



# TRIO

RONALD E. MCNAIR  
POST BACCALAUREATE  
ACHIEVEMENT PROGRAM

## The Ronald E. McNair Scholars Program Central Washington University Scholar Agreement

Please Print Name: \_\_\_\_\_

This document represents a **binding agreement** between the Ronald E. McNair Scholars Program and the selected McNair Scholar. It is based upon United States Department of Education requirements for the McNair Program under a federal grant awarded to Central Washington University. **Violation of any part of the agreement by the Scholar may result in dismissal of the Scholar at any point during the program and revocation of any privileges, including financial, by the McNair Scholars Program.** *Please read this agreement carefully before you decide to accept the invitation to become a McNair Scholar.*

### As a McNair Scholar, I agree to the following:

- Involvement in the McNair Program means that I will receive information via text, my CWU email, and Facebook accounts, to insure quick sharing of information, I understand I need to check the accounts regularly.
- Also, the McNair Program uses various surveys to collect and distribute information quickly and accurately; I understand that I need to respond as soon as possible when asked to do so.
- I also understand that as a scholar, there are required workshops and programs that I will participate in.
- The McNair Program will share my contact information I provide with the National McNair Database as a way to provide me with targeted information about graduate school visitation opportunities, doctoral programs, research opportunities, etc.
- To assist with academic guidance, we will request mid-term grade reports from each instructor every quarter.
- Lastly, I understand that in order to receive the most relevant information, I must keep my contact numbers and addresses current by updating the McNair Office with any changes.

### Undergraduate Progress:

- Remain enrolled in a university until I graduate from a four-year institution.
- Participate in all McNair scholar activities, including the GRE preparation class and workshops.
- Meet at least twice per quarter, until graduation, with the McNair Faculty Coordinator or Director to discuss academic progress and application to graduate school.
- Participate in MCNA 301 the fall of my 1<sup>st</sup> year; MCNA 395 (2 credits) the winter quarter prior to beginning my research experience, MCNA 302 in the spring before the fall quarter that I plan to apply to grad school, in the fall quarter before graduation participate in MCNA 303. Participate in workshops. In addition, I will participate in all class meetings and fulfill the requirements of the classes to the best of my ability.
- Take responsibility for my undergraduate career by maintaining at least a 3.0 GPA.

### Summer Research Experience:

- Complete a mentor supported research that has been approved by both the mentor and McNair Faculty Coordinator before the deadline given to me by the McNair office. This includes obtaining the necessary approval from the Human Subject Committee or IACUC which is required before conducting any research with human or vertebrate subjects.  
**Funding in the form of stipends will be awarded for those students who have successfully completed all activities to date AND whose proposal meets the approval of their faculty mentor and the McNair Research Proposal Review Committee.**
- I will participate in the summer graduate bootcamp for GRE and application preparation, and the three day PhD conference that occurs in July.
- Due to the time commitment needed for the GRE preparation and research, I will not enroll in summer classes without prior approval in writing from the McNair Director.
- Work on my approved research project for at least 270 hours beginning as early as the spring quarter of my first year as a McNair Research Fellow and ending the summer quarter of the same year, or, complete at least 135 hours on faculty research as a Research Associate.
- Attend weekly or bi-weekly meetings with my mentor to discuss progress and document and sign research my time (Fellows should have ~60hrs and Associates ~30hrs per signed timesheet)
- Complete the research project, and prepare a research paper, or other approved research outcome to be submitted to the faculty research mentor for approval.
- Prepare a final research abstract and submit both to the McNair Office by the end of the summer session that the research has taken place in order to receive the final stipend payment.
- Present my completed McNair research as a poster or oral presentation at SOURCE.

#### **Graduate Application:**

- Take the GRE or appropriate examination for my discipline at least three (3) months prior to submitting applications to graduate school and report scores to the McNair Office.
- Submit at least seven (7) applications for graduate school and provide documentation of my application and results of my application to the McNair Scholars Program.
- Apply for at least five (5) fellowships/scholarships for graduate school and provide the McNair Scholars Program with information regarding the results of my applications to receive the graduate application stipend.
- Arrange for a conference and/or university visit during the year.

#### **Doctoral Degree:**

- Each year, report my academic progress to the McNair Scholars Program until I obtain a Ph.D. **(you will be contacted each fall or winter).**

#### **Scholarly Expectations:**

- Keep the McNair Scholars Program Staff informed of all changes in address and/or telephone number, especially after graduation.
- Telephone in advance if I cannot keep an appointment at the scheduled time with the McNair faculty coordinator, director, office staff, tutors, etc.

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Scholar Signature

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Date