

UNIVERSITY HEALTH & SAFETY COUNCIL AGENDA

3:00 pm. Hogue 300N

06/19/2019

In attendance: Jennifer Serne, Jeffrey Penick,

1. Action Items

- a. Approval of minutes from May 15 2019 – a quorum was lacking and minutes will be approved at the next meeting.

2. Discussion/Presentation Items

- a. Website updates: Jennifer will update the website. She is looking for older minutes in the files and emails to post on the website.
- b. Membership updates: The membership list of current representation needs to be finalized and we are looking at increasing our PSE reps to two. The member list will be added to a newly created Teams site for the Council. All members will have access.
- c. Open Public Meetings Act- Training: There is a state RCW that determines how public meetings are operated. We will review our members training status to ensure compliance. We can also collaborate with HR to include the state law training easily accessible and tracked through Central Learning Academy.
- d. Update on CWUP 2-40-140 Health & Safety for University Community: The revised policy sits with the VP of Operations office for Cabinet review and edits/questions. If there are questions, they will be addressed to EH&S office. Then the policy will go to UPAC.
- e. EH&S policies for review: The office has developed unofficial policies to be reviewed by the council so they can be incorporated into staff trainings. These are not UPAC approved policies, but rather general internal operating policies to ensure employee safety.
- f. HSC annual report: An annual report is to be developed by the council with highlights of the 2018-19 academic year council meetings. This can be developed in the new Teams site for all to contribute to.
- g. The Campus Safety Survey Data will be added to the Teams site for all members to review prior to the next council meeting.
- h. Jennifer will continue to chair during summer meetings. Our next scheduled meetings are July 17th and August 21st.

Meeting adjourned at 3:30 p.m.