

November 17, 2016

Hamid Fonooni
Chair, Applied Science Commission
ABET
415 North Charles Street
Baltimore MD 21201

Dear Dr. Fonooni,

I received the Draft Statement presenting the findings of the Applied Science Accreditation (ASAC) Commission of ABET on November 3, 2016, based on its evaluation of our Safety and Health Management (SHM) Program.

Please review the attached document that constitutes the 30-Day Response of CWU to the only concern identified in the Draft Statement. The document provides details of the corrective action that has been taken to remedy the shortcoming along with official supporting documentation. I have approved a new tenure-track faculty position for the SHM program, and the search is underway. If ABET-ASAC needs additional documentation to show that our corrective action is underway, I will submit them through a Post 30-Day response by May 31, 2017 or earlier.

Please do not hesitate to contact me if you have any further questions or need additional information.

Sincerely,



Paul Ballard
Dean, College of Education & Professional Studies

Enclosure: 30-Day Due Process Response
CWU Faculty Search Posting

cc: Randall J. Keller, Team Chair
ABET Office, Applied Science Accreditation Commission
Neil Hutzler, Editor
Sathyanarayanan Rajendran, Associate Professor
Ethan Bergman, Interim Department Chair
Bernadette Jungblut, Associate Provost, Accreditation, Academic Planning, & Assessment

2016 30-Day Due-Process Response to the ASAC- ABET Draft Statement

for the

Bachelor of Science in Safety and Health Management Program

at

**Central Washington University
Ellensburg, WA**



**Visit Dates: October 9-11, 2016
Draft Statement Date: November 3, 2016
Due-Process Response Date: November 17, 2016
Accreditation Cycle Criteria: 2016-2017**

Introduction

A Draft Statement presenting the findings of the Applied Science Accreditation Commission of ABET was received on November 3, 2016. This document constitutes the 30-Day Response of CWU to the only concern identified in the Draft Statement.

Program Concern

Criterion 6. Faculty This criterion states: “The faculty serving in the program must be of sufficient number to maintain continuity, stability, oversight, student interaction, and advising.” The three faculty members (one tenured, one tenure track, and one lecturer) teach the classes and serve as academic advisers for all the students. While the number of faculty is adequate for the current enrollment, the program has recently experienced significant growth, and, if department growth continues, the faculty may be limited in their ability to provide sufficient oversight, quality student interaction, and advisement.

Corrective Action taken:

CWU recognizes the importance of having an adequate number of faculty members to provide sufficient oversight, quality student interaction, and advisement. Following the ABET site visit exit meeting, CWU Provost Dr. Katherine Frank, and the College of Education and Professional Studies Dean Dr. Paul Ballard, met to discuss and address the concern cited above.

Based on their discussions, the Provost approved a new tenure-track line Assistant / Associate Professor for the Safety and Health Management Program. CWU has posted the position on various national academic / non-academic job boards such as the Chronicle of Higher Education, American Society of Safety Engineers, American Industrial Hygiene Association, etc. A search committee has been formed and charged to recommend qualified candidates to the Dean by the end of April 2017, so that he can make an official offer. The new faculty member is expected to start at CWU on September 1, 2017.

With a successful search, starting academic year 2017-18, four faculty members (one tenured, two tenure track, and one lecturer) will teach the SHM classes and serve as academic advisers for all the students. The program has a capped enrollment of 36 students per year, with students starting in the major in their junior year. Based on this cap, the program enrollment will remain between 72 – 85 majors at any given time. Hence, with the addition of the fourth faculty member, the faculty serving in the SHM program will be of sufficient number to maintain continuity, stability, oversight, student interaction, and advising. CWU believes it has sufficiently addressed the cited concern. If ABET-ASAC needs additional documentation to show that our corrective action is underway, CWU will submit them through a Post 30-Day response by May 31, 2017 or earlier.

Job Description

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Job Details

Job Title Assistant/Associate Professor - Safety and Health Management	Job ID 978
Location Ellensburg	Full/Part Time Full-Time
Regular/Temporary Regular	Favorite Job ☆

Job Summary

This is a full-time, academic year, tenure-track, Assistant Professor / Associate Professor appointment in the Safety and Health Management (SHM) Program. Located at the main campus in Ellensburg, Washington, this program awards a Bachelor of Science degree in Safety and Health Management. We seek an individual demonstrating dedication to excellence in teaching and a strong commitment to diversity, equity and inclusiveness. The goal of the program is to prepare students for careers in occupational safety and health management in the industrial, private business, construction, and public employment sectors of the economy.

Department Information

The Engineering Technologies, Safety, and Construction (ETSC) Department offers Bachelor of Science degree programs in construction management, industrial and mechanical/electrical engineering technology areas, safety and health management, and technology education. Programs are based on a foundation of technical courses, math and science topics, verbal and written communications, and CWU's general education coursework requirement. Curriculum content depends heavily on a hands-on, as opposed to a highly abstract, approach to the subject matter. All ETSC programs work with industrial advisory councils to ensure currency and relevance necessary to pursue or obtain an accredited status. The ETSC Department also offers an M. S. degree in Engineering Technology.

The ETSC Department is administratively located in the College of Education and Professional Studies (CEPS) and offers a complete array of programs and courses at the Ellensburg campus, and a partial selection of programs and courses at the CWU Des Moines Center located in the Seattle-Tacoma metropolitan area of Washington State. Additional program information about all of the departmental programs is available on the ETSC Department Website: www.cwu.edu/engineering/.

Job Duties

- Teach SHM courses at the undergraduate level. The SHM Program courses cover: systems safety and design, risk management, insurance, emergency planning, fleet safety, building and facility safety, ergonomics, industrial hygiene, construction safety, manufacturing safety, agriculture safety, environmental management, and hazardous materials management.
- Maintain an active program of university-supported scholarship.
- Participate in university and community service.
- Assist in the recruitment of new SHM majors, and actively participate in the SHM major application screening process.
- Provide academic advising for existing and prospective SHM students.
- Assist the SHM program director to continually improve the SHM Program curriculum.
- Support potential proposal development for an online Master of Science Program in SHM.
- Participate in program review and accreditation activities.
- Support the American Society of Safety Engineers (ASSE) Student Section.
- Serve as a resource for students seeking scholarships.
- Play an active role in facilitating job opportunities for students by establishing and maintaining industry contacts.
- Play an active role in the program's industry advisory council.
- Obtain and maintain professional safety-related certifications.
- Perform other related duties as assigned to support the SHM program.

Minimum Qualifications

- Master's degree in Occupational Safety and Health, Industrial Hygiene, Environmental Health, Environmental Management, or strongly related areas
- Minimum five years of applied, industry experience in risk management, occupational safety and health, or industrial hygiene
- Experience and demonstrated commitment to diversity
- Strong writing skills

Preferred Qualifications

- Strong background in Risk Management / System Safety
- Strong interpersonal communication and public speaking skills
- Excellent organizational and management skills
- An earned doctoral degree related to content area(s) of courses to be taught. However, ABD candidates with a clear dissertation defense schedule will be considered.
- Occupational safety and health-related certifications such as Certified Safety Professional (CSP) or Certified Industrial Hygiene (CIH), or similar certifications issued by nationally accredited credentialing bodies
- 10+ years applied/industrial experience in general industry/manufacturing
- Three or more years of experience in post-secondary education teaching
- Operational knowledge of applicable safety and health-related instruments and equipment
- Experience in program review and accreditation such as ABET
- Experience working in partnership with an industry advisory council and key external stakeholders in multiple industry sectors
- Entrepreneurial drive to assist with development of the Central Safety Center
- Holds multiple "train-the-trainer" safety certifications

Pay, Benefits, & Work Schedule

Salary:	Dependent upon applicant qualifications and university resources.
Appointment:	Full-Time, Tenure-Track, 9 Month Appointment
Benefits:	CWU offers a comprehensive benefits package including health insurance, retirement and optional savings plans, life and disability insurance.

How To Apply

To apply for this position, you must complete the on-line application and attach:

- A detailed cover letter clearly demonstrating how your education and experience: (a) meet the required (and, as applicable, preferred) qualifications, (b) demonstrate the ability to perform the responsibilities as described by the posting, (c) detail how teaching, service and/or scholarship has supported students from racial, ethnic, and gender backgrounds that are underrepresented in their academic fields (applicants who have not yet had the opportunity for such experience should note how their work will further CWU's commitment to diversity) ;
- Curriculum Vitae;
- Statement of teaching philosophy;
- Summary of related field and work experience (Attachment Type: Other);
- Names, addresses, and phone numbers of three or more current references; and
- Copy of transcripts for highest degree held;

NOTE: Although copies of transcripts are acceptable for application purposes, all job offers are contingent upon verification of highest degree held. Finalists will be required to submit official transcripts.

Screening of applications will begin immediately and continue until the position is filled.

** Incomplete applications will not be considered.

Contact Information

Name: Dr. Sathy Rajendran
Title: Search Committee Chair
Email: Sathyanarayanan.Rajendran@cwu.edu
Phone: 509/963-1152

Please contact Human Resources at hr@cwu.edu or 509-963-1202 if you require technical assistance with the on-line application process.

Conditions of Employment

Prior to employment, final candidate(s) will be required to submit to a background check. All information obtained through background investigations will be strictly confidential and revealed only to those required to have access.

The conditions of employment with Central Washington University are set forth in the Collective Bargaining Agreement between Central Washington University and United Faculty of Central, University policies and procedures, and applicable state and federal laws.

The Collective Bargaining Agreement may be found here: <http://www.cwu.edu/hr/faculty-contract/>.

Apply

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