

**Services and Activities Fee Committee
Minutes
March 2, 2011**

Meeting called to order: Megan Hammond, Vice-chair, called the meeting to order at 5:35 p.m. and attendance was taken.

Agenda: change adding PESH Guan trip under new business. Agenda approved as changed.

Attendance:

Student Members: Chris Goehner, Megan Hammond, Brad Nelson, James Rae, and Michael Wittenbrink.

Professors and Professional Staff: Jack Baker, Ed Day, Kay Kenison, Scott Robinson, Emily Spoor, and Wendy Williams.

Absent: John Bowen, Michael McKinley and Ian White

Approval of Minutes:

Approval of the minutes from February 23, 2011: Brad Nelson moved to approve the minutes as submitted. Michael Wittenbrink seconded. Motion carried.

Public Comment: none.

Update Report:

Intramural Sports & Open Recreation – Eric Scott: The Intramural Sports & Open Recreation receives about \$56,000.00 from S&A base funding. 95% of this goes for student employees and the program employs about 50 student employees each year. In 2009-2010, participants in leagues numbered 2,154 alone and others participated in a broad range of events. Students are surveyed to see what programs they like and any new suggestions are considered. They also provide special events as needed for all students on campus.

Supplemental or Base Funding Requests - Presentations:

Career Services – Jaqualine Johnson: Ms. Johnson is requesting \$55,000.00 in base funding for the Westside Career Counselor (Lynnwood). This position has been funded primarily with state funds and Ken Webber, currently in this position, is retiring in August. It is expected that this position will not be funded in the future and will not be filled. In surveys of the Westside students, the career counselor position is necessary and beneficial. The position is a full time 10-month position similar to the position S&A currently funds at CWU-Des Moines. Voting on this request will be at next week's meeting.

CWU Men's Lacrosse – Jake Mehl: The Men's Lacrosse Club is requesting \$8,000.00 to help with travel plans during Spring Break (March 18-27) to Fullerton, California, for 25 students and 2 alumni. Men's Lacrosse has incurred higher and unexpected referee fees this year and also lack of funding for the start of the 2010 fall season. Motion to approve voting on this request at tonight's meeting. All in favor-motion carried.

American Chemical Society National Meeting – Whitney Wood: The Chemistry Students are requesting \$12,327.00 to travel to Anaheim, California for the American Chemical Society National Meeting on March 24- March 30, 2011. There are 11 students planning to attend. They have requested funds from the Puget Sound Chapter of the ACS and undergraduate research travel. Students will be presenting, answering a variety of questions by observers and representative from companies and graduate schools. This will provide a networking opportunity for these students. Motion was made to vote of this request at tonight's meeting because of the timing of the conference. All in favor-motion carried.

National Social Science Association-Mike Merz: The request for supplemental funds is \$14,057.00 for travel to Las Vegas, Nevada on April 17-19, 2011. There are 24 students who are planning to attend this conference with 2 faculty advisors. All attending will be presenting their research findings from last year and will also network with other universities. The conference will help students prepare for SOURCE, network with other universities and find potential graduate schools. There was a discrepancy in the numbers so he was asked to bring revised figures to the next meeting.

CWU Swim Team – Nationals – Angela McDermott: The 13-member Swim Team is requesting \$5,500.00 in supplemental funds to travel to the 4-day swim event from April 28 through May 1, 2011 in Mesa, Arizona. This is a national competition and an opportunity to compete against others from across the nation. The swim team is open to all students who want to swim on the team regardless of their past swimming experience. The Swim Team is trying to be very frugal and was asked to bring back additional figures at the next meeting.

CWU Men's Soccer – Tarin Garrison: The CWU Men's Soccer Club is requesting reimbursement of \$11,895.00 in supplemental funds for travel expenses to the October 22-24 and November 18-21 national and regional soccer tournaments and purchased new uniforms. They have had several fund raisers and plan to raise funds for winter and spring to defray the startup costs for the fall. They do not plan on coming back to the committee for additional funds in the future.

National Tennis Tournament – AnnElise Anderson: The CWU Tennis Club is requesting \$3,500.00 in supplemental funds to travel to Tucson, Arizona on April 15-17, 2011, for the USTA Tennis on Campus "B" Nationals Tournament. The top 4 men and the top 4 women will be traveling and competing at this tournament.

Supplemental or Base funding requests to be voted on:

CEL – Development of Online Leadership Training Module – Jesse Nelson: The Center for Excellence in Leadership is requesting \$4,000.00 in supplemental funds to create an on-line leadership learning module accessible to all CWU students including the University Centers.

MOTION: Chris Goehner made a motion to fund \$4,000.00 in supplemental funds to create an on-line leadership learning module through the Center for Excellence in Leadership. Brad Nelson seconded. Motion carried.

Air Force/Army President's Day retreat: Michael Wittenbrink made a motion to table for another week. Brad Nelson seconded. Motion carried.

CWU Men's Lacrosse – Jake Mehl: The Men's Lacrosse Club is requesting \$8,000.00 to help with travel plans during Spring Break (March 18-27) to Fullerton, California.

MOTION: James Rae made a motion to fund \$8,000.00 for travel from the supplemental flex budget for travel to Fullerton, California, on March 18-27, 2011. Brad Nelson seconded. Motion carried.

American Chemical Society National Meeting – Whitney Wood: The Chemistry Students are requesting \$12,327.00 to travel to Anaheim, California for the American Chemical Society National Meeting on March 24- March 30, 2011.

MOTION: Chris Goehner made a motion to fund \$9,000 from the supplemental flex budget for travel to Anaheim, California, to the American Chemical Society National meeting on March 24-30, 2011. James Rae seconded. Motion carried.

New Business:

Jack Baker shared the year-to-date 2010-2011 fund balance for the S&A Flex Budget. After the actual expenses and encumbered expenses, there remains a working fund balance of \$46,688.16. Jack will check on the salary savings for the vacant position. It was also suggested to request funds to replenish the flex budget at each Board of Trustee meeting.

PESH Guam Service Learning – Stefan Ward: Stefan Ward would like the S&A Committee to agree to use the flex budget for the travel to Guam that was approved at the February 23 meeting.

MOTION: Chris Goehner made a motion to approve the travel for PESH Guam Service Learning Project to be from the flex budget. Michael Wittenbrink seconded. Motion carried.

Other Business:

- S&A Policy changes: Brad Nelson said that basically it is changing the chair of the S&A to be the Executive VP from ASCWU Board of Directors, who currently sits on the S&A Committee. He will email specific wording of the proposed change.
- Emily Spoor, S&A Student Employee: Emily asked for volunteers to sit at a table in the SURC and hand out brochures and answer questions from CWU students.
- Chris Goehner is resigning as Executive VP for the ASCWU BOD as of March 15.

Schedule of Next Meeting: March 9, 2011.

Adjourned: The meeting adjourned at 7:50 p.m.