**CWU Department/Program Assessment Plan Preparation Form**

**Department:** Department of Law and Justice  
**Program:** Masters of Science in Law and Justice

<table>
<thead>
<tr>
<th>Department/Program Goals</th>
<th>Related College Goals</th>
<th>Related University Goals</th>
<th>Method(s) of Assessment (What is the assessment?)</th>
<th>Who/What Assessed (population, item)</th>
<th>When Assessed (term, dates)</th>
<th>Criterion of Achievement (Expectation of how good things should be?)</th>
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</table>
| **Goal 1.** Facilitate student progress to advanced levels of knowledge and practice in the research methods of Law and Justice. | **Goals I & II:** Maintain and strengthen an outstanding academic and student life at all sites.  
**Goal III:** Provide for outstanding graduate programs that meet focused regional needs and achieve academic excellence. | **Goals I & II:** Maintain and strengthen an outstanding academic and student life at all sites.  
**Goal V:** Achieve regional and national prominence for the university. | Assigned papers or projects and examinations in core Methods and Statistics courses.  
Overall GPA, class grades for core Methods and Statistics courses.  
Execution of Masters thesis research/completion of comprehensive exam. | Graduate students enrolled in Methods and Statistics courses (i.e., LAJ 535, 536).  
Graduate students proposing their thesis.  
Graduate students defending their thesis or comprehensive exam answers. | At the end of each academic year.  
At time of presentation of thesis proposal or completion of comprehensive exam.  
Thesis submission to graduate committee and to the graduate school.  
Completion of comprehensive exam | GPA above 3.0 and no grade lower than a C in Methods and Statistics courses on student’s course of study form.  
Successful completion and approval of the thesis proposal or completion of comprehensive exam.  
Successful defense of the thesis as signified by the signing of the thesis signature pages by the thesis chair and committee.  
Successful acceptance of the written thesis by the
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<tr>
<th><strong>Goal 2.</strong> Promote excellence in learning to prepare students for careers and advanced study.</th>
<th><strong>Goals I &amp; II:</strong> Maintain and strengthen an outstanding academic and student life at all sites.</th>
<th><strong>Goals I &amp; II:</strong> Maintain and strengthen an outstanding academic and student life at all sites.</th>
<th>Option Approval form completion with appropriate selection of electives.</th>
<th>First-year graduate students. Students enrolled in elective courses. Graduate students proposing their thesis or preparation for comprehensive exam. Graduate students defending their thesis/oral defense or comprehensive exam.</th>
<th>During first quarter of enrollment for first-year students. At the end of each academic year. At time of presentation of thesis proposal or preparation for comprehensive exam. Thesis submission to graduate committee and to the graduate school.</th>
<th>100% of students will submit their Optional Approval forms during their first quarter of enrollment. GPA above 3.0 and no grade lower than a C in elective courses on student’s course of study form. Successful completion and approval of the thesis proposal or completion of comprehensive exam. Successful defense of the thesis as signified by the signing of the thesis signature pages by the thesis chair and committee. Successful acceptance of the written thesis by the graduate school.</th>
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<td><strong>Goal III:</strong> Provide for outstanding graduate programs that meet focused regional needs and achieve academic excellence.</td>
<td><strong>Goal V:</strong> Achieve regional and national prominence for the university.</td>
<td>Overall GPA, class grades for elective courses. Execution of Masters thesis research or completion of comprehensive exam.</td>
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<td><strong>Option Approval</strong> form completion with appropriate selection of electives.</td>
<td>Overall GPA, class grades for elective courses. Execution of Masters thesis research or completion of comprehensive exam.</td>
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<tr>
<td><strong>Goal 3.</strong> Encourage the development of professional competencies and dispositions.</td>
<td><strong>Goals I &amp; II:</strong> Maintain and strengthen an outstanding academic and student life at all sites.</td>
<td><strong>Goals I &amp; II:</strong> Maintain and strengthen an outstanding academic and student life at all sites.</td>
<td>Internal funding applications.</td>
<td>First and second year students.</td>
<td>At the end of each academic year.</td>
<td>10% of students will present at a professional national conference.</td>
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<td><strong>Goal III:</strong> Provide for outstanding graduate programs that meet focused regional needs and achieve academic excellence.</td>
<td><strong>Goal V:</strong> Achieve regional and national prominence for the university.</td>
<td><strong>Goal V:</strong> Achieve regional and national prominence for the university.</td>
<td>Satisfactory completion of seven seminar courses.</td>
<td>Graduate students enrolled in seminar courses.</td>
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<td><strong>Goal 4. Faculty and students will be ethical and professional in their behavior.</strong></td>
<td><strong>Goals I &amp; II:</strong> Maintain and strengthen an outstanding academic and student life at all sites.</td>
<td><strong>Goals I &amp; II:</strong> Maintain and strengthen an outstanding academic and student life at all sites.</td>
<td>Faculty and student conference participation (attendance and presenter status) as determined by survey.</td>
<td>First and second year students. Faculty overseeing students in the program.</td>
<td>At the end of each academic year.</td>
<td>100% of students will present research prior to graduation.</td>
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</tbody>
</table>
| **Goal III:** Provide for outstanding graduate programs that meet focused regional needs and achieve academic excellence. | **Goal V:** Achieve regional and national prominence for the university. | **Goal V:** Achieve regional and national prominence for the university. | Complete HSRC training (LAJ 535) HSRC proposals, if relevant. Satisfactory completion of Seminar in Ethical Issues Execution of masters thesis | HSRC certification. (completed in LAJ 535) Graduate students will complete HRSC training while enrolled in Research Methods (LAJ 535) Graduate students defending their thesis or oral defense of comprehensive exam | | Successful approval of research proposals by HSRC committees, when relevant. Successful defense of the thesis or completion of comprehensive exam |}

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<th></th>
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<th>research or completion of comprehensive exam.</th>
<th>exam answers.</th>
<th>acceptance of the written thesis by the graduate school.</th>
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12/18/13
### CWU Student Learning Outcome Assessment Plan Preparation Form

**Department:** Department of Law and Justice  
**Program:** Masters of Science in Law and Justice

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<thead>
<tr>
<th>Student Learning Outcomes (performance, knowledge, attitudes)</th>
<th>Related Program/Departmental Goals</th>
<th>Related College Goals</th>
<th>Related University Goals</th>
<th>Method(s) of Assessment (What is the assessment?)*</th>
<th>Who Assessed (Students from what courses – population)**</th>
<th>When Assessed (term, dates) ***</th>
<th>Standard of Mastery/ Criterion of Achievement (How good does performance have to be?)</th>
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<tr>
<td><strong>SLO 1.</strong> Write in the language of the discipline, using the elements of style described in the Publication Manual of the American Psychological Association.</td>
<td>Goal 1. Facilitate student progress to advanced levels of knowledge and practice in the research methods of Law and Justice.</td>
<td>Goals I &amp; II: Maintain and strengthen an outstanding academic and student life at all sites.</td>
<td>Goals I &amp; II: Maintain and strengthen an outstanding academic and student life at all sites.</td>
<td>Assigned papers or projects in Methods and Statistics courses. Thesis proposal. Thesis document</td>
<td>Graduate students</td>
<td>During each academic term of enrollment. At time of presentation of thesis proposal. Thesis submission to graduate committee and to the graduate school.</td>
<td>GPA above 3.0 and no grade lower than a C in Methods and Statistics courses on student’s course of study form. Successful oral defense of comprehensive exam answers. Successful completion and approval of the thesis proposal as signified by the signing of the course of study form by the thesis committee. Successful defense of the thesis as signified by the</td>
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</table>
be ethical and professional in their behavior.

**Goal 1.** Facilitate student progress to advanced levels of knowledge and practice in the research methods of Law and justice.

**Goal 2.** Promote excellence in learning to prepare students for careers and advanced study.

**Goal III:** Provide for outstanding graduate programs that meet focused regional needs and achieve academic excellence.

**Goal V:** Achieve regional and national prominence for the university.

Assigned papers or projects in Methods and Statistics courses, course examinations, and thesis work.

Graduate students enrolled in Methods and Statistics courses (i.e., LAJ 535, 536).

Graduate students defending their thesis.

During each academic term of enrollment.

Thesis submission to graduate committee and to the graduate school.

GPA above 3.0 and no grade lower than a C in Methods and Statistics courses on student’s course of study form.

Successful defense of the thesis as signified by the signing of the thesis signature pages by the thesis chair and committee.

Successful acceptance of the written thesis by the graduate school.

*SLO 2.* Describe, perform, and use data analyses for particular data sets.

*Method(s) of assessment should include those that are both direct (tests, essays, presentations, projects) and indirect (surveys, interviews) in nature*

**Data needs to be collected and differentiated by location (Ellensburg campus vs University Centers – see NWCCU standard 2.B.2)**

***Timing of assessment should be identified at different transition points of program (i.e., admission, mid-point, end-of-program, post-program)***

****The LAJ 700 is defined as Thesis, Project, Study, or Portfolio.****