

Enterprise Facilities Committee Minutes

January 18, 2022

3:00 p.m.

In Attendance: Shane Scott, Keith Jones, Doug Ryder, Jason Berthon-Koch, David Martin, Bill Yarwood, Michael Montgomery, Steve DuPont, Breanyn MacInnes, Pat Stanton, Joseph Pearson, Sydney Thompson, Dennis Francois, Sigrid Davison, Wendy Holden, Mark Meister, and Katie Look

A. Golf Cart Policy

Golf cart policy has been worked on by the Campus Circulation Committee the last couple of years and covers acquisition of golf carts, operating standards, supervisor responsibilities, safety issues, maintenance, and accident reporting. The issue with golf carts is that moving golf carts across city streets is against city code. There are six proposed golf cart crossing zones throughout campus and Shane will be working with Jason to present crossings to the city and request a variance. Please reach out to Shane with any questions or comments on policy or proposed golf cart crossing zones.

B. Subcommittee/Task Force Updates

Campus Circulation Committee (CCC) – Michael Montgomery

Committee is currently reviewing bollards on campus and has mainly been focused on golf cart policy.

Enterprise Communication Committee (ECC) – Keith Jones

ECC did not meet in January but Keith wanted to recognize Jami Beintema and all the work she has done for ECC since she is retiring from CWU. University Advancement is still working on drafting the donations/land marking policy.

Campus Moves Council – Doug Ryder

One active move is the internal move in Barge between Graduate Studies and University Advancement which will take place in the next month. The next large move which will take up considerable resources is the move into Health Sciences. The intent is for the building to be up and running for Spring Quarter.

C. Project Updates

Health Sciences – The plan is for the building to be open for class spring term and moves will begin March 11th and continue through spring break.

Health Education – Contract is in place with Lydig Construction and Joanne Hillemann is the project manager. Budget is tight so we will be watching the contingency and FF&E closely.

D. Other

Building Schedule Changes – Email change requests to Shane Scott, Sunny Bloxham, Cody Mertell, and Jenny Grayson. Shane is working on getting a better procedure in place so that requestors are notified when new lock requests have been updated. Shane noted that the current policy is for buildings to be locked 30 minutes prior to the end of the last class in the building.

Next Meeting: February 22, 2022 at 3:00 p.m.