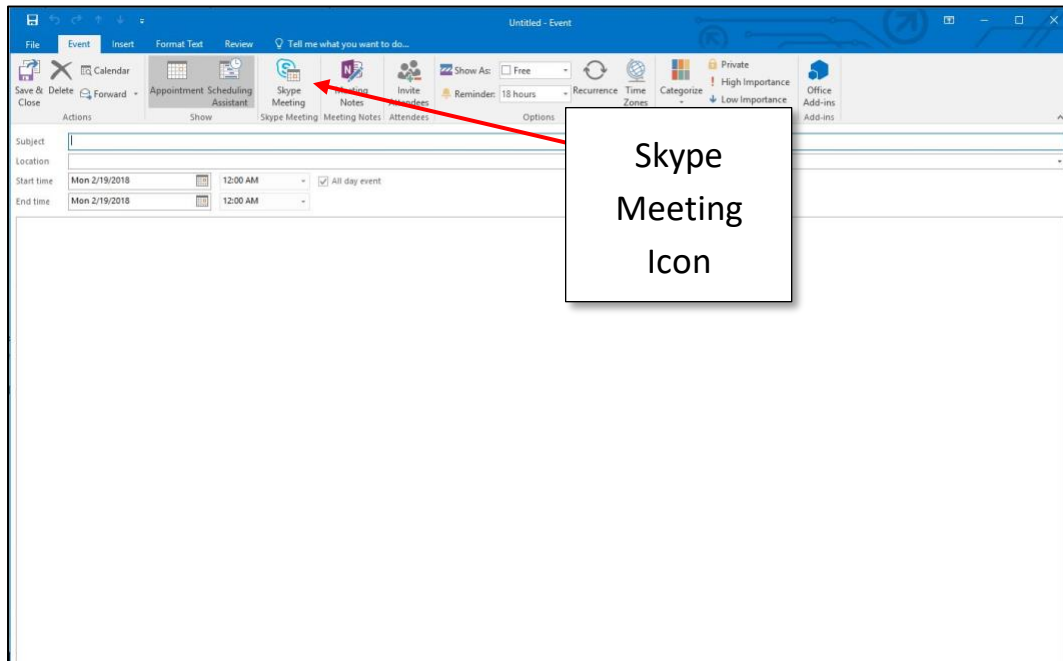




3. Click on the “Skype Meeting” icon. A link will be generated for a Skype for Business meeting that can be shared to participants both in and outside of CWU.



4. Add names and email addresses for participants. Select the time and length of the meeting. Send invitation.

