

**PETITION FOR EXCEPTION
TO GENERAL UNIVERSITY DEGREE REQUIREMENTS OR POLICIES**

Please complete this form and return it with a typed letter explaining the nature of your petition to:

Central Washington University
Registrar Services - General Education Petition
Bouillon Hall, Rm 140
400 E University Way
Ellensburg, WA 98926-7465

- This petition request should be completed before applying for graduation, however do not miss the published deadline to apply for graduation. The process takes about two weeks.
- If you are requesting a course substitution from another college, you must include a copy of the course description from the transfer institution's General Catalog.
- For any course to meet the Writing requirement, a 7-10 page document from the completed course must be included for review.
- If this request is concerning a foreign language requirement, CWU must have on file an official copy of the high school transcript.
- Please check if you are in any of these programs: Veteran STEP DHC Prof. Ed. Pgm

STUDENT INFORMATION SECTION

Name _____ CWU ID # _____
 Address _____ Telephone # _____
 _____ EMAIL _____
 Major _____ Catalog Year _____
 Student _____ Anticipated _____
 Signature _____ Graduation Term _____

ADVISOR INFORMATION SECTION

Printed Name _____	Department _____
Signature _____	
Your signature indicates that you have discussed the petition with the student, but not necessarily that you agree with the student's position. Please use the space below for your comments or send a separate letter.	
Comments _____	

OFFICE USE ONLY

Action: _____ Date of Action: _____ Reference: _____ Rev: 1/11/16