

**Services and Activities Fee Committee
Minutes
October 21, 2015**

Called to order:

Nick Shuey called the meeting to order at 5:30 p.m.

Attendance:

Kathleen Barlow, Mat Brown, Joseph Bryant, John DeHan, Gary Epp, Jessica Evenson, Sarah Feeney, Robert Lane, Richard Miller, Nick Shuey, Vene' Skyles, Andrew Sullivan, Brittany Wold, and Zachary Zwiener.

Absent: Todd Shiver

Excused: Patrick Stanton

Agenda:

MOTION: Zachary Zwiener made a motion to approve the agenda as presented. John DeHan seconded. Motion carried.

Approval of Minutes:

MOTION: Jessica Evenson made a motion to approve the minutes of October 14, 2015. Mat Brown seconded. Motion carried. Rob Lane abstained.

Reports:

A. Chair – None.

B. Advisors – Joseph Bryant reminded the committee that we will be taking pictures at the November 4th meeting and that he needs to leave the meeting at 6:00 tonight.

Public Comment: None

Old Business:

A. Supplemental Funding Requests - Voting

- i. #1601 – Student Employment / Human Resources (HR) \$7,226.50.** HR is requesting support for the Wildcat Student Employment Leadership Program (WSELP). This is a demonstration project that is open to student employees that will enhance and add value to students' resumes, demonstrate to employers that students are job ready, and give them a competitive edge in the future. This program has five certification areas leadership, diversity,

communication, work / life balance, and exemplary employee, each certification has three workshops.

MOTION: Jessica Evenson made a motion approve Supplemental Funding Request #1601 for the amount of \$6,026.50. Mat Brown Seconded. Motion carried.

Discussion: Jessica proposed this amount because she subtracted the \$1200 that was in the budget for iPads; her thoughts were that this was an extravagant giveaway and that Kindles or promotional items may be more appropriate. The \$1200 also included other promotional items not just the iPads. Andrew addressed the committee and pointed out that this (iPad give-away) type of expense is not appropriate and that smaller items of nominal value would be.

New Business:

A. Supplemental Funding Requests – Presentations:

i. #1602– Students from the Family and Child Life Programs - \$4,688.40. Students from the CWU Family and Child Life Programs are requesting funds for 24 students to attend the annual conference of the National Council on Family Relations. One grad student will be presenting at the poster session. Students will learn contemporary research on children and families, network with professionals, gain knowledge on best practices and represent CWU at university night. This conference is in Vancouver BC. The event is Nov 11th and ends on Nov 14th.

Presented to the committee by Kaylene Williams and Paige Gustafson.

MOTION: Rob Lane made a motion to extend the allowed time of the presentation for an additional five minutes. Zachary Zwiener seconded. Motion carried.

Questions: Why is the club fund balance \$1,025.31 but the contribution is \$1,500? The 1500 is the club contribution after fundraising. For the university night who is hosting the CWU table? The department is sending faculty. Has the club requested any funds from the department? No, as far as they know the department does not have funds available for student travel.

ii. #1603 – CWU PRSSA - \$5,500.00. The PRSSA club is requesting supplemental funds to support travel for 9 students to attend the National PRSSA Convention on November 5-11, 2015, in Atlanta, GA. This conference will give students the opportunity to network with professionals and learn from a wide variety of sessions tailored to career goals and professional interests.

Presented to the committee by Jasmine and Travis Isaman.

Questions: If only 9 students are going why do you need 4 rooms? Because of the gender split and there is a former professor that is attending with a student of theirs. S&A funds could not pay for that room. The request should be amended to only cover 3 rooms. How were the students chosen? Anyone who could commit to the trip and had the funds needed up front were able to go. Why is there \$3,480 in the

club fund but the club is only contributing \$1,200? Other trips are planned for the club funds and did not want to spend all of these funds on this one trip. How many members are in your club? 30 – 40 Do you plan on any other fundraisers? Yes, November 12th there is a takeover night scheduled at Brooklyn's Pizza and they are participating in Touch a Truck this week.

Other Business-Communication Received: None.

Public Comment: None

Adjournment:

MOTION: Gary Epp made a motion to adjourn the meeting. Zachary Zwiener seconded. Motion carried. Meeting adjourned at 6:13 PM.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, October 28, 2015, in SURC 301 starting at 5:30 P.M.