

Provost Council Minutes  
June 19, 2018  
8:30 a.m. – 10:30 a.m.  
CWU Barge 412

Present

Katherine Frank, Provost/Vice President, Academic and Student Life  
Gail Mackin, Associate Provost, Undergraduate and Faculty Affairs  
Paul Ballard, Dean, College of Education and Professional Studies  
Tim Englund, Dean, College of the Sciences  
Kevin Archer, Dean, Graduate Studies and Research  
Bill Schafer, Interim Dean, Student Success  
Gregory Paveza, Interim Dean, Library Services  
Ediz Kaykayoglu, Executive Director, International Studies and Programs  
Anne Cubilie, Director, Douglas Honors College  
Amy Claridge, Faculty Senate Chair  
Charlene Andrews, Faculty Relations Coordinator  
Duane Dowd, ADCO Chair  
Jenna Hyatt, Associate Dean, Student Living  
Scott Robinson, Interim Associate Dean, College of Arts and Humanities  
Jeff Stinson, Associate Dean, College of Business  
Anne Smethurst, Administrative Assistant

Guests

1. Lene Pedersen – Cultural Competencies Certificate  
Lene Pedersen presented an overview of the proposed Cultural Competencies Certificate. The council was in strong favor of the certificate; however, concern was raised over how students would clearly differentiate this certificate from the Global Cultural Competence Certificate that was presented at the May 1, 2018 Provost Council. Lene indicated that she would communicate with Michael Johnson about the name of the certificates and marketing around them.
2. President Gaudino – Spring Visit  
A sixty minute question and answer session with the President brought conversation to the table on various topics including: proposed faculty code changes, possible pursuit of HSI status, the strategic enrollment management plan, major priorities for the 2018-19 academic year, the next 10-year capital plan, and the July Board of Trustees retreat.

Action Items

1. Approve the minutes of the meeting of June 5, 2018  
Gregory Paveza motioned to approve the minutes of the regular meeting of June 5, 2018, Anne Cubilie seconded. Three abstentions. Motion carried.

Information Items

1. Update on Northwest Commission on Colleges and Universities (NWCCU) Reaffirmation of Accreditation – Bernadette Jungblut  
The update on NWCCU and the reaffirmation of accreditation will be provided by Bernadette Jungblut on the shared drive.

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2. Update on the General Education Assessment – Bernadette Jungblut  
The update on the general education assessment will be provided by Bernadette Jungblut on the shared drive.
3. Strategic Plan Updates – Bernadette Jungblut  
The update on the strategic plan will be provided by Bernadette Jungblut on the shared drive.
4. Baccalaureate Task Force Update – Bernadette Jungblut  
The update on the Baccalaureate Task Force will be provided by Bernadette Jungblut on the shared drive.
5. Retention Update – Gail Mackin  
A summary of the 2018 winter zero credit report was shared followed by a request to breakdown the report into more detail. Conversation continued on the importance of services being continuously available to students, particularly during the summer when many take time away from the office. All council members, and especially college deans, will provide contact information for offices and ensure coverage during the summer with a specific focus on August.
6. Summer Session Update – Gail Mackin  
Updated summer session data was shared and showed an increase in student enrollment. The strategic thinking of the colleges to uncover and meet the needs of summer students was applauded. Scott Robinson was asked to share some of the tactics used by the College of Arts and Humanities that were particularly successful.
7. Senate and AAC Updates – Amy Claridge and Gail Mackin  
Amy Claridge was introduced and welcomed as the 2018-19 Faculty Senate Chair.
8. Deadlines – Katherine Frank  
Self-assessment e-performance documents are due in MyCWU by July 2, 2018. The Provost will then review submissions, add comments, and schedule a follow-up meeting to discuss and set future goals. Firm deadlines for the completion of this process is July 31, 2018.  
Annual Reports from all direct reports are due to the Provost by July 31, 2018. A template can be found on the S: drive. The template is similar to last year, but with some changes so please read carefully.

#### Future Guests and Topics (dates not yet assigned)

1. Nicolas Valcik – Data Update