



CENTRAL WASHINGTON UNIVERSITY

Degree Checkout, Mitchell Hall MS 7464

Permit to Substitute for Required Undergraduate Course in Major Plan, Minor Plan, Specialization, or Professional Ed. Sequence

Printed Last Name Printed First Name M.I. Student ID # (Required)

Phone/Cell # CWU Email (Required)

Major Dept Plan: Catalog Year Minor Dept Plan: Catalog Year

This substitution is for my: Major Minor Professional Ed. Sequence

This substitution is for my Bachelor's in: Arts Arts in Ed Science Music Fine Arts Applied Science

Please substitute the following accredited college course(s) to meet CWU course requirements. Non-transferable courses cannot be used for substitutions. Please review the Transfer Credit Summary Report for additional information. Processing of substitutions by Degree Checkout may take four weeks from the time the form is received in our office.

Table with 8 columns: Course & Credits Being Used For Course Substitution, CWU REQUIRED COURSE. Includes Course Prefix and Course #, College or University where course completed, Course Title, Qtr/Sem # of Credits, CWU Dept. & Course #, Course Title, Quarter # of Credits.

\* Credit deficiencies in transfer course substitutions will lead to additional credits being added to your major and/or minor plan. The additional credits, if required, will be fulfilled through department approved elective credits.

Table with 3 columns: Printed Name, Signature, Date. Rows for Student, Advisor \*, Dept. Chair \*, School Dean \*\*.

\*Note: Signatures Required

\*\* Note: Substitutions in the Teacher Education Program must have the Dean of the College of Education and Professional Studies signature.