not only benefit the Fashion Show but also the Theatre Department.

Presented by: Andrea Eklund and Wayne Ogle

**MOTION: Zachary Zwiener made a motion to extend the presentation time an additional 10 minutes. Jessica Evenson seconded. Motion carried.**

Questions: How old is the current equipment? 30 years old. When you rent equipment are you getting the latest and greatest? Not necessarily, the equipment that is available is usually older. What is the lifespan of the equipment you are wanting to purchase? Should last 20 years or more some upgrades and maintenance will be needed. Other departments will benefit from the equipment have you asked for help from them? Yes – the Theatre department is considering the request – there are other costs besides purchasing the equipment that are also being calculated. Most of the Theatre's Department budget is allocated to productions; they do not want to decrease the production budgets in order to help with this purchase. What would the fashion show do with the money they do not spend on rentals? There could be other purchases like LCD

walls, maintenance for the fixtures, promotions, etc.... How current are the fixtures you are proposing to buy? The Vari-Lites are 2012 and the Martins are 2011.

**Other Business-Communication Received:** None.

**Public Comment:** Jessica Evenson will be stepping down from the committee for Spring Quarter – she has a scheduling conflict.

**Adjournment:**

**MOTION: Gary Epp made a motion to adjourn the meeting. Zachary Zwiener seconded. Motion carried. Meeting adjourned at 6:36 PM.**

**Schedule of Next Meeting:**

The next meeting is scheduled for Wednesday, February 10, 2016, in SURC 301 starting at 5:30 P.M.