



University Policy Advisory Committee Minutes
Barge Hall, Room 412
April 27, 2022
9:00 AM

Present:

Ex-officio non-voting: Michelle DenBeste for President Wohlpart

Ex-officio voting: Lidia Anderson, Rick Duffett, Joel Klucking, Greg Lyman, Michael Pease, Linda Schactler, Jeff Stinson, Carolyn Thurston

Ex-officio Advisory non-voting: Kandee Cleary, Anne Cubilie, Paul Elstone, Tim Englund, Joy Fuqua, Jill Hernandez, Kremiere Jackson, Rebecca Lubas, Gail Mackin, Staci Sleigh-Layman, Pat Stanton

Others present: Rose Spodobalski-Brower

I. Action Items

1. Action – Approval of UPAC Minutes from March 2, 2022

UPAC members endorsed the minutes from March 2, 2022 as presented.

2. Policies & Procedures – Summary sheets precede individual policies and procedures

A. Academic & Student Life – Michelle DenBeste

1. CWUP 5-100-070 General Education Rules

Revisions to this policy include adding a new section for rules to address that all General Education courses must be taken for a letter grade, with the exception of Culminating Experience (CE) courses. Greg Lyman pointed out an editorial change that was basically a typo. UPAC members endorsed the proposed revisions to the General Education Rules.

2. CWUP 5-130-060 Graduation Requirements for Graduate Degrees

The Graduation Requirements for Graduate Degrees policy was revised to define that only graduate committees for theses are required to have three committee members. Other culminating experiences must have at least two. UPAC members endorsed the proposed revisions to this policy.

B. Business & Financial Affairs – Joel Klucking:

1. CWUP 2-30-061 (NEW) – Civil Service Employee Bereavement Leave

Revisions to the Civil Service Employee Bereavement Leave policy ensures that the definition of family is the same for all civil service employees. In addition, the number of bereavement leave days will now be the same for represented and non-represented civil service employees. UPAC members endorsed the changes to this policy.

C. Operations – Rick Duffett:

No policies/procedures to review at this time.

D. President's Division – Linda Schactler

No policies/procedures to review at this time.