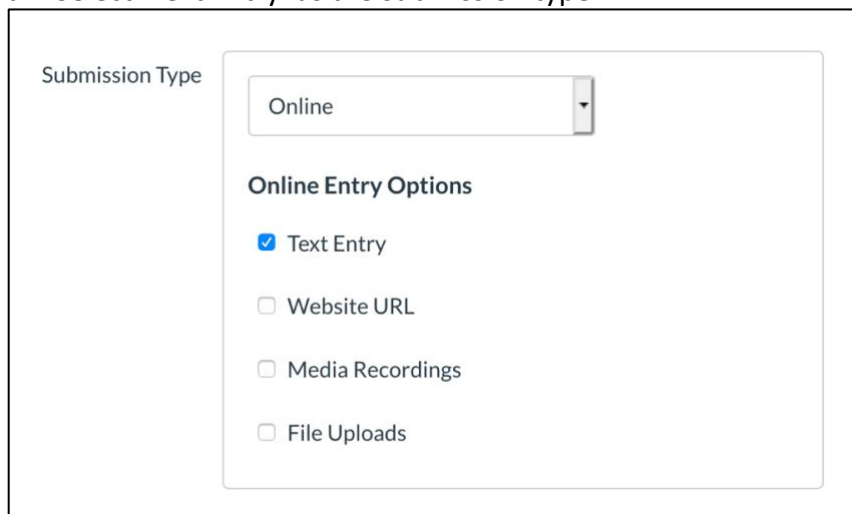


Faculty Guide: Creating an online video submission assignment in Canvas

Video submissions are very large files. It is important that students upload a video submission to our Kaltura Streaming Media server to avoid technology issues. For best results when submitting a video file, students should be on a wired/ethernet connection or on a private wi-fi connection.

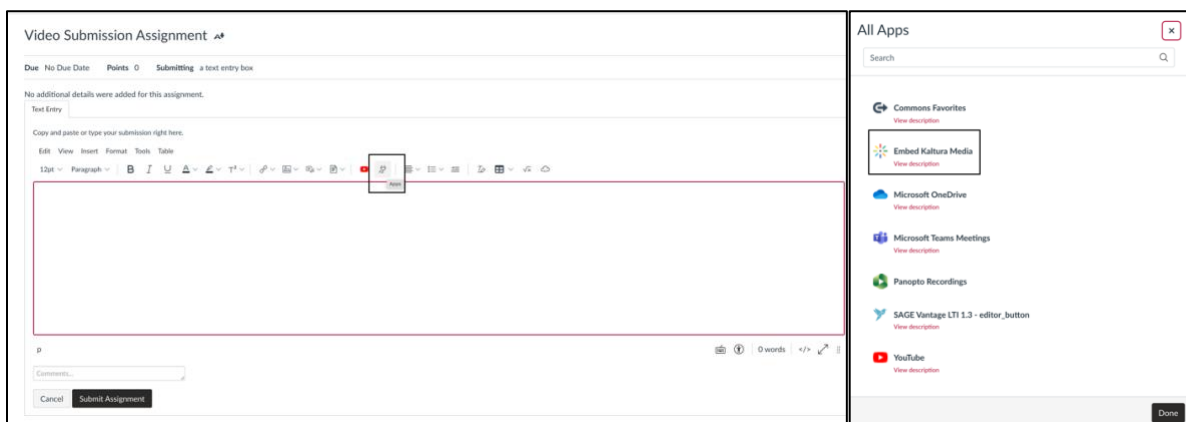
We recommend all faculty create a practice video submission assignment, where students can rehearse the process of uploading a video before they have to submit for the final.

1. Faculty create an [online submission assignment](#) in Canvas
 - a. Select 'Text Entry' as the submission type



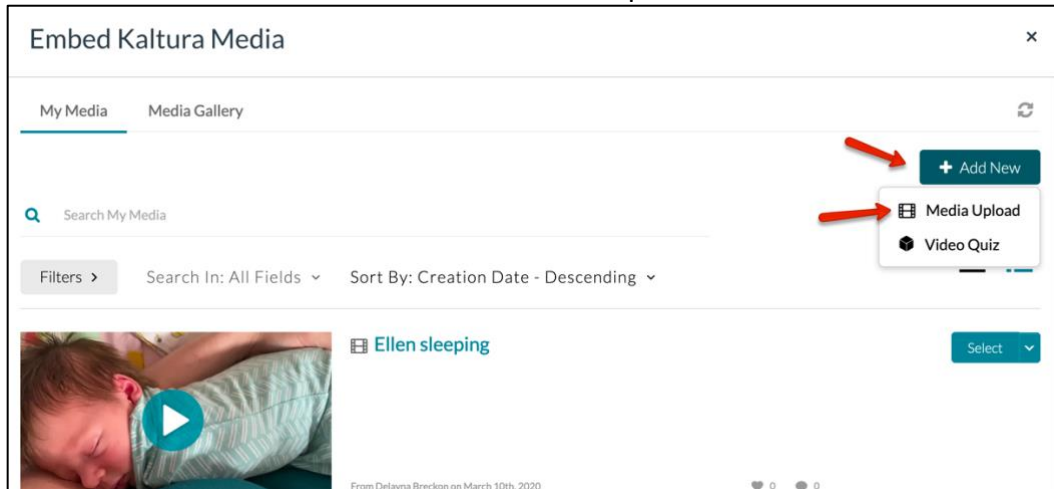
The screenshot shows the 'Submission Type' configuration in Canvas. A dropdown menu is set to 'Online'. Below it, under 'Online Entry Options', the 'Text Entry' option is selected with a blue checkmark. Other options include 'Website URL', 'Media Recordings', and 'File Uploads', all of which are unselected.

2. Students will submit their videos within the Rich Content Editor using the plug icon, then 'Embed Kaltura Media'.



The screenshot displays the Canvas Rich Content Editor for a 'Video Submission Assignment'. The main area shows a 'Text Entry' box with a red border and a red 'X' icon in the top right corner, indicating a required field. The 'All Apps' sidebar on the right is open, showing a search bar and a list of applications. The 'Embed Kaltura Media' application is highlighted with a red box, indicating it is the selected option for embedding a video.

3. Students will select 'Add New' and 'Media Upload'.



4. Submissions will be visible in the SpeedGrader. Enter score in the empty box.

