Title: Distinguished Service Recognition

Date Submitted: 4/1/2020

Submitted by (Individual): Traci Fjellstad

Department: Human Resources

Division: BFA

Policy Number: CWUP 2-30-030

Procedure Number: N/A

☐ New  ☑ Revision

☑ The policy or procedure has been formatted to be consistent with CWUP standards.

The policy and/or procedure change has a budget impact. Yes ☐ No ☑

(If yes, please attach a spread sheet that provides an analysis of the impact.)

Consultation and Review

Please indicate consultation completed in the preparation of your proposed policy or procedure, including the name of the individual or groups consulted, the date of the consultation, and any written feedback/recommendations from the group consulted.

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Summary of Impact:

Summary of policy/procedure: Policy states eligibility and privileges given to civil and exempt employee and president emeritus status.

Itemization of changes (revision documents): No changes to this policy.
CWUP 2-30-030 Distinguished Service Recognition - Civil Service and Exempt Employees and President Emeritus Status

(1) Eligibility - Distinguished Service Recognition may be awarded by the board of trustees at the recommendation of the appointing authority upon the retirement or death of civil service and exempt staff after ten years of full-time equivalent employment with the university. The ten-year service requirement may be fulfilled by noncontiguous periods of employment. President emeritus status may be awarded by the board of trustees upon the retirement or death of a president.

(2) Rights and Privileges - Civil Service and exempt staff and president emeritus awarded distinguished service status shall be entitled to:

(A) Full library privileges;

(B) Campus parking privileges;

(C) University identification card bearing name, title during employment with the university, and honorary title;

(D) University email account;

(E) Receive selected university publications without charge;

(F) Participation in the academic and social functions of the university.

[PAC: 09/05/07; 02/02/2011; 06/06/2012; Responsibility: President’s Office; Authority: Cabinet/PAC; Reviewed/Endorsed by: Cabinet/PAC; Review/Effective Date: 04/15/2020; Approved by: James L. Gaudino, President]