Help! My Tests Did Not Import!

Tests and Quizzes do not always import as expected. There is a work-around that will allow you to import your tests as a group and not individually.

1. Locate the Blackboard Export Package you created (ExportFilexxxx.zip) on your computer. ([See How to Export a Bb Course](#))
2. Open the Canvas course you wish to import the tests into.
3. From the course settings page, click on *Import Content Into This Course*.

4. Select QTI .zip file from the drop-down menu.
5. When you choose file, select the Blackboard Export Package (ExportFilexxxx.zip) that you already downloaded.

6. Then click **Import**.

![Import Content]

7. Click on **Quizzes** in the left-side navigation

![Quizzes]

8. Click on the title of the quiz to edit and publish the test/quiz.

![Assignment Quizzes]
Students will not be able to take an imported quiz until you have published it. Click the Preview button to view the quiz. Click the Publish button to make it available to students.

Contact Delayna Breckon with questions – dbreckon@cwu.edu