



University Policy Advisory Committee Minutes  
Barge Hall, room 412  
April 18, 2018  
8:30 AM

Present:

Ex-officio non-voting: James Gaudino

Ex-officio voting: Lidia Anderson, Joey Bryant, Duane Dowd, Rick Duffett, Katherine Frank, Joel Klucking, Kathryn Martell, Sharon O'Hare, Linda Schactler, Cody Stoddard

Ex-officio advisory non-voting: Kevin Archer, Paul Ballard, Tim Englund, Dennis Francois, Gail Mackin, Greg Paveza, Staci Sleigh-Layman

I. Action Items

1. Action – Approval of UPAC Minutes from February 21, 2018

UPAC members endorsed the minutes from February 21, 2018.

2. Policies & Procedures – Summary sheets precede individual policies and procedures

**A. Academic & Student Life – Katherine Frank:**

1. CWUR 2-50-060 Curriculum Rules for Implementation

Revisions to the Curriculum Rules for Implementation procedure included adding a number description dedicated for the General Education First-Year Experience course and to clarify the moratorium on course numbers. UPAC members endorsed these revisions.

2. CWUP 5-50-020 Definition of Curriculum Terms

Three curriculum definitions were added to the Definition of Curriculum Terms policy. They are: variable prefix courses, variable topic courses and the first-year experience 187 general education course. UPAC members endorsed revisions to CWUP 5-50-020.

3. CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees

GPA calculations for graduation with distinction/honors are done at the end of winter quarter. At the end of winter quarter, several transfer students are short the minimum number of credits to have the honors distinction at spring commencement. This change in credits would allow for most of the students in this predicament to be listed as an honors graduate at the spring commencement. In some instances, students can transfer in up to 135 credits, so they would still be meeting the minimum 180 for graduation. The GPA is now expanded to 3 digits past the decimal point to help avoid any confusion as to which honors the student will be awarded. UPAC members endorsed the changes to CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees.

**B. Business & Financial Affairs – Joel Klucking:**

No policies /procedures to review at this time

**C. Operations – Richard Duffett:**

No policies/procedures to review at this time

**D. President's Division – Linda Schactler**

No policies/procedures to review at this time

**E. Enrollment Management – Sharon O'Hare:**

No policies/procedures to review at this time.