

**Services and Activities Fee Committee
Minutes
June 3, 2015**

Called to order:

JD Charest, Chair, called the meeting to order at 5:31 pm.

Attendance:

Jessica Evenson, Josh Muttart, Joseph Bryant, Patrick Stanton, John DeHan, JD Charest, Brittany Wold, Professor Sarah Feeney, Rene Mahnke, and Nick Shuey.

Absent: Gary Epp

Excused: Sharon Jonassen and Todd Shiver

Agenda:

MOTION: Nick Shuey made a motion to approve the agenda. John DeHan seconded. Motion carried.

Approval of Minutes:

MOTION: Nick Shuey made a motion to approve the minutes of May 27, 2015. Brittany Wold seconded. Motion carried.

Reports:

- a. Chair – None.
- b. Advisors – Thank you to the committee for a great year, reminder that the minutes from this meeting will be sent out electronically for approval. Please respond with your approval so that we may have quorum or you will get the email again. Joseph Bryant will be working on the year end summary if you have anything you would like to pass on to next year's committee please email to him. For the students that will be here next year you can re-apply to be on this or other committees now.

Communication Received: - Joseph Bryant received a letter from the Budget and Finance Committee approving the supplemental allocation requests that were presented at the May 19th meeting. ECLC has invited the committee to attend their Spring Fling BBQ on Monday June 9th from 12-1.

Public Comment: - None.

Old Business:

- a. Supplemental Funding Requests – Voting
 - i. #1527 – Wilderness First Responder, OPR Student Staff Training \$1,740.00. 3 student staff are requesting funds to pay for their Wilderness First Responder Certifications. This course is a rigorous training in wilderness first aid, OPR trip

leaders need this certification in order to lead trips. The Certification is good for 4 years and consists of 5 full days of training.

Discussion: Daneill Cochran Assistant Director of the Recreation Department sent an email response to the committee's question regarding how this has been funded in the past; Joseph Bryant read to the committee:

So here's all the information I have on it. As far back as I can see, OPR has not covered the cost of this certification. It is NOT a requirement to work in the shop, but if we hire a staff that chooses not to pay for the certification, that means we will not be able to run trips. In order to run a trip, you need to have at least one staff member that is certified in WFR (Wilderness First Responder). So that could be construed as a requirement.

We contract through Wilderness Medicine Center with the intention of paying \$435 per participant at a minimum of 12 participants. Because this is a national certification and we are simply hosting it, we get to choose the cost. We factor in all the costs to host the program (instructor travel, hotel/lodging, rental equipment, classroom space, plus contracted participant cost, etc) and then create the lowest possible price for students (\$580), and raise the price from there to outside participants (up to \$650) in order to simply break even on the contracted cost. Because we cannot run trips without this certification, we opt to host it due to our location and our new hires that opt to enroll in it.

In order to be a guide and a trip leader in OPR, student employees need to have Raft Guide Training (in house \$50 fee), Swiftwater Rescue Certification (contracted \$385 fee), and Wilderness First Responder (contracted \$580 fee) – if an employee wishes to not be restricted to the shop, then it could cost them up to \$1,015.00 just to be eligible to guide rafts and lead trips. Again, if no employees want to pay for these certifications, they are not eligible to do anything outside of the shop (no hikes, no rafts, etc).

*I hope this helps – on one hand, we don't required it as condition of their employment (that I'm aware of), but we **cannot** run a successful Outdoor Pursuits educational experience without the certifications. Traditionally, the students have paid their own fees, and this may simply be the first time someone thought to ask S&A for help. When we build budgets for the year, we don't factor in certification costs because with high turnover (more so than a lot of campus places) it's not financially sound for us to put up \$10-15,000 per year for certifications when we hire new students. So that could clear up the budget questions.*

So this is not a requirement of their job it is only required if the student employee wants to lead a trip, if they stay in the shop at OPR they do not need the certification. This is a 4 year certification. It seems likely that other departments have optional certifications of this type and we may be setting a precedent if we approve this request. OPR will only have one certified student after Fall 2015, unless these students go through the certification. This could hinder OPR's ability to provide trips next year.

MOTION: Jessica Evenson made a motion to approve supplemental request #1527 in the amount of \$870.00 (this would pay for ½ of each students cost). Sarah Feeney seconded. Motion carried 4 – 2 with 2 abstaining.

- ii. #1528 – Perform Better Functional Training Summit, University Recreation Student Employees \$13,000.00. Six student staff members are requesting funds to help with travel expenses to a 3-day training summit in Long Beach, CA on August 6-9, 2015. This conference has over 56 presenters including many of the most respected names in training, conditioning, and recovery in the industry.

Discussion: Does the group have an updated budget for the committee to consider? Yes, they suggest that they could decrease the request by \$1,000. They are planning on flying down Aug 6th and returning on Aug 9th. Sarah Feeney looked for flights and found round-trip airfare for \$233.00 – the request has \$900.00. They could use school ground transportation to get to and from Seatac, and the shuttle in Long Beach would be about \$35 each, the group could also pay for their own registration if needed. The average amount funding this year for each student has been \$391.00. How much has the students committed to spending out of pocket? None so far.

MOTION: Nick Shuey made a motion to approve supplemental funding request #1528 in the amount of \$7,270.00. John DeHan seconded. Motion carried 6-2.

New Business:

- a. Supplemental Funding Request – Presentation and Voting
 - i. #1529 – Beta Alpha Psi Annual Event, Beta Alpha Psi Club \$2,000. Club is requesting fund to help with travel expenses for 8 students to travel to the annual networking event of the Beta Alpha Psi organization. This event is taking place in Milwaukee, WI August 6-8, 2015. This is where chapters from around the world get together for networking and presentations. The club has \$4,000 in their club account that they will use for this trip, COB has also contributed \$1,000.

Presented by: Jacob Reiner

Questions: There are 30 members in the club 8 people are scheduled to go, how did you choose? We did not deny any one from attending the number was chosen due to how much funding that was available, there were 10 interested in going. Missed the filing deadline for SAS request. If we do not get S&A funding may decrease to 6 attending. 2 CWU students are presenting at this year's event.

MOTION: Josh Muttart made a motion to approve supplemental funding request #1529 in the amount of \$2,000.00. Rene Mahnke seconded. Motion carried with 2 abstaining.

Public Comment – None.

MOTION to Adjourn: Patrick Stanton made a motion to adjourn. Nick Shuey seconded. Motion carried. Meeting adjourned at 6:11 pm.