



University Policy Advisory Committee Minutes
Virtual Meeting
April 14, 2021
9:00 AM

Present:

Ex-officio non-voting: James Gaudino

Ex-officio voting: Lidia Anderson, Andreas Bohman, Mickael Candelaria, Elvin Delgado, Michelle DenBeste, Josh Hibbard, Joel Klucking, Linda Schactler, Jeff Stinson, Carolyn Thurston, Katharine Whitcomb

Others present: Joey Bryant, Gail Mackin, Ginny Tomlinson

I. Action Items

1. Action – Approval of UPAC Minutes from February 3, 2021

UPAC members endorsed the minutes from February 3, 2021.

2. Policies & Procedures – Summary sheets precede individual policies and procedures

A. Academic & Student Life – Michelle DenBeste

1. 2022-2023 Academic Calendar

The 2022-2023 academic calendar has been established and was provided as an FYI only.

2. CWUP 2-40-142 Immunization

It was suggested that this policy come back later to give President Wohlpart time to review and discuss with Cabinet. The policy also needs to have procedures separated out, a review by IS, and a review by our AAG.

3. CWUR 2-60-005 – Behavioral Intervention & Threat Assessment

Several edits were suggested for this procedure, so it will come back to UPAC at a later date.

4. CWUP 5-90-020 (2) & (3) – Undergraduate Admissions

Regarding the first-year students' section of this policy, the Senate approved temporary policy changes in spring of 2020 making ACT and SAT scores optional for admissions decisions for all students applying to CWU. In the fall of 2020, the Executive Committee charged the Academic Affairs Committee with making these policy changes permanent.

The Office of Admissions requested that this policy be made permanent to increase equity in the admissions process. The new policy language makes greater use of the Comprehensive Review process, which allows admissions to consider multiple facets of student applications. The ASCWU executive leadership support this change.

In addition, the transfer applicants' section of this policy was also revised. The change re-writes existing policy governing transfer applications. The new policy clarifies the criteria by which transfer students will be assessed when they apply for admission at CWU. The existing policy was overly vague, and the office of admissions requested that clearer policy be put into effect. UPAC members endorsed the revisions to the Undergraduate Admissions policy.

5. CWUP 5-90-030 – Acceptance of Transfer Credit

Revisions to this policy clarify the reverse transfer policy.

Reverse transfer began in 2017 under the auspices of a pilot program created by an MOU between CWU and the State Board for Community and Technical Colleges. The purpose of reverse transfer is to allow some transfer students to use credit earned at CWU to earn an associate's degree at a Washington Community or Technical college. UPAC members endorsed the revisions to the Acceptance of Transfer Credit policy.

B. Business & Financial Affairs – Joel Klucking:

1. CWUP 2-30-250 Telework

The Telework policy will be tabled until President Wohlpert has had time to review and discuss with Cabinet.

C. Enrollment Management – Josh Hibbard:

No policies/procedures to review currently.

D. Operations – Andreas:

1. CWUP 2-70-070 & CWUR 7-60-070 – Computer Equipment Replacement, Purchasing & Disposal

The Computer Equipment Replacement, Purchasing and Disposal Policy and Procedure are designed to guide the regular replacement of computing equipment for the institution, establish a four-year replacement cycle and document the necessary procedures to comply with the policy. UPAC members endorsed the policy and procedure.

2. CWUP 2-70-080 & CWUR 7-70-080 – Identity & Access Management Framework

Identity and access management (IAM) is used to define and manage the roles and access privileges of individual network users and the circumstances in which users are granted (or denied) those privileges. The core objective of IAM systems is one digital identity per individual. This policy and procedure establish the use of an identity and access management framework as the basis for access to all university information systems. UPAC members endorsed the policy and procedure.

E. President's Division – Linda Schactler

No policies/procedures to review currently.