

## Academic Libraries 2016-17

Institution: Central Washington University (234827)

User ID: P2348271

### Overview

#### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

#### Recent changes

There are a few changes to the 2016-17 Academic Libraries component from the 2015-16 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

#### Data Reporting Reminders

Report all data for fiscal year (FY) 2016. Fiscal year 2016 is defined as the most recent 12-month period that ends before October 1, 2016, that corresponds to the institution's fiscal year.

#### Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2016. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

#### Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

### Screening Questions

Were your annual total library expenses for Fiscal Year 2016:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

## Library Collections/Circulation and Interlibrary Loan Services

### Section I:

For all degree-granting institutions with library expenses >0

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2016.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	552,897		278,865	158,081	
Databases			112	112	
Media	93,919	111,208	7,059	7,835	
Serials	2,930		72,352		
<b>Total</b>	649,746		358,388		1,008,134
<b>Library Circulation</b>	35,689		308,782	47,750	344,471

Does your institution have Interlibrary Loan Services ?

- No  
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	8,731	7,011
Total interlibrary loans and documents received	9,507	8,497

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

## Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
<b>Library expenses</b> should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2016.		
		<b>Prior Year Amount</b>
<b>?</b> Indicate the number of <b>branch and independent libraries</b> (exclude the main or central library).	2	2
<b>?</b> Expenses	<b>Amount</b>	
Total salaries and wages for the library staff	2,290,607	2,250,035
<b>Are staff fringe benefits paid out of the library budget?</b>		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	<b>Total Fringe benefits</b>	801,834
		763,105
<b>Materials/services expenses</b>		
One-time purchases of <u>books</u> , <u>serial backfiles</u> , and other materials	93,986	
Ongoing commitments to subscriptions	892,815	
All other materials/service cost	74,086	
<b>Total materials/services expenses</b>	1,060,887	984,447
<b>Operations and maintenance expenses</b>		
Preservation services	4,825	
All other operations and maintenance expenses	275,164	
<b>Total operations and maintenance expenses</b>	279,989	219,136
<b>Total Expenses</b>	4,433,317	4,216,723
<b>Total Expenses (minus Fringe Benefits)</b>	3,631,483	3,453,618

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

## Prepared by

### This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other

Name: Kim Hansen
Email: kim.hansen@cwu.edu

How long did it take to prepare this survey component?	hours	minutes
--	-------	---------

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	552,897	278,865
Databases		112
Media	93,919	7,059
Total Collection	649,746	358,388
Total Circulation	35,689	308,782

Expenses	Amount
Salaries and wages	\$2,290,607
Fringe benefits	\$801,834
Materials/services expenses	\$1,060,887
Operations and maintenance expenses	\$279,989
Total expenses	\$4,433,317

Academic Libraries

Central Washington University (234827)

Source	Description	Severity	Resolved	Options
<b>Screen: Collections/Circulation and Interlibrary Loan Services</b>				
Screen Entry	The number entered (278,865) is outside the expected range of between 110,657 and 205,505 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	New shared ILS reporting system is more accurate.			