

Enterprise Facilities Committee Minutes

February 20, 2018
2:00 p.m. – Barge 412

In Attendance: Jason Berthon-Koch, Andreas Bohman, Sigrid Davison, Robert Ford, Eric Hougan, Jenna Hyatt, Keith Jones, Breanyn MacInnes, Derek Mayo, Michael Montgomery, Doug Ryder, Shane Scott, KeKe Wu, Bill Yarwood, Kelly Clerf, and Cheyanne Manning

A. Approval of January 16, 2018 Meeting Minutes

A quorum was not present for approval.

B. Samuelson

Samuelson project is on time and within budget. Funds for furnishings and equipment have been released from OFM. A department schedule for move in begins June 18th after commencement and will continue through August. Summer backfill move schedule is being created but not all backfill moves have been approved. Data center transition plan is still on schedule for May 1, 2018. Staging area west of Hertz will be down at the end of May and will be restored by Lydig. Anyone interested in attending Samuelson meetings should contact Doug Ryder.

C. University Way & Wildcat Way Intersection

The development of North campus has caused traffic problems that were brought to the city approximately three years ago. At that time the city performed a study to evaluate options that included signal improvements, a roundabout, or the realignment of the intersection – study deemed that signal improvements would be most efficient and safe. City did not receive grant in 2016 but reapplied in 2017 and received funding just under \$1.3 M with the city being obligated to match \$685,000. The main focus of the project is adding left hand turn pockets but there is opportunity for CWU to participate in the project by providing funding in order to include gateway treatment. The city is only able to use 5% of funding for landscaping so any gateway treatment will need to be funded by CWU. The consultant will be providing options for gateway treatment and Derek will bring consultant to the March or April EFC meeting.

D. John Wayne Trail

John Wayne Trail (JWT) will be extended from recently completed trail section at 18th around the perimeter of CWU property to 14th and Alder. The JWT easement was approved at the February Board of Trustees meeting. The project estimate is \$435,000 with \$375,000 from federal grant funding and \$60,000 city match. The project will be designed over the summer of

2018 with construction in the summer of 2019.

A joint task force will be created to address both the John Wayne Trail and the gateway treatment for the Wildcat Way & University Way intersection project.

E. University Tree Update

Ten years ago a tree study was performed and each tree on campus was mapped and 15 pieces of data was collected in order to help identify hazardous trees for removal. There is currently no policy in place that addresses optimal tree coverage on campus. Shane will report back at next meeting on work being done with landscape architect, specifically on progress on design for area where the data center will be torn down. Would like to have mini master plan for data center become the pilot for what we need to look at for the university.

F. Subcommittee/Task Force Updates

Campus Circulation Committee (CCC) – Campus vehicle policy is being reformatted by Cheyanne and will be brought to next EFC meeting. Jason hired consultant last year who created parking maintenance master plan. Lot Q-14 has been deemed next lot to need major renovation that will include renovation to storm drains. Project will cost between \$1.7 – 2.0 M and a parking permit increase proposal will be going to CCC for approval to help address funding shortage.

Enterprise Communication Committee (ECC) – Formerly signage and wayfinding committee that focuses on interior and exterior signage, campus wayfinding, and digital signage. Keith has been running committee and will take lead on ECC for now. Currently there is a pilot project in SURC working on internal digital wayfinding signage.

Memorial Committee – All dedication and memorial plaques on campus have been mapped. Plaques from memorial trees that have been removed have been collected by FMD and are being saved. Committee is working on streamlining options for memorials, naming, and recognition. Memorial and naming policy may need to be separated into two different policies.

G. Project Updates

Facilities is in the process of getting all project updates online. EFC agreed that only critical project updates and issues should be brought to future meetings. Derek will work with Shane and discuss the possibility of including city projects on facilities project update page. Facilities will be basing project updates on IS format. Any suggestions on ways to improve IS project updates can be sent to Andreas.

H. City of Ellensburg

Canyon Road is being repaved from I-90 to Umptanum Road and project will begin between June 15th – July 1st.

Grant funding received to fill in sidewalk gaps on Helena, Idaho, and Willow streets.

Gateway Grant – Applied for gateway grant to beautify storm water improvements on University Way and have made funding list but budget has not been adopted yet.

University & Alder – Received funding to add left hand turn arrows on University Way. Work to begin this summer.

Pedestrian Crossing Lights – Grant funding received to put in lights in two locations – Wildcat Way near the steam plant and on Dean Nicholson on the East side of the tennis courts. Construction to happen over the summer.

I. Other

Mission & Membership – Discussed mission and membership of EFC. Shane will touch base with individuals appointing committee members to find out if correct representative has been designated.

Next Meeting: March 19, 2018 at 2:00 p.m. in Barge 412