

Individual Study Permit

This form must be completed prior to registration and submitted prior to the end of Add/Drop.

Site: **CWU-Ellensburg** **CWU-Des Moines** **CWU-Lynnwood** **CWU-Pierce County**
 CWU-Moses Lake **CWU-Wenatchee** **CWU-Yakima** **CWU-Online** Undergraduate (No Degree)

Student's Name _____ CWU ID# _____
Post Baccalaureate

Graduate (Masters)

Term _____ Session _____ Year _____ Cum GPA _____ Major _____

Subject _____ Catalog Number _____ Units _____ **S/U** **Graded** Section Number _____ Class Number _____
 (Assigned by Registrar Services)

Course Title _____ Abbreviated Title _____

Instructor Printed Name _____ **Instructor ID#** _____

PLEASE NOTE: CWU Academic Policy requires that for each credit offered, students must engage in 30 hours of course work. Credits awarded must comply with that guideline and rationales below must explain how student work will meet the time required for each credit awarded and how faculty time will be spent. (Use back of form if necessary.)

Some individual study permits may require the purchase of professional and/or medical malpractice liability insurance prior to receiving approval and starting the individual study. If you have questions regarding insurance coverage requirements, please contact Business Services at (509) 963-2335. Information detailing the coverage and forms can be found at <http://www.cwu.edu/business-services/insurance-forms-and-links>

1. Course description and outline:

2. Brief rationale for offering as an Individual Study:

3. Rationale for the number of credits granted (explain how student will complete 30 hours of work per credit):

4. Explanation of faculty member's role and responsibilities in project and how student's work will be evaluated:

APPROVED:

Instructor:	Date:
Chair:	Date:
Dean or Associate Dean:	Date:
Graduate Program Director: <small>(Graduate students must also obtain the approval of their Graduate Program Director before enrollment.)</small>	Date:

Instructions: Faculty member requesting course submits this completed form to the Chair and Dean for signature before the student may register for the course.