

# Services and Activities | Minutes

## Services and Activities Fee Committee

Minutes March 31, 2010

### Meeting called to order:

Tyler Anderson, Chair, called the meeting to order at 5:35 p.m. and attendance was taken.

### Attendance:

Tyler Anderson, Logan Bahr, Jack Baker, Kiley Baker, Ed Day, Chris Goehner , Kay Kenison, Scott King, and Brad Nelson.

Absent: Caitlin Morrison, Scott Robinson, Wendy Williams and Teri Willard

### Approval of Minutes:

Approval of the minutes from March 10, 2010: Scott King moved to approve the minutes as submitted. Chris Goehner seconded. Motion carried.

### Public Comment:

Chris Goehner commented that the NSSA trip to Las Vegas was a very valuable trip-- CWU came in second out of 300.

### S&A Program Review:

**Publicity Center – Lola Gallagher:** The Publicity Center focuses their services on S&A funded groups and the SAEM division. The Publicity Center employs 10-12 student employees and prepares them for the workforce through areas of graphic design, photography, news writing, sales and marketing, web development, distribution and office support. The process: first the client completes a work order including what is needed (most requests take 2-3 weeks including design); enter project into Project Management system; assign work; meet with client to understand their needs; design project for media/marketing needs; and finally printing and distribution. There are also Internships available offering further professional experience and fulfillment of educational requirements. Publicity also helps with the SAEM website.

**Training:** Parliamentary Procedures – Phil Backlund: Phil Backlund said there were two books on parliamentary procedures that are used: Robert's rules of Order and Standard Code of Parliamentary Procedures by Sturgis. He recommends the parliamentary procedures authored by Sturgis as the easiest to understand. He provided the "Fundamentals of the Parliamentary Procedures," which gives an

overview of the proper running of a meeting. During the discussion several items were clarified: the chair only votes if there is a tie and does not participate in the discussion. Everyone addresses the chair and the chair manages the conversation and no one talks unless they are recognized, unless it has been identified as informal discussion. A motion should be on the table before starting the discussion and amendments can be made to the original motion and needs to be voted on separately. This is a good training and discussion and should be shared at the beginning of the year with new committee members.

**Supplemental Requests:** No new supplemental requests.

**Supplemental Request to be voted on:**

**Sports Clubs (Regional and National competition team travel) – Corey**

**Sinclair:** The Collegiate Sport Clubs are requesting \$35,813.00 in travel expenses to upcoming events in which Karate (\$2,013.60); Wake Sports (\$3,498.60); Men's Rugby (\$13,417.60); Swimming (\$7,625.60); Tennis (\$3,545.60) and Rodeo (\$5,712.00) will be representing Central at both national and international events or playoffs. Discussion: Last year at the presentation, CWU Sports Clubs were advised to come back to S&A for supplemental funds for travel because it is hard to budget each year and depends on how well each team does in competition. These teams not only compete, but they help with community service.

**MOTION:** Logan Bahr made a motion to fund \$35,000.00 from the S&A supplemental budget for travel expenses for the Karate, Wake Sports, Men's Rugby, Swimming, Tennis and Rodeo Clubs for national and international events and playoffs. Brad Nelson seconded. Motion carried.

MEChA hosting the 15th Annual Regional Conference – Vincent Ruiz: The MEChA organization is requesting \$3,050.00 in supplemental funds to help with the 15th Annual Regional Conference to be held at CWU on April 9-11, 2010.

**MOTION:** Scott King made a motion to fund \$3,050.00 in S&A supplemental funds for the 15th Annual Regional Conference to be held at CWU on April 9-11, 2010. Logan Bahr seconded.

**Amendment:** Logan Bahr made an amendment to reduce the funding to \$1,000.00. Kiley Baker seconded.

**Amendment:** Logan Bahr made an amendment to add the wording "intended to benefit CWU students."

**Call Question:** 2/3 majority in favor. FINAL MOTION is to fund \$1,000.00 in S&A supplemental funds for activities intended to benefit CWU students for the 15th Annual Regional Conference to be held at CWU on April 9-11, 2010. Motion carried.

**Discussion:** The Annual Regional MEChA conference is geared to high school students and the benefit would be to CWU student volunteers and students attending the venues. The committee supports the MEChA organization and this amendment would help with the cost of entertainment.

**Student Academic Senate – Megan Hammond:** Student Academic Senate is requesting \$15,000, which is in addition to the \$15,000 in base funding from S&A.

**MOTION:** Chris Goehner made a motion to fund \$15,000.00 in base funding for the Academic Senate. Logan Bahr seconded.

**Amendment:** Scott King made a motion to fund \$5,000.00 in base funding for Academic Senate. Brad Nelson seconded.

**Amendment:** Kiley Baker made an amendment to the motion to fund \$5,000.00 in supplemental funding for Academic Senate. Chris Goehner seconded.

FINAL MOTION is to fund Student Academic Senate with \$5,000.00 in additional S&A supplemental funding. Motion Carried.

**Discussion:** This is a new organization. Many were not aware of the available funding, but as the year progressed, there were more requests for funds and now they are out of funds. They have an opportunity to make it a better system in the new year. It was also discussed if this funding should be base funding or supplemental, and it was suggested to maintaining it as supplemental and hold Academic Senate accountable for the funds they are currently receiving. These additional funds are not meant to be a bail out and they will need to use their allotted funding responsibly.

### **Other Business:**

**Further discussion/vote related to base funding requests:** Math Center, Writing Center and VP Student Affairs

**Writing Center:** The request from the Writing Center is to fund \$200,000.00 in base funding. There are 25 student staff members and their salaries range from \$9.50 to \$10.50, and in order to work in the Writing Center they are required to do course study and practicum before starting work. The Writing Center is not currently funded by S&A.

**MOTION:** Chris Goehner made a motion to table discussion on the Writing Center until after the special session of the Legislature has concluded. Logan Bahr seconded.

**Amendment:** Logan Bahr made an amendment to table the discussion on all base funding requests before this committee until after the special session of the Legislature has concluded. Brad Nelson seconded.

FINAL MOTION to table the discussion of all base funding requests before this committee until after the special session of the Legislature has concluded. Motion carried. All in favor.

**Schedule of Next Meeting:** April 7, 2010.

### **Adjourn:**

Chris Goehner moved to adjourn, Kiley Baker seconded. Motion carried. The meeting adjourned at 8:20 p.m.