

S&A Meeting Minutes

May 4, 2022

Called to order:

Stephanie called the meeting to order at 5:31 p.m.

Attendance

Present: Björn Pellmyr, Geoffrey Odoch, Rehan Rashid, Stephanie Mora, Sean Dahlin, Naif Binkassim, Joseph Bryant, Lacy Lampkins, Peggy Eaton, Gregg Schlanger, Judy Brewer, Andrea Gaeta,

Absent: Phuong Nguyen, Deanna Corsilles,

Guests: Mariah Minjarez, Amber Hoefler, Sandra Rojas, Evelyn Roehn, Lola Gallagher (Publicity), Solomon K, Yari Granados, Heidi Flores-Montiel, Luis Reyes, Julio Espinola, Alejandra Cruz-Martinez, David Avalos

Agenda: No discussion

MOTION: Naif made a motion to approve the agenda. Rehan seconded.

Motion carried. 4 (Yes), 1 (No), 1 (Abstentions)

Minutes: No discussion

MOTION: Geoffrey made a motion to approve the minutes. Rehan seconded.

Discussion: A comprehensive list of the program cuts for FY 2022, with program impacts, will be coming in a subsequent meeting.

Motion carried. 8 (Yes), 0 (No), 0 (Abstentions)

Reports:

a) S&A Chair: No reports tonight

b) Advisors: Lacy does not have any reports tonight.

Joey reminded everyone that there is only one more meeting before the end of the year. He also wanted to remind anyone on the committee who are running for office, that they will need to abstain from votes on a new business item that is coming in the agenda. And finally, in regard to the request for Manastash to attend and share in person, Xavier will come to report but has asked to be first on the agenda at that meeting due to time restraints. Possible options for him would be for him to come and be first on the agenda so that we can let him report and then leave to his other obligations. Option two would be that we list questions and send those to him ahead of time to have him submit answers to the committee in writing. The third option would be to change our last meeting time to move up to either 5:00 or 5:15pm to allow for more time in that last meeting. This would require a vote of the committee.

MOTION: Geoffrey made a motion to move the start time of our last meeting on May 18th from 5:30 to 5:00pm. Judy seconded. No discussion

Motion carried. 8 (Yes), 0 (No), 0 (Abstentions)

c) ASCWU: Geoffrey reported on the ASCWU elections are completed and he and he congratulated those who won. In a public meeting, ASCWU voted to cover graduation expenses for groups through the DEC-ESC.

Other Business:

Communications Received – none received

Public Comment

Comment: Mariah Minjarrez reported that ASCWU voted to use ASCWU funds to assist with ESC graduation event expenses. For Raices Grad (90 students), Filo Grad (90 students), Black Grad (180 students), and Lavender Grad (46 students). For each graduation, students will be given approval to have 3-4 guests in attendance. ESC graduations are very important to our marginalized student communities and there is a lot of pressure to put on these events.

Comment: Geoffrey asked the committee to be mindful of this request.

Comment: There has been concern by students about using their own funding for these graduation events.

New Business:

- A. ASCWU Base Funding request to transfer \$8000 from the ASCWU funds to assist with the ESC graduation events. This total would be divided evenly to the four grad events (\$2000 to each of the four events).

Lacy reported on the funding: The ASCWU is asking to change their original base funding from the ASCWU General Fund to be reallocated to support the ESC graduation events.

Discussion:

Amber Hoefler, ASCWU Advisor shared that she is in support of this decision.

Lacy shared that within the current S&A policy, decisions that require a vote for change in base funding generally are not voted on until the next business meeting, which would be on May 18th. There is concern about being able to purchase or cover event expenses before the vote were to take place. Geoffrey suggested that we meet next week on the 11th to vote on this before the events take place. There is a concern about extending credit without approvals in place first. Concerns were shared about the urgency for funding and lack of funding for these events in the ESC budget allocations.

Joey reported that the time to present and discuss had run out, and a suggestion was made to extend the discussion time. This requires a vote of the committee.

MOTION: Bjorn made a motion to extend the discussion time for another ten minutes. Geoffrey seconded. Joey reminded the committee there will be some who will need to abstain from making a motion or to vote. Motion carried. 5 (Yes), 0 (No), 3 (Abstentions)

Additional discussion:

Concern was shared, asking why this is coming forward at this time. Mariah shared that it was more a matter of not knowing if they might be able to use the ASCWU funding for this type of expense. There is an urgency to proceed due to these events starting to happen soon.

Joey shared that the original ASCWU budget is primarily for salary and not for programming. There was only around \$4000 in goods (non-salary expenses) for the year. Amber asked about the purpose of student fees and whether there is some discretion for the budget managers to make decisions based on their discretion. Joey shared that since the request was to utilize base funding that was allocated to cover salary expense as programming expense and to be consistent, this requires a process that would bring the request before the committee for approval.

Joey reported that, procedurally, because this request is presented tonight, we would normally vote on this decision at our next meeting. Our options would include to leave the vote on the May 18th agenda or add another meeting back into our schedule and vote on this before the 18th. The third option would be to decide and vote on it at this meeting tonight. Concern was shared that we still want to be transparent to allow public comment. Lacy reported that if we do wait on this, there will be potentially a negative outcome for at least the first of the four celebrations. Joey reported that this decision would potentially be up to Bjorn, Gregg, Sean, Rehan, and Naif.

MOTION: Naif made a motion to change the process to allow for a vote on this decision tonight. Gregg seconded. No discussion. The motion to vote on this decision at tonight's meeting, was carried. 5 (Yes), 0 (No), 3 (Abstentions)

MOTION: Gregg made a motion to approve the reallocation of ASCWU funding in the amount of \$8000 to assist the ESC with graduation events. Sean seconded. No discussion. The motion carried. 4 (Yes), 0 (No), 4 (Abstentions)

Old Business:

General Feedback:

Joey reminded everyone about the process. We want to review well and ask for clarification when needed, so we can give solid feedback to the base funded units. All comments will be compiled and then sent out to the funding areas at the end of our program reviews.

1. Observer

Feedback/Questions: Requesting a report on the funding from other sources outside of S&A funding. Can they report on the sources of these funds? Also, there was a concern that they mentioned Fiscal Year 2021 – but Joey reported that it was a typo and that FY2022 was intended. How does the vacancy of the manager affect their processes and how are they going to refill that vacant position?

2. Case Management

Feedback/Questions: How has the temporary reduction in staff affected their workload? A question was asked about the software program being used but it was reported that it would not replace Presence.

3. International Studies Program Review

Feedback/Questions: We are seeking clarification on the goals mentioned in question two. The FMLA mentioned is for a position that is not funded by S&A. The committee would like more specifics on how they align their goals to their request.

4. Student Involvement

Feedback/Questions: Clarification is needed on the terms of the SUB and the SURC. The SURC has both Student Union, REC and S&A fees. The SUB is the student union fee only. There is need to understand Student Involvement assessment across the board. Clarification is needed regarding collaboration and overlap in services with other groups. There is confusion on the staff funding and the vacant positions.

5. Undergraduate Research (Student Travel and Research grants and Source)

Feedback/Questions: Since they debuted the virtual SOURCE, what was the impact with the Ellensburg focused one vs the Center's SOURCE. Would like the involvement demographics. How do students apply to the program? Is this with their student ID? Can they clarify the number of students who apply for the grants? The committee would like clarification on the program's strategy to increase student and faculty involvement.

6. Pep Band

Feedback/Questions: They referenced Music department objectives. We would like to have them report on these objectives. What benefits are there for students who play in pep band? The librarian indicated is the music librarian who keeps track of the music. Clarification is needed on the report about the metrics and demographics they used to assess those metrics.

7. Publicity Center

Feedback/Questions: The committee would like to know more details on the analytics that are mentioned, such as who utilizes the program. It would be worthwhile to know how many are viewing their content, followers, etc. They mentioned a vacancy that is being filled with KCWU budget. Can they clarify this comment? They mentioned students who were able to utilize the program, but they didn't actually clarify that demographic. Can they detail their longer-term and their shorter-term growth?

8. Pulse

Feedback/Questions: Clarification was needed regarding the overlapping collaborations with other groups. Can they identify those groups? How was the funding distributed between S&A and the college of Arts and Humanities? Were they able to measure any metrics regarding their online distribution versus newsstand distribution? The committee would like to know how many unique students utilize the program. They only provided how many copies they print.

9. Sarah Spurgeon Art Gallery

Feedback/Questions: Is there a way to find a way to gather metrics regarding the visitors and traffic flow of people? How can they gather metrics that doesn't inhibit the flow of traffic in the gallery? Would be interested to know about overlaps with other S&A funded areas. Clarification is requested regarding other club collaborations that were mentioned in the report.

10. Scheduling Center

Feedback/Questions: They mentioned serving community members. Is there a way to understand the scope of serving faculty, students, staff and community? We are interested in the clarification of the timeline and the number of people served. The committee would like clarification of the numbers of people and the timeframe used in their figures. They indicated

that COVID-19 has drastically impacted the use of the space. It would be good to understand that reference point.

11. Student Funds Financial Manager

Feedback/Questions: How do they measure metrics and how are expenses tracked? An answer was given that they are not collecting student data for this area, but financial data is recorded. We need to keep in mind that his program review is for the one Student Fund Financial Manager position. There will be another review of the SURC Accounting.

Overall feedback: Members were encouraged to send any additional comments and questions directly to Joey to be included in the feedback to funding areas.

We will have one more meeting with the last 11 reviews to go over.

Public Comment- Second Call

No comment.

Adjournment:

MOTION: Judy made a motion to adjourn.

A comment was made, thanking everyone for making a decision on the ESC funding at this meeting.

Andrea seconded the motion. The motion carried. 8 (Yes), 0 (No), 0 (Abstentions)

Meeting adjourned at 7:17 p.m.

**Our next meeting will be May 18, 2022 (Online) at 5:00pm
Check out our web site at www.cwu.edu/services-activities**