Online Graduation Application Instructions:

Example of what you would see on MyCWU:

Log into your MyCWU and locate the “Visit Your Student Center” button

In the Academics Toolbox, select the drop down menu and find the option “Apply for Graduation”. Once selected, click the arrow to move to the Applying for Graduation page
Graduation Application Instructions:

1. Update the diploma mailing address in your MyCWU account if it is different from the mailing address on file.
2. Pay Graduation fees within 30 days of them being posted to your account to avoid a financial hold and ensure your diploma can be sent out 8-10 weeks after the last day of the quarter.
3. View your Academic Requirements report, Unofficial Transcript and Transfer Credit Report (if applicable) to ensure that you are on track for graduation.
4. Check your CWU student email account for Degree Checkout notifications. All updates will be sent to your CWU email.
5. Check your TO DO List on MyCWU.
6. Commencement information is typically mailed in March. Commencement participation registration is a separate process, watch for details to be sent to your CWU email account.

If you’re an Education Major, be sure to contact the Certification office regarding the process of applying for your Teaching Certificate.