

Provost Council Minutes
October 16, 2018
8:30 a.m. – 10:30 a.m.
CWU Barge 412

Present:

Katherine Frank, Provost/Vice President, Academic and Student Life
Bernadette Jungblut, Associate Provost, Accreditation, Academic Planning, and Assessment
Gail Mackin, Associate Provost, Undergraduate and Faculty Affairs
Gayla Stoner, Associate Provost, Extended Learning and Outreach
Paul Ballard, Dean, College of Education and Professional Studies
Tim Englund, Dean, College of the Sciences
Todd Shiver, Interim Dean, College of Arts & Humanities
Dick Highfield, Interim Dean, College of Business
Kevin Archer, Dean, Graduate Studies and Research
Bill Schafer, Interim Dean, Student Success
Ginny Blackson, Managing Associate Dean, Library Services
Ediz Kaykayoglu, Executive Director, International Studies and Programs
Anne Cubilie, Director, Douglas Honors College
Sharon Jonassen, Senior Academic Finance Manager
Amy Claridge, Faculty Senate Chair
Teresa Walker, Provost Fellow
Jim Johnson, ADCO Chair
Anne Smethurst, Administrative Assistant
Jenna Hyatt, Associate Dean, Student Living

Guests

1. Staci Sleigh-Layman & Barbara Hodges – AGO Immigration Update (8:30 a.m.)
An immigration advisory was issued from the Attorney General's Office (AGO) in September. A summary of this advisory, including how it may affect hiring practices, was shared. Communication between hiring teams and Human Resources is critical.
2. Krechiere Jackson & Barb Arnott – Brand Identity Standards (8:40 a.m.)
A powerpoint presentation was used to inform the group of CWU's new brand standards. These standards can also be found at www.cwu.edu/brand, and apply to all communication materials. Faculty and staff are urged to begin by updating their signature blocks according to the standards found at www.cwu.edu/brand/stationary. Any questions and/or feedback can be sent to brand@cwu.edu.

Discussion Items

1. Update on Northwest Commission on Colleges and Universities (NWCCU) Reaffirmation of Accreditation – Bernadette Jungblut
The NWCCU team will arrive over the weekend and will be on campus the morning of Monday, October 22 through the morning of Wednesday, October 24. Please pay close attention to calendar invites.
2. Retention Update – Gail Mackin, Bernadette Jungblut & Gayla Stoner
A reminder was given that the first retention update is due to the Associate Provosts by 5:00 p.m. on Tuesday, October 23rd. These updates will be discussed at the Tuesday,

Office of the Provost/Vice President for Academic and Student Life

400 East University Way • Ellensburg WA 98926-7503 • Office: 509-963-1400 • Fax: 509-963-2025
Barge 302 • E-mail: provost@cwu.edu • Web: www.cwu.edu/provost

October 30th Provost Council meeting. Data was shared on academic warning, suspension and probation. Discussion followed on how to raise our recovery rate, and Gail Mackin highlighted anticipated high-level issues that need to be addressed. Raising the retention rate is a priority shared by all, and will continue as a discussion item on the Provost Council agenda.

Action Items

1. CWUR 2-30-010 Responsible Conduct of Research Training Procedures – Kevin Archer
Gail Mackin motioned to approve CWUR 2-30-010 Responsible Conduct of Research Training Procedures; Tim Englund seconded. One abstention. Motion carried.
2. CWUP 2-40-040 Animals in Research and Training – Kevin Archer
Gail Mackin motioned to approve CWUP 2-40-040 Animals in Research and Training; Tim Englund seconded. One abstention. Motion carried.
3. WAC 106-141 Use of Campus Facilities for Expressive Activity – William Schafer
Recommended changes to WAC 106-141 were shared and discussed. The council has requested more time to review the policy and will revisit it at the Tuesday, October 30 meeting.
4. CWUP 5-90-020 Undergraduate Admission – Amy Claridge
Gail Mackin motioned to approve 5-90-020 Undergraduate Admission; Anne Cubilie seconded. Motion carried.
5. CWUR 2-90-020 Undergraduate Admission – Amy Claridge
Gail Mackin motioned to approve CWUR 2-90-020 Undergraduate Admission; Anne Cubilie seconded. Motion carried.
6. Approve the minutes of the meeting of October 2, 2018
Bernadette Jungblut motioned to approve the minutes of the regular meeting of October 2, 2018; Kevin Archer seconded. One abstention. Motion carried.
7. Approve moving forward with a statement to the Board of Trustees regarding the revised Faculty Code.
Proposed revisions to the Faculty Code will be brought forward to the Board of Trustees at their October 22nd meeting. Faculty Code Board materials were disseminated for discussion. These documents have already been posted publicly (on Monday, October 15). The Provost Council voted on whether or not to move forward on submitting or reading a public statement at the BoT meeting in opposition to the proposed Code changes. Tim Englund motioned to take action in moving forward with a statement in opposition to the proposed Faculty Code changes regarding Section 1, C&D and Appendix A: Creation, Reorganization, or Renaming of Academic Units; Ginny Blackson seconded. One opposed. One abstained. Motion carried.

Information Items

1. Update on General Education Assessment – Bernadette Jungblut
Due to time constraints, this information item will be postponed to the October 30, 2018 Provost Council meeting.
2. Strategic Plan Updates – Bernadette Jungblut
Due to time constraints, this information item will be postponed to the October 30, 2018 Provost Council meeting.
3. Summer Session Update – Gail Mackin
Due to time constraints, this information item will be postponed to the October 30, 2018 Provost Council meeting.

Office of the Provost/Vice President for Academic and Student Life

400 East University Way • Ellensburg WA 98926-7503 • Office: 509-963-1400 • Fax: 509-963-2025

Barge 302 • E-mail: provost@cwu.edu • Web: www.cwu.edu/provost

EEO/AA/TITLE IX INSTITUTION • FOR ACCOMMODATION E-MAIL: DS@CWU.EDU

4. Senate and AAC Updates – Amy Claridge & Gail Mackin
Due to time constraints, this information item will be postponed to the October 30, 2018 Provost Council meeting.

5. ADCO Update – Jim Johnson
Due to time constraints, this information item will be postponed to the October 30, 2018 Provost Council meeting.

Future Guests and Topics (dates not yet assigned)

1. Jami Beintema – Classroom Upgrade Update
2. Karen Roemer & Tim Burnham – Integrative Human Physiology – Clinical Exercise Physiology (IHP-CEP) Graduate Certificate
3. Dave Rex – Introduction, Director of Continuing Education

Office of the Provost/Vice President for Academic and Student Life

400 East University Way • Ellensburg WA 98926-7503 • Office: 509-963-1400 • Fax: 509-963-2025
Barge 302 • E-mail: provost@cwu.edu • Web: www.cwu.edu/provost

EEO/AA/TITLE IX INSTITUTION • FOR ACCOMMODATION E-MAIL: DS@CWU.EDU