

**Services and Activities Fee Committee
Minutes
May 27, 2015**

Called to order:

JD Charest, Chair, called the meeting to order at 5:30 pm.

Attendance:

Gary Epp, Jessica Evenson, Josh Muttart, Joseph Bryant, Sharon Jonassen, Professor Todd Shiver, Patrick Stanton, JD Charest, Brittany Wold, Nick Shuey, Professor Sarah Feeney, Rene Mahnke, and John DeHan.

Agenda:

MOTION: Nick Shuey made a motion to approve the agenda. Gary Epp seconded. Motion carried.

Approval of Minutes:

MOTION: Jessica Evenson made a motion to approve the minutes of May 13, 2015 as corrected. Josh Muttart seconded. Motion carried with 2 abstaining.

Reports:

- a. Chair – None.
- b. Advisors – Joseph Bryant reported that Sarah Swager suggested that the committee may want to define what a University Activity is; she is concerned that Study Abroad requests have been submitted and would like to have a unified response to these requests. It was suggested that a review of the wording in the policy and procedures be suggested for next year's committee. Reminder that our next meeting will be the last for this year – minutes from the next meeting will be sent out via email for approval. Joey will be out of the office until next Wednesday and Sharron will be out all next week. Communications for S&A should be sent to Vene' Skyles.

Communication Received: - None.

Public Comment: - None.

Old Business: - None.

New Business:

- a. Supplemental Funding Requests – Voting
 - i. #1527 – Wilderness First Responder, OPR Student Staff Training \$1,740.00. 3 student staff are requesting funds to pay for their Wilderness First Responder Certifications. This course is a rigorous training in wilderness first aid, OPR trip

leaders need this certification in order to lead trips. The Certification is good for 4 years and consists of 5 full days of training.

Corrine Pruett and Bryan Kennedy presented.

Questions: The department paid for the white water raft guide training that is also required (\$400 each). They were informed when applying for the position that there would be certification costs up to \$900. They were not sure how this has been paid in the past, but OPR does not have funds to pay this year due to budget cuts.

- ii. #1528 – Perform Better Functional Training Summit, University Recreation Student Employees \$13,000.00. Six student staff members are requesting funds to help with travel expenses to a 3-day training summit in Long Beach, CA on August 6-9, 2015. This conference has over 56 presenters including many of the most respected names in training, conditioning, and recovery in the industry.

Elizabeth Adkins presented.

Questions: The anticipated expenses does not add up to the total requested funds. It looks like the math on your request is not correct. \$450 for one-way airfare to CA seems very high the committee suggested they look on GOOGLE Flights to find more economical flights. Supervisors chose the 6 students to attend. These 6 students did not attend the NIRSA conference earlier in the year. Are the students contributing any money? The students needed to be certified before being eligible to attend the conference and have paid their certification dues. S&A cannot pay for food expenses so the students will need to pay for that out of pocket. Ann and Shayne Wittkopp are also attending the conference.

Public Comment – Sharon presented a review of the OPR and Recreation Base S&A Budgets. Memberships and Certifications are not typically paid for by S&A funds. Todd requested that Nick bring the calculations he had submitted before to review the cost of attendance for conference travel to the next meeting. Sharon stated that the overall S&A budget which was estimated at 6.1 mil is about \$95,000 short this year. Base funding for next year is right on the wire, salary savings from Sharon's position and the administrative fee refund will help bridge the budget this year; we may not be able to continue past next year without making cuts to base budgets. The decoupling of the S&A fee and tuition expires this year and may need to be requested again, Nick reported that the BOD is working on drafting a letter regarding this issue.

MOTION to Adjourn: Nick Shuey made a motion to adjourn. Josh Muttart seconded. Motion carried. Meeting adjourned at 6:30 pm.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, June 3, 2015, in SURC 301 starting at 5:30 P.M.