Date Submitted: 12.15.18

Department: Human Resources

Division: Business & Financial Affairs

Authority (RCW, WAC): N/A

Policy & Procedure Number & Name:

CWUP (Policy) 2-60(11) Accessibility & Disability Action Planning Team (ADAPT)

CWUR (Procedure)

New Revision

Title: Accessibility & Disability Action Planning Team (ADAPT)

Summary:

Addition of new university committee (Accessibility and Disability Action Planning Team) to guide accessibility and equal opportunity for students and employees with disabilities. There are many rules and regulations at the Washington State and federal levels mandating accessibility. CWU’s core values of students success, access and engagement affirm CWU’s commitment to access for all. This committee seeks to provide guidance through the Vice President for Diversity and Inclusivity to the President and his Cabinet.

The first meeting of this ad-hoc committee was on January 6, 2018; we have met at least monthly since then. The group has included the following:

Jonathan Belford, Public Affairs
Andreas Bohman, IS/Operations  Sathy Rajendran/Cody Stoddard, Faculty Senate Exec. Comm.
Kandee Cleary, Diversity & Inclusion Shane Scott, Facilities Management
Jill Hernandez, IS  Maureen Rust, Library
Wendy Holden, Disability Services  Greg Schwab, CEPS
Zane Irvine, IS  Chris Schedler, Multimodal Learning
Robert Kempel, IS  Staci Sleigh-Layman, HR
Danielle Kuehn, student  Stuart Thompson, Business Services & Contract
Heidi Pellet, ADCO

Staci Sleigh-Layman has served as chair.
CWUP 2-60(11) Accessibility & Disability Action Planning Team (ADAPT)

The committee reports to the President, through the Vice President for Diversity and Inclusivity.

The purpose of the committee is to provide advocacy and advice to the university on matters related to accessibility (academic classes, programs, services, activities, facilities, etc.) and equal opportunity. ADAPT advises the entire university community on disability matters as they relate to students, faculty, staff, and the general public.

Committee responsibilities include (but are not limited to):

1. Create a continuous environmental scan of accessibility enterprise-wide by using self-examination tools;
2. Educate the entire university community regarding policies and processes for meeting the needs of persons with disabilities in university programs and services;
3. Develop and recommend policies and procedures pertaining to accessibility throughout the university, including university centers, information and data accessibility, procurement and maintenance of accessible technology;
4. Establish necessary policy and procedure framework to ensure all covered technology is accessible and usable by individuals with disabilities;
5. Review, and recommend for approval, exceptions to Accessibility Technology Policy and Procedures;
6. Collaborate with Disability Services and other related university departments and programs to develop and maintain accessibility website;
7. Review and make recommendations regarding physical spaces and issues pertaining to mobility access;
8. Evaluate, assess needs and plans to ensure compliance with Washington State and federal laws, rules, and regulations (e.g. Washington State Policy #188);
9. Coordinate with other enterprise-wide committees including Enterprise Information Committee, Enterprise Facilities Committee, President’s Budget Advisory Committee, and Equal Opportunity Committee.

Membership:

12 ex-officio voting members, including the following or designee:

Representative, Academic Department Chair Association (ADCO)
Director, Business Services and Contracts
Associate Vice President, Campus Planning and Facilities Management
Representative, Extended Learning and Outreach
Representative, Faculty Senate Executive Committee
Executive Director, Human Resources
Chief Information Office, Information Services and Security
Representative, Public Affairs
Manager, Student Disability Services

Library Faculty, Student Engagement and Community Outreach

Representative, Multimodal Learning

Representative, Student Success

Three members to be appointed:

Faculty (1)

Students (2)

Other non-voting members may be added at the committee’s discretion to meet situational circumstances.

Responsibility: **Business & Financial Affairs**; Authority: Cabinet/UPAC; Reviewed/Endorsed by: Cabinet/UPAC; Review/Effective Date: xx/xx/2019; Approved by: James L. Gaudino, President