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Provost Council Agenda
July 7, 2020
9:00 a.m. – 11:00 a.m.
Virtual Meeting

Attendees

Michelle DenBeste, Provost/Vice President, Academic and Student Life
Anne Cubilie, Executive Director, Douglas Honors College
Bernadette Jungblut, Associate Provost, Accreditation, Academic Planning, and Assessment
Ediz Kaykayoglu, Associate Provost, Extended Learning and Outreach, and Executive Director, International Studies and Programs
Elvin Delgado, Chair, Faculty Senate
Gail Mackin, Associate Provost, Undergraduate and Faculty Affairs
Gregg Heinselman, Dean, Student Success
Heidi Henschel Pellet, Interim Dean, College of Education and Professional Studies
Jeffrey Stinson, Dean, College of Business
Jill Hernandez, Dean, College of Arts and Humanities
John Logwood, Senior Academic Finance Manager
Katharine Whitcomb, Chair, ADCO
Kevin Archer, Dean, Graduate Studies and Research
Lynn Franken, Special Assistant to the President
Rebecca Lubas, Dean, Library Services
Tim Englund, Dean, College of the Sciences
Caleb Montgomery, Administrative Assistant

Action Items

1. Approve the minutes of the meeting of June 2, 2020
Motion to approve. Approved.
2. Approve the minutes of the meeting of June 16, 2020
Motion to approve. Approved.

Discussion Items

1. Senate and AAC Updates – Elvin Delgado
Currently working with Carolyn Thurston on the disruptive behavior policy. Also working with Associate Provost Mackin on access to the Grupe Center for Fall 2020. Faculty access has been suspended for fall in order to create a teaching space for students. The Faculty Senate Office is working on an updated Faculty Senate schedule to correspond with the early start this fall. The EC is working with Linda Schactler to schedule a meeting with the Board of Trustees prior to the July business meeting. Associate Provost Mackin asked a clarifying question about a syllabus requirement for face coverings. Chair Delgado confirmed the drafts are in place. Discussion followed. Associate Provost Mackin is on the COVID-19 Implementation Task Force and mentioned that taking attendance and requiring assigned seating would be very helpful to CWU's efforts in tracking and tracing. She will update the council as fall approaches.

Office of the Provost/Vice President for Academic and Student Life

400 E University Way • Ellensburg WA 98926-7503 • Office: 509-963-1400 • Fax: 509-963-2025

Barge Hall Room 302 • Email: provost@cwu.edu • Web: cwu.edu/provost

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2. ADCO Update – Katharine Whitcomb
Volunteered ADCO as a vessel for distribution of syllabus information to the departments. The department chairs are concerned about the academic units being adversely affected in the PBAC meetings. Discussion followed. Clarification that there is no prioritization yet, and there is awareness by the administration that there is necessity in this area. Question from Dean Englund about how the money will be distributed and the academic mission preserved. Discussion followed with more information to come later since there is not much to say now. ADCO supports the Provost's proposed diversity committee. There is concern about International Student requirements if we ever need to move to plan C. The discussion clarified that while Central hopes to avoid moving to plan C, there are still some options for this group.
3. Fees Update – Michelle DenBeste
There is the possibility for some new one-time fees for Fall Quarter. The council will know more once they are approved by the BOT at their July meeting. Discussion followed. Provost DenBeste wants to make sure that the students are not being overloaded with fees, so she requested for the Deans to watch their department's fees. From a student success perspective it is not the way to fill the budget.
4. Faculty Relations Updates – Charlene Andrews
The Academic Calendar for faculty deadlines will be sent out for feedback soon. Remind your faculty about the extensions for the Post-Tenure Review/Reappointment Evaluations.
5. FTGOTO
 - a. Associate Provost Mackin is working on the new faculty orientation and trying to understand the numbers for a possible in-person event. Student-wise, it looks like the overall enrollment numbers are down, however, the retention numbers in the fall will be interesting to see. She has a lot of data, and would like feedback on what members would like to know.
 - b. Dean Heinselmann mentioned that Wildcat Wednesdays kick off next week on campus. He will send out a calendar and more details about this later. The new Title IX regulations go into effect mid-August and currently the Title IX committee is working on how to best implement the new requirements. Since it is requiring a lot of restructuring, the committee is looking to recruit more members to assist with the investigations. Dean Englund mentioned that some Associate Deans may already have training in the process which was met with approval. One of the biggest changes is that Title IX no longer applies off campus and is more dependent on geographic location. More to come on this. The most recent COVID-19 update is that Central has had six cases since July 2nd. The majority of these cases are athletes returning for summer training, so as more students begin to return, this allows a chance to try out our testing on a smaller population.
 - c. Dean Lubas is resuming the Inter-Library Loan Program at Central. While it will be a slow restart for the print material circulation, electronic loans never stopped. There may be a lot of requests that are not filled. Request for feedback and ideas from the council to include in messaging to convey to the public as this program starts up again.
 - d. Associate Provost Jungblut mentioned that there are some new requirements from the U.S. Department of Education on certain areas, so she will be reaching out to each one of the members to be sure that CWU is in compliance. It requires posting updates on our websites. She will follow up at the August Provost Council with a brief summary.
 - e. Dean Englund mentioned the need for more efficiencies in the general education program. Suggestion for a more centralized governing body for the program. Associate Provost Mackin agreed and discussion followed. This will be revisited soon.

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