



Poll Everywhere & Canvas LMS LTI 1.3/LTI Advantage integration guide for Canvas educators

Version 1.0.1

Before you begin

In order to use the Poll Everywhere LTI Advantage Canvas integration, you must first Publish the course and add a start and end date for the course term.

1. Ensure the course is Published using the button at the top right of the Course home screen.

Course Status

Coming Up

Nothing for the next week

2. Next, go to the course Settings and on the Course Details tab make sure the course has a start date in the past, and an end date that is in the future from when you intend to use the integration.

Com101 > Settings

Course Details Sections Navigation Apps Feature Options

Course is Published

Course Details

Name: Communications 101

Course Code: Com101

Blueprint Course: Enable course as a Blueprint Course

Time Zone: Pacific Time (US & Canada) (-08:)

SIS ID:

Subaccount: Poll Everywhere

Term: Default Term

Starts: Aug 9, 2019 at 2:44pm
Local: Fri Aug 9, 2019 2:44pm
Course: Fri Aug 9, 2019 11:45am

Ends: Dec 31, 2019
Local: Tue Dec 31, 2019 12:00am
Course: Mon Dec 30, 2019 9:00pm

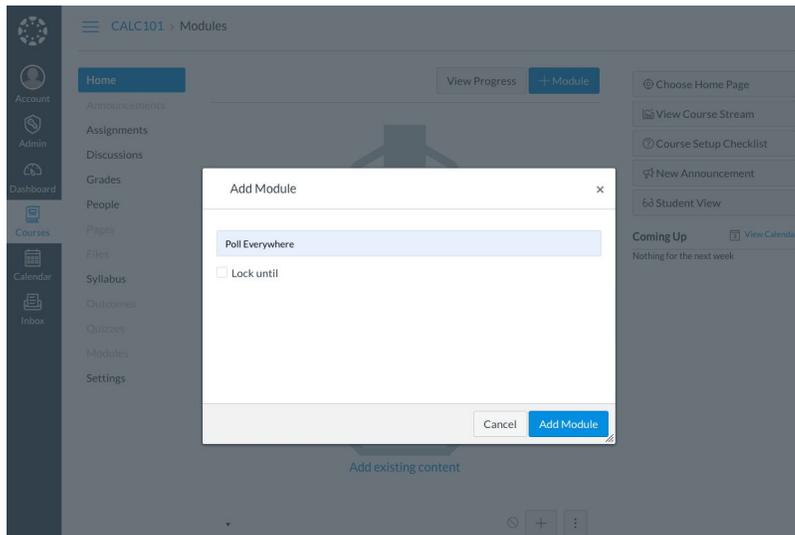
Changing course dates may override term availability settings and placement in the Courses page and Dashboard. Please confirm term dates before modifying course dates.

Students can only participate in the course between these dates. When selected, the course is in a read-only state outside these dates.

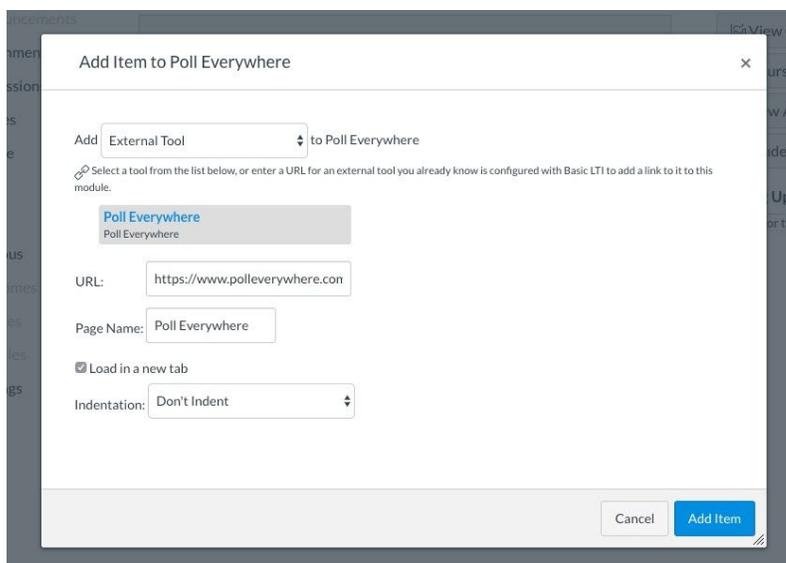
Restrict students from viewing this course after end date

Importing Students

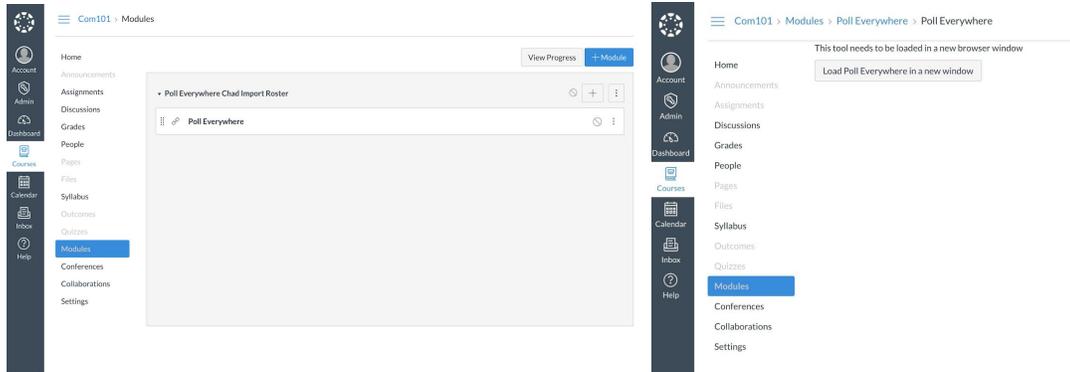
1. Go to the course that you wish to connect with Poll Everywhere and click the '+ Module' button. Name the module whatever you like in the subsequent popup window, then click the 'Add Module' button to save.



2. Within your new module, click the '+' button. From the dropdown menu at the top of the popup window, select 'External Tool', then select Poll Everywhere. URL and Page Name fields will auto-populate below. Lastly, check the 'Load in a new tab' checkbox to and click 'Add Item' to save.



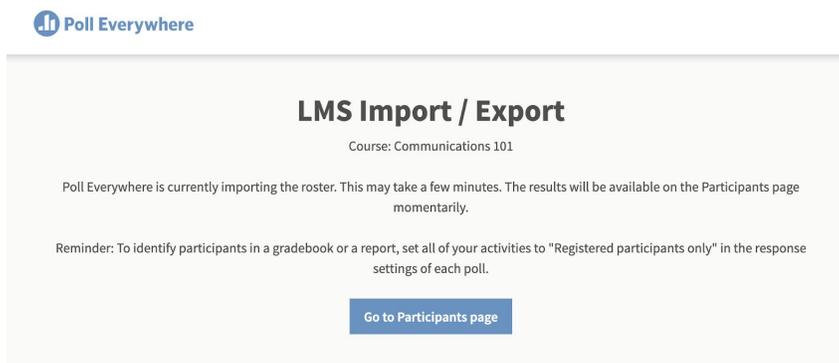
- Now, click on the new Poll Everywhere link that you made within the module. You will see a 'Load Poll Everywhere in a new window' button. Click this button to launch the Poll Everywhere connection.



- In the new tab, you will be asked to acknowledge you are launching Poll Everywhere through Canvas. Acknowledge the launch. The next page will present you with an 'Import Roster' button.



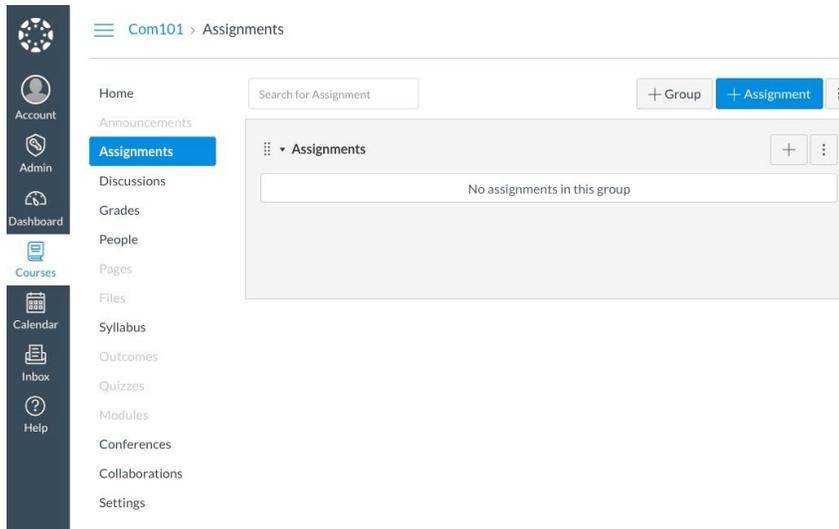
After you click this button, a page will inform you that the participant import is proceeding, and you will see a 'Go to Participants page' button. Click the button. Once on the participants page, you will be able to verify that the import took place because there will be a new group named after your course.



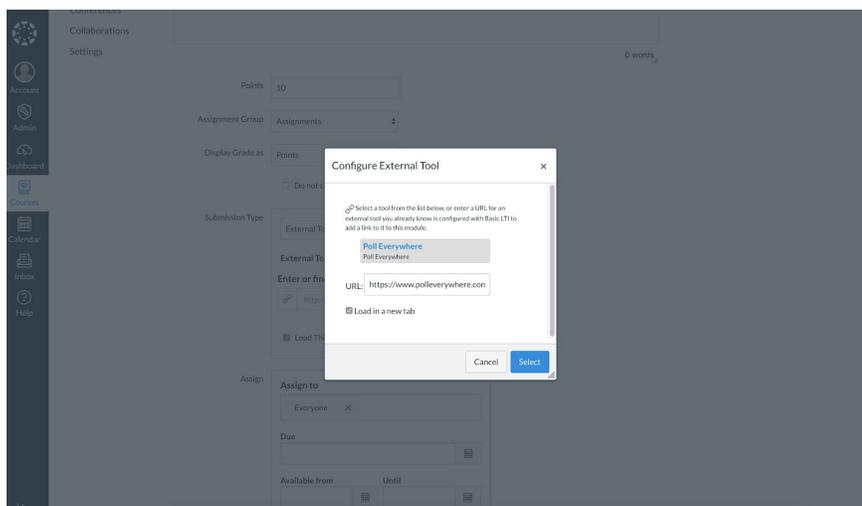
Exporting a gradebook report

Once you have collected some poll results from students, you can export those results to Canvas.

1. First, create an assignment by navigating to the Assignments tab within Canvas. Click the blue '+ Assignment' button in the top right.



2. On the next screen, enter a Name for this assignment, then scroll down to the Submission Type fields. In the Submission Type section, select External Tool from the dropdown. Click the Find button, select Poll Everywhere, and click the checkbox to ensure it opens in a new window.



3. On the next screen, click the button with your assignment name to launch Poll Everywhere.

Com101 > Assignments > Grade Column 1

Grade Column 1

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Settings

This tool needs to be loaded in a new browser window

Load Grade Column 1 in a new window

4. Click through the acknowledgement and you will be greeted with a page with two options. Select 'Create Gradebook for export.'

Poll Everywhere

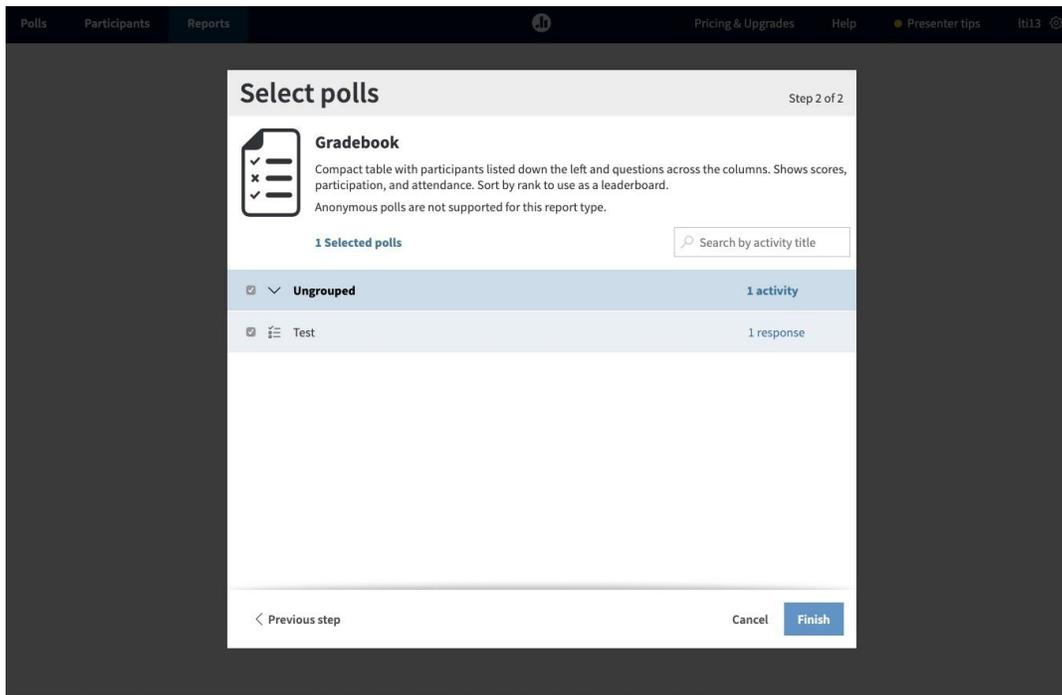
LMS Import / Export

Course: Communications 101

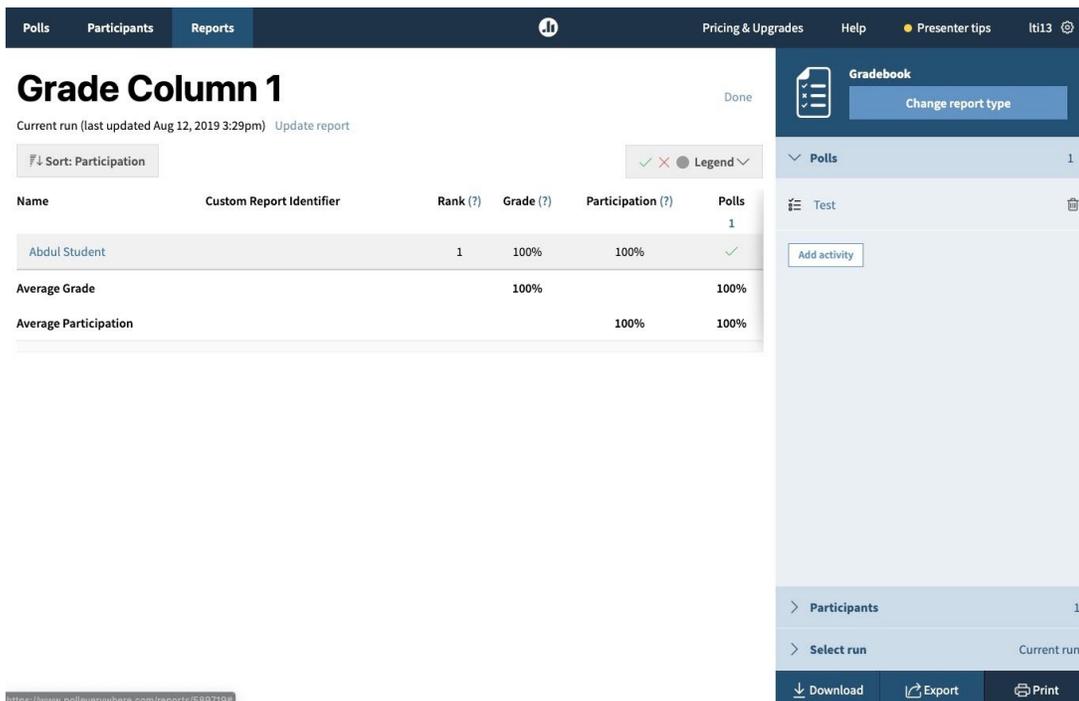
Import roster

Create Gradebook for export

- You are now in the Gradebook creation flow. Select the poll(s) you wish to include in your Gradebook and click Finish.



- Once in the Gradebook report, click the 'Export' button at the bottom right of the page.



- Next you will see a popup that will walk you through the export or show you errors if something goes wrong. Check to see that the class noted in the popup matches the grades you wish to export, and click the 'Next' button. The export will complete in the background.

The screenshot shows the 'Column 1' report interface in Canvas. A popup dialog titled 'Export report' is displayed in the center. The dialog contains the following text:

Export report

Exporting this report will automatically update it to include only the students from the imported course.

The report will be filtered to the Communications 101 group.

Buttons: Cancel, Next

The background interface shows a table with columns: Custom Report Identifier, Rank (?), Grade (?), Participation (?), and Polls. The table has one row with values: 1, 100%, 100%, and 1. A 'Legend' dropdown is visible above the table. On the right side, there is a 'Gradesbook' sidebar with a 'Change report' button and a 'Polls' section containing a 'Test' activity and an 'Add activity' button.

- Once the export is complete, head back over to Canvas and click into your Grades center to verify that the new gradebook column was created.

The screenshot shows the 'Com101 > Grades' page in Canvas. The page includes a sidebar with navigation options: Account, Admin, Dashboard, Courses, Calendar, Inbox, and Help. The main content area shows a gradebook table with the following data:

Student Name	Secondary ID	Grade Column 1 Out of 100	Assignments	Total
Abdul Student	abdul.canvas.stude	100	100%	100%
Adrienne Student	adrienne.canvas.st	0	0%	0%
Agustina Student	agustina.canvas.stu	0	0%	0%
Aimee Student	aimee.canvas.stude	0	0%	0%
Alethia Student	alethia.canvas.stud	0	0%	0%
Anastacia Student	anastacia.canvas.st	0	0%	0%
Angele Student	angele.canvas.stud	0	0%	0%
Antoine Student	antoine.canvas.stu	0	0%	0%
Aurora Student	aurora.canvas.stud	0	0%	0%
Benita Student	benita.canvas.stud	0	0%	0%

Additional interface elements include a search filter 'Filter by student name or secondary ID', an 'Individual View' button, and 'Import', 'Export', and settings icons.