

**Services and Activities Fee Committee
Minutes
February 11, 2015**

Called to order:

JD Charest, Chair, called the meeting to order at 5:33 pm.

Attendance:

Brittany Wold, JD Charest, Professor Sarah Feeney, Sharon Jonassen, John DeHan, Gary Epp, Jessica Evenson, Nick Shuey, Rene Mahnke, Patrick Stanton, Professor Todd Shiver, Joseph Bryant, and Josh Muttart.

Agenda:

MOTION: Nick Shuey made a motion to approve the agenda. Brittany Wold seconded. Motion carried.

Approval of Minutes:

MOTION: Jessica Evenson made a motion to approve the minutes of February 4, 2015. Brittany Wold seconded. Motion carried with one abstaining.

Reports:

- a. Chair – None
- b. Advisors – Joseph Bryant reminded everyone that next week’s meeting will be in Black 150.

Public Comment: None.

Old Business:

Letter regarding Auditor’s Report:

Nick Shuey presented the following letter to the committee:

Dear Mr. George Clark,
As of January 15, 2015, the Central Washington University President, Dr. James L. Gaudino received a communication from the Washington State Auditor’s office delivering a dissent upon previous reviews in 2011 and 2013. These previous reviews concluded that the allocation of Services & Activities (S&A) funds did not fully comply with state law and in following up with the university, the Washington State Auditor’s office asserted some confounding concepts that left the S&A committee pondering on processes moving into the future.

One of the primary questions the S&A committee faced was the overstatement allocation in the IT Desktop Replacement Program service costs in the amount of \$64,732. The committee has been uncertain as to the implications of this overstatement and would like to entertain a follow up conversation with the university that ultimately develops continuity regarding instances such as these in the future.

A secondary question pertains to the potential conflict that the four year S&A base allocations pose to the current year cost allocation problem that was recognized by the Washington State Auditor's office. The Washington State Auditor's office did not hesitate in stating that the "University should be using usage activity from the same year as the department expenses." Although the expenses that were formulated from the S&A percentile data were derived from previous years, the S&A committee is wondering how utilizing these costs on a four-year period to project future expenses will be completed if not advised or permitted through the auditor's office?

It is the intent of this committee to work closely with the university administration in coordinating and establishing policies that are mutually beneficial to the students, staff, and faculty of Central Washington University.

Sincerely,
Nick Shuey
Services & Activities Committee, Vice-Chairman

Discussion: In paragraph 1 the committee would like to see a period after 'state law' in order to clarify that the previous reviews concluded that the university was not fully in compliance and not this letter. In paragraph 2 the committee would like the wording to be changed to clarify that there is a question if the \$64,000 is for one or four years.

MOTION: Jessica Evenson moved to have Nick Shuey make the suggested changes to paragraph 1 and to send the communication to George Clark and cc Joel Klucking on behalf of the committee. John DeHan Seconded. Sarah Feeney proposed a friendly amendment to add that the committee would like to look into discussing the specific situation regarding the \$64,000. Amendment accepted by Jessica and John. Motion carried with one abstaining.

New Business –

A. Supplemental Funding Requests - Presentation

- i. #1510 – CHI Conference - \$4,944.00. The Cascadia Hazard Institute are planning their 2nd annual conference. The institute undertakes three broad strategies to achieve this mission: education, research and information/policy making. The requested funds benefits students because they will have the opportunity to hear from and talk with experts in the field of climate change and natural hazards. One day conference scheduled for April 17, 2015.

Margaret Reich presented.

Questions: How many students are involved? Last year there were 60 to 65 students this year they are anticipating 75 – 100. What is the mileage expense for? There is one speaker driving from Selah and 4 from Seattle this is reimbursement for their mileage. Has CWU foundation – Small Grants committed any funds? This is still in process and they are still trying to confirm if they will receive any funds.

- ii. #1511 – SHAPE national Conference - \$7,000.00. The PESH club is requesting funds to help with travel expenses for 30 students to attend the SHAPE national conference in Seattle March 17-21, 2015. This conference benefits the students by helping them to learn new and current ideas and get hooked into advocacy groups. There are various opportunities to compete and interact with other PE, exercise science, school and public health students from other universities all over the world.

Margaret Nash and Aracely Pulido presented.

Questions: The requested funds would pay for the hotel and part of the registration fees. The club has had a couple of fundraisers including homeschooling and Frozen Yogurt sale. The PESH Club account also has funds committed to another trip. They are staying at a hotel a couple of blocks away from the conference. Anyone in the PESH program can go.

- iii. #1512 – ICCA Semifinals - \$4,200.00. Boots N Cats are requesting funds to help with travel expenses for the group to travel to compete in the ICCA semifinals in Los Angeles CA on March 24 – 29th, 2015. They will be competing against 9 other a cappella ensembles; first place will advance to the finals in NY and compete against the 7 best collegiate a cappella groups in the world.

Nicole Prigge presented.

Questions: None.

B. Program Reviews

- i. ASCWU Club Senate – Phil Rush presented.
- ii. Pep Band – Chandra Rampersad presented.

Other Business-Communication Received – None.

Public Comment – Our next meeting will be in Black 150.

MOTION to Adjourned: John DeHan made a motion to adjourn the meeting. Jessica Evenson seconded. Motion carried. The meeting adjourned at 6:50 p.m.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, February 18, 2015, in BLACK 150 starting at 5:30 P.M.