

Provost Council Minutes
October 2, 2018
8:30 a.m. – 10:30 a.m.
CWU Barge 304

Attendees:

Katherine Frank, Provost/Vice President, Academic and Student Life
Bernadette Jungblut, Associate Provost, Accreditation, Academic Planning, and Assessment
Gail Mackin, Associate Provost, Undergraduate and Faculty Affairs
Gayla Stoner, Associate Provost, Extended Learning and Outreach
Heidi Henschel-Pellet, Associate Dean, College of Education and Professional Studies
Mike Harrod, Associate Dean, College of the Sciences
Todd Shiver, Interim Dean, College of Arts & Humanities
Dick Highfield, Interim Dean, College of Business
Kevin Archer, Dean, Graduate Studies and Research
Bill Schafer, Interim Dean, Student Success
Bonnie MacEwan, Interim Dean, Library Services
Ediz Kaykayoglu, Executive Director, International Studies and Programs
Anne Cubilie, Director, Douglas Honors College
Sharon Jonassen, Senior Academic Finance Manager
Amy Claridge, Faculty Senate Chair
Teresa Walker, Provost Fellow
Charlene Andrews, Faculty Relations Coordinator
Jim Johnson, ADCO Chair
Anne Smethurst, Administrative Assistant

Guests

1. Ian Loverro, Denise Shaw & Ron Jacobson – MAT Ed Program
The rationale for and benefits of enhancing the existing Alternative Pathway to Teaching program by offering a Master of Arts in Teaching degree option was presented to the group. The Provost Council responded with strong support and no reservations.

Discussion Items

1. Update on Northwest Commission on Colleges and Universities (NWCCU) Reaffirmation of Accreditation – Bernadette Jungblut
The self-study document has been finalized and is available for distribution in various electronic forms (PDF, Flipbook, SharePoint). Requests for print-copies will also be taken, but please consider the cost of printing such a large document. Bernadette provided a list of the time commitment expectations of Provost Council during the NWCCU site visit. Outlook invites will also be sent, and RSVP's are appreciated for planning purposes. Please remember to review "My Role in Accreditation" on the Accreditation website.
2. Retention Update – Gail Mackin
Updated Fall quarter enrollment data was provided to the group as well as numbers from Fall 2017 for comparison. Final Fall 2018 numbers should be available by the end of the week. Associate Provosts Bernadette Jungblut, Gail Mackin, and Gayla Stoner led a discussion on an ASL Retention Initiative including compiling college summaries into a

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Retention Strategy Action Plan, a relaunch of the Retention Team that will meet bi-weekly, and the design, development, and implementation of a Transfer and Transition Center. The importance of co-ownership when working to raise retention rates and promote the success of our students was emphasized. Detailed data on the characteristics of students placed on academic probation during the 2017-18 academic year was provided in a handout, and additional information was requested on veteran, active-duty and international students. Any other requests may be sent directly to Gail Mackin.

Action Items

1. CWUR 2-20-010 Interlibrary Loan – Bonnie MacEwan
Bernadette Jungblut motioned to approve CWUR 2-20-010 Interlibrary Loan, Dick Highfield seconded. Motion carried unanimously.
2. CWUR 2-20-020 Streaming Content – Bonnie MacEwan
Bernadette Jungblut motioned to approve CWUR 2-20-020 Streaming Content, Dick Highfield seconded. Motion carried unanimously.
3. Approve the minutes of the meeting of September 18, 2018
Kevin Archer motioned to approve the minutes of the meeting of September 18, 2018, Bernadette Jungblut seconded. One abstention. Motion carried.

Information Items

1. Senate and AAC Updates – Amy Claridge and Gail Mackin
The Undergraduate Admission policy and procedure have been under revision to ensure they align with current practice as well as the Washington Administrative Code (WAC). Both policy and procedure will go before the Faculty Senate at their October 3, 2018 meeting. If passed at Faculty Senate, both policy and procedure will appear as action items at the October 16, 2018 Provost Council meeting. The new General Education (GE) plan is an ongoing topic of discussion, and Faculty Senate will vote on October 31, 2018. Funding of the new GE is being explored, and will be discussed at the President's Budget Advisory Committee (PBAC) as well.
2. Update on General Education Assessment – Bernadette Jungblut
Bret Smith has finalized the report for the Spring GE, and work continues on gathering baseline information to compare this GE with the new GE. Technical difficulties have occurred with Canvas and solutions are being explored.
3. Strategic Plan Updates – Bernadette Jungblut
Bernadette shared the achievements of ASL for the 2017-18 academic year, and provided a draft Strategic Plan that outlines the work that will continue in the upcoming year and beyond. Names within the plan indicate who will be leading each charge. The ASL Strategic Plan will remain a draft until the ASL Workplan is finalized.
4. Summer Session Update – Gail Mackin
Summer Session Committee is finalizing an action plan for this academic year, and Gail will bring it to share with the Provost Council at the October 16, 2018 meeting. Work continues on summer budget planning.

Future Guests and Topics (dates not yet assigned)

1. Jami Beintema – Classroom Upgrade Update

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