2018–2019
Housing Application Guide
Welcome Wildcats!

CWU residence halls and apartments are like our classrooms—small and personable—allowing you to meet and know most of the people living in them. CWU considers residence hall living one of the most valuable learning experiences of a student’s educational career. The dynamics of each residence hall are unique and the people who live in them help make CWU a diverse and vibrant community. Our programming efforts are intentional, reflect variety, balance, and flexibility to positively impact a student’s university experience.

Our professional and paraprofessional staff members work to create a comfortable living and learning environment. All staff members participate in an extensive and ongoing training throughout the year.

Welcome . . . home.
Welcome to Central.
When we say WELCOME we mean it.

To us, WELCOME means opening our doors, our hearts, and our minds.

WELCOME is what learning together feels like.

WELCOME is how you feel the first day of class—and how you feel the last day, knowing you are more than ready for what’s coming.
Live-in Requirement

If you are single and a first-year student enrolled in seven or more college credits, and under the age of 20, you must live in a CWU residence hall for one academic year regardless of the number of college credits you have earned (WAC 106-156-010 and WAC 106-156-011).

Running Start students, regardless of class standing, are also required to live in residence halls for one year.

Students requesting an exception to the policies must apply for an exception through University Housing and New Student Programs, located in Button Hall in advance of the quarter.

Requesting a Roommate

Sharing a room provides the opportunity for developing new friendships. Students occupying a double or triple occupancy room may choose a roommate they already know, select a roommate from application profiles, or be assigned a roommate. If you wish to room with a friend, list each other and the student identification numbers in the space provided. The roommate must have a deposit and contract in order for the roommate to agree to the request. Students requesting roommates must have their requests submitted by June 1. All roommate requests are subject to space availability.

Contract

The academic-year contract offers room and board for the entire academic year and your commitment is for the full term of the contract. Exceptions include participation in an approved off-campus academic program such as student teaching or an internship. Contract Cancellation approvals are rare. If University Housing permits you to terminate your contract during the academic year, you are subject to liquidated charges and fees in accordance with section 15B of the room and board contract.

First-year students, including Running Start students, are required to live on campus for one academic year and to have a meal plan.

Room and Board Rates

CWU offers three regular academic quarters (fall, winter, and spring) and a summer session. Current residence hall housing rates range from $10,582 (most common rate for a shared room and mid-meal plan) to $15,209 per academic year. Current student apartment and family housing rates range from $596 to $1,089 per month per apartment. The 2018–2019 room and board rates are expected to increase slightly. It is anticipated that the new rates will be made available in early spring and posted online at cwu.edu/housing.

Paying Room and Board Fees

Residence hall and meal plan fees are due five working days after classes begin. Your account balance is available on MyCWU student account for payment.

Monthly payment plans are available to enroll in at the beginning of each quarter through Student Accounts.

Outstanding room and board fees are assessed late fees. For more information, see Section 20 of the Room and Board Contract, Terms and Conditions (page 22).

Questions?

For more information about on-campus housing, call 509-963-1831, e-mail housing@cwu.edu, or go to cwu.edu/housing.

Residence Hall Assignment

Beginning January 18, 2018, new students for fall 2018 may choose their residence hall room by following these steps:

- Log into MyCWU.
- Confirm your acceptance to CWU.
- Click on STUDENT.
- Click on MyHousing, listed under University Housing.
- Complete the room and board contract.
- Submit a $200 deposit.

The $200 housing deposit will be kept on the student’s account until the student no longer lives in a residence hall. If you are unable to electronically submit your room and board contract, contact University Housing at 509-963-1831.
What is a Living Learning Community?

Living Learning Communities (LLCs) provide opportunities for students to develop relationships with faculty from a respective discipline in a residence hall setting. LLCs complement students’ classroom experience by providing enriched lifelong learning opportunities. Through formal and informal activities, students’ connection with faculty results in greater understanding of their academic pursuit, affirmation of career choice, and enhanced preparedness for a career path.

Students with common academic interests live together in the same residence hall and develop personal and academic relationships with other students and faculty from a field of study. Students participate in out-of-classroom enrichment activities that support their academic pursuits. As noted below, some LLCs are connected to specific courses that students take together. **Active participation is required to live in an LLC.**

2018–2019 LLCs

**Aviation**

Students involved with this LLC must be accepted into the Aviation Program. Students have attended events including visiting the Museum of Flight, FAA review study sessions, and community service projects at the local airport.

**Business**

This LLC gives you a unique opportunity to become engaged with excellent professional development activities, interact with Business faculty and participate in wonderful student club activities before you’ve been formally accepted into the College of Business.

**Casa Latina**

Casa Latina is a multicultural LLC open to all students who share an interest in Latina/o heritage and culture. Casa Latina offers a common experience through a variety of social and cultural events, support programs, and community outreach activities.

**Education**

Students anticipating a career in education will be enrolled in a common University 101 class which will help students transition into the education program. Education LLC residents participate in teacher-led discussions, teacher education preparation sessions, and volunteer in local schools.

**International House**

International House (I-House) is designed for students interested in becoming more involved with world issues and participating in activities surrounding our global society.

**Leadership**

LLC residents will participate in monthly workshops, service activities, and other leadership programming.

**Music**

Students with a declared or anticipated major/minor in music or who have an interest in music enrichment are eligible. Events have included visiting the Spokane Symphony, attending the musical Rent in Seattle, taking special lessons in Taiko (Japanese drumming), and participating in vocal performances on campus.

**ROTC**

The ROTC LLC provides CWU students interested in military service the opportunity to become acquainted with others involved in CWU’s ROTC programs. The LLC will facilitate contact with ROTC student leaders, ROTC faculty and staff, and military professionals.

**Science Talent Expansion Program (S.T.E.P.)**

The STEP LLC seeks to involve all students who have an appreciation for and an interest in science, technology, engineering, and/or mathematics (STEM) related disciplines. Students who wish to participate in the STEP LLC must be accepted into and participate in the STEP program.

**Social Sciences**

The Social Sciences Living Learning Community will provide students who are interested in the social science (sociology, psychology, anthropology, political science, geography, and law and justice) disciplines a positive living-learning environment. Students who desire to major in science-related fields will become familiar with possible careers, meet professionals who can augment career networking, and become part of a strong Social Sciences Living Learning Community.

**Solvers Scholars**

Solver Scholars and their immediate family are eligible to live in the Solver LLC. The SOLVER Program provides scholarships, academic, social, and professional support for underrepresented minority students who are pursuing degrees in the STEM fields (science, technology, engineering, or mathematics).

**Students for the Dream**

The Students for the Dream Living Learning Community is a diverse and inclusive community based on the core values of Dr. Martin Luther King Jr’s philosophy of the essential dignity and advancement of all human beings. The Students for the Dream Living Learning Community is open to students from all cultural and ethnic backgrounds.

**William O. Douglas Honors College**

Students admitted into the William O. Douglas Honors College are eligible to live in this LLC. The DHC LLC will promote a spirit of discovery and open exchange of ideas in all disciplines to foster leadership, civic engagement, critical inquiry through undergraduate research, and academic rigor to encourage curiosity and innovation in the next generation of citizen scholars.
What additional benefits do students receive from living in an LLC?

National research has shown that students living in LLCs:
• Engage more in class and have better academic performance
• Have a greater sense of collegiality
• Are more engaged with their education and personal development
• Have increased intercultural experiences
• Have greater exposure to positive social environments
• Are more connected to the University and resources

* Please note that this will be no more than one to three courses per quarter and will fit General Education requirements unless otherwise noted.
** Students accepted into the Aviation, S.T.E.P. or DHC programs will be advised on course offerings through the appropriate program coordinator. Students who do not enroll in required courses may be moved from the LLC residence halls during fall quarter.

### Living Learning Communities

| Must live in the LLC/Theme Community in order to participate | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Facial-coordinated events and activities | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Must participate in a minimum of one LLC/Theme program per month | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Pre-registered course(s) that all students must participate in* | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |

### Residence Hall Choices

<table>
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<th>Capacity</th>
<th>Singles</th>
<th>Doubles</th>
<th>Suites</th>
<th>Single-room in a Suite</th>
<th>Sophomore and Above</th>
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<th>Cared By Random Room</th>
<th>Cared By Floor</th>
<th>Gender-Inclusive Living</th>
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All residence halls have coin-operated laundry facilities and Wi-Fi internet connection. For information about accessible housing facilities, please call University Housing at 509-963-1831. Subject to change.
Involvement Opportunities

Residence Hall Association (RHA)

The Residence Hall Association is a student-elected body that serves as a liaison between students living in residence halls and the university administration. This student organization is an on-campus advocacy group that supports resident issues and concerns, promotes positive change, and offers a variety of educational, community service, and social activities. It serves as the umbrella organization for the Residence Hall Leadership Council (RHLC). Elections for RHA positions occur in spring quarter.

Residence Hall Leadership Council (RHLC)

The Residence Hall Leadership Council (RHLC) is a student-elected organization that serves as the elected leadership of a specific residence hall. The RHLC also serves as a liaison between students living in each residence hall and RHA. Officers represent resident issues and concerns at RHA meetings. RHLC coordinates hall activities and participates in RHA campus-wide sponsored events. All residents are members of RHA and are encouraged to get involved in RHLC or RHA. Elections for RHLC positions occur at the beginning of fall quarter.
Check out our virtual tour at cwu.edu
Green Hall
Kennedy Hall
Carmody/Alford Montgomery Hall
Anderson Hall
Wendell Hill Hall
Barto Hall
Bassetti Complex: Beck Davies Hitchcock Meisner Quigley Sparks
Kamola Hall
Sue Lombard Hall

Apartments
Residence halls
Dining & Catering
Conference Program
Student Union & Recreation Center

DAILY PARKING PERMIT DISPENSERS

LAST REVISED 06/2017
First-year Residence Halls

In each of our residence halls, a student is provided with a bed, desk, chair, and wardrobe. Each room has a micro-refrigerator and wi-fi internet access. Our shared rooms vary in size but are approximately 120 - 150 square feet. The residence halls have kitchens/kitchenettes, laundry facilities, and lounges with televisions, pool tables and areas to relax and socialize with friends. All first year residence halls are substance free.

Central Campus

Barto Hall

Barto Hall opened fall quarter 2012. This four-story, state-of-the-art, and energy efficient building is designed to house 364 first-year students. Some of the green features include energy efficient heating/cooling and lighting system, the use of alternative energy using solar energy to heat water, efficient air filters, and water use reduction.

- Random double rooms
- Shared rooms only, some with private bathrooms
- William O. Douglas Honors LLC

Bassetti Complex

The Bassetti complex (Beck, Davies, Hitchcock, Meisner, Quigley, and Sparks) is conveniently located in the central area of campus. Nearby are lighted outdoor handball and half-court basketball courts, a sand volleyball court, and large lawns for football or relaxing in the sun.

The residence halls provide the following amenities and accommodations:

- Approximately 130-person capacity in a coed living environment
- Substance free
- Common-use areas include a kitchenette and lounge with TV
- Limited number of single rooms
- **Meisner**: Casa Latina LLC and Students for the Dream LLC

Wilson and North Halls

Wilson and North Halls are centrally located residence halls directly adjacent to the Student Union and Recreation Center.

- Approximately 50-100 residents
- Coed by random single room
- Lounge space, single and double room, and kitchen facilities.
North Campus

Alford-Montgomery, Carmody-Munro, Kennedy, and Green Hall, are located on the north end of the campus within the closest walking distance of the athletic facilities. North Village Cafe is conveniently located in Green Hall.

Alford-Montgomery (Al-Monty)

- Music LLC (First-year)
- Patio area for barbecues and outdoor lounging
- Coed hall by floor; 177 residents

Carmody-Munro

- Renovated lounge
- Patio area
- Coed hall by floor; 166 residents

Kennedy

- International House LLC
- Liberty Meal Plan available
- Coed hall by random room; 35 residents

Green Hall

- Close-knit, smaller community
- Coed hall by random room; 35 residents

Wendell Hill Hall

Wendell Hill Hall, located on the corner of Dean Nicholson Boulevard and Alder Street, opened in 2010. This state-of-the-art residence hall also has a full-service coffee shop on the ground floor. The four-story residence hall has two-person rooms and four-person suites. Wendell B is designated for First-year Students and Wendell A is designated for transfer and sophomore and above, Aviation and ROTC students are assigned to their respective LLCs regardless of class year.

- Aviation LLC (includes first-year students)
- ROTC LLC (includes first-year students)
- Three different suite/room floor plans
- Multi-purpose/academic space
- A typical suite: carpeted with common use space, private bathroom, furniture provided

South Campus

Kamola

Kamola Hall, a renovated residence hall, is a Living Learning Community (LLC) for students seeking academic focus and enrichment beyond the classroom.

- Education LLC
- Leadership LLC
- S.T.E.P. LLC
- Social Science LLC
- Coed hall throughout (except 4th floor), 211 residents

Sue Lombard

Sue Lombard is a renovated residence hall on University Way next to Kamola Hall. This residence hall offers suite-style accommodations with private baths. The only first-year students eligible to live here are those assigned to the Business LLC.

- Business LLC (includes first-year students)
- Education LLC (upper class)
- Coed by suite, 102 residents
At CWU there are many options for sophomore and above students to stay in residence halls that allow them to have the freedom they seek as they gain more experience at CWU. In these communities, students have the best of both worlds—more room to stretch out and create a home, with the benefit of having University resources at their fingertips. Living in upperclass residence halls are a great way to experience apartment-style living without having to pay monthly bills such as electricity, garbage, water/sewer, cable, and internet. Resident Assistants are engaged in the community for support and provide programs tailored towards the specific needs and interests of residents. Each community also has common spaces that can be utilized for studying or social gatherings. All residence halls have on-site laundry rooms and lounges.

### Anderson

Anderson Residence Hall is located in the center of the active recreational and social hub of the campus. Each suite has two bedrooms, bathroom, kitchen area, and living room.

- Coed hall throughout

### Kamola

Kamola Hall, a renovated residence hall, is a Living Learning Community for students seeking academic focus and enrichment beyond the classroom. Kamola houses first year, transfer, and returning students.

- Education LLC
- Leadership LLC
- S.T.E.P. LLC
- Social Science LLC
- Coed hall throughout

### Moore

Moore Hall is centrally located on campus and within five minutes walking distance to many academic buildings. It offers three-person, suite-style, gender-inclusive living accommodations. Gender-inclusive living means that anyone can choose to live in a room or suite with anyone else, despite gender. This living environment can also accommodate students who desire to live with friends and family. Gender-inclusive living can serve as a housing option for gender variant students by upholding a community that is supportive of the diversity of gender identity and expression.

- Students living in Moore Hall will be required to agree to an additional statement of understanding regarding gender-inclusive living
- Typical suite: approximately 550 square feet; three bedrooms; common use area; restroom with shower; vanity with sink; furnished with beds, desks, chairs, and closets

### North

North is a centrally located residence hall with 50 large single rooms, a large lounge, recreation room, and television room in each hall.

- Coed by random room
Stephens-Whitney
Located in the center of campus, Stephens-Whitney provides three-person suites with outside entrances for each suite and is close to all the services in the Student Union and Recreation Center. Each suite has a large living room with a picture window, two bedrooms, and a private bath.

- Residents are sophomores, juniors, and seniors
- Coed by random room
- Large activity room
- Typical suite: approximately 440 square feet; living room; two bedrooms; private bathroom; furnished with beds, desks, chairs, coffee table, loveseat, upholstered chairs, closets, and dressers

Sue Lombard
Sue Lombard is a renovated residence hall on University Way, next to Kamola Hall. This residence hall offers suite-style accommodations with private baths and 102 beds. Sue Lombard is the home to Living Learning Communities.

- Business LLC (includes first-year students)
- Education LLC
- Coed by random room

Wendell Hill Hall
Wendell Hill Hall, located on the corner of Dean Nicholson Boulevard and Alder Street, opened in 2010. This state-of-the-art residence hall also has a full-service coffee shop on the ground floor. The four-story residence hall has two-person rooms and four-person suites. **Wendell B is designated for First-year Students and Wendell A is designated for transfer and sophomore and above, Aviation and ROTC students are assigned to their respective LLCs regardless of class year.**

- Aviation LLC (includes first-year students)
- ROTC LLC (includes first-year students)
- Three different suite/room floor plans
- Multi-purpose/academic space
- A typical suite: carpeted with common use space, private bathroom, furniture provided
University-owned apartments provide residents with a personal and academically enriching environment. Upper-level students are eligible to reside in these units. There are nearly 450 apartments in four different complexes: Brooklane Village, Getz/Short, Student Village, and Wahle. For more information about university apartments, contact University Housing and New Student Programs at 509-963-1831 or visit our website at cwu.edu/housing.

Apartment complexes are staffed with apartment managers, who are paraprofessional, full-time student staff. All staff undergo training prior to fall quarter and have additional training throughout the year. Apartment staff members share your concerns for safety, well-being, and building upkeep, and are responsible for upholding the guidelines and policies outlined in the lease and apartment guide.

Apartments are not intended for first-year students (including first-year Running Start students) unless they are over 20 years of age, married, or have a dependent child.

Our apartment rates include cable, internet services, and utilities. Students living in University Apartments may choose to purchase a meal plan through the Connection Card Office.
Brooklane Village

Brooklane Village apartments are located approximately 15 walking minutes from the campus core. The courtyard arrangement provides a small community atmosphere and are available in duplex units or two-story units. Wilson Creek, separated from the complex by a fence, skirts the edge of Brooklane Village. Many students with families and children choose to live in Brooklane Village.

A multipurpose building provides the residents with centrally located, coin-operated laundry facilities, outdoor play area for children, a community center, and basketball courts. A large garden area is available where tenants may plant and care for individual vegetable gardens. Apartments are unfurnished (range and refrigerator provided). Limited off-street parking is provided.

Approximate sizes:
One bedroom: 520 square feet,
Two bedrooms: 630 square feet,
Three bedrooms: 740 square feet

Getz/Short

Getz/Short apartments are conveniently located on the southern end of Central's campus. These unfurnished apartments have limited off-street parking.

Approximate sizes:
One bedroom: 430 sq. ft.
Two bedrooms: 600 sq ft.

Student Village

Student Village apartments, located at the north side of CWU’s campus, has proven to be a popular place for students to live on campus. It offers easy access to Nicholson Pavilion, the tennis courts, and soccer, football, and baseball fields. The views of the Stuart Mountain Range, the Kittitas Valley, and the campus are spectacular.

The studio, one-, two- and three-bedroom apartments are carpeted and partially furnished. Four parking lots also are available for use by tenants.

Approximate sizes:
Studio: 375 square feet,
One bedroom: 450 square feet,
Two bedrooms: 525 square feet,
Three bedrooms: 710 square feet

Wahle

Wahle Apartments offer furnished two bedroom apartments for upper class students. These duplex style accommodations are located on the north end of campus, convenient to the Psychology Building, Peterson Hall, and the Aquatics Facility. Parking for two vehicles is available at each apartment.

• Approximate size: 630 square feet
Dining Locations

CWU Dining Services provides a wide variety of high quality dining options throughout the campus. The Student Union and Recreation Center (SURC) is home to food courts, Central Marketplace and Holmes Dining, where you can choose from unique venues, espresso stands, and a convenience store. In North campus you will find an a la carte café, convenience store, and an espresso stand.

Holmes Dining Room, located on the southwest corner of the SURC, offers five venues, Monday through Friday. Featuring an all-day breakfast station, Comfort Station, Pan Asia, and the Green Table where you find more healthy options like gluten free or vegetarian choices. Saturday and Sunday will offer a traditional all-you-care-to-eat brunch.

Central Market Place, also located in the SURC, has a food court atmosphere and features services throughout the day, beginning with breakfast and ending with a late-night snack. The a la carte service includes Taglianno’s Pizza and Pasta, Totally Tossed Salads, Sliced, Lions Rock Broiler, El Gato Loco, and Wrap and Roll Deli. Vegetarian and gluten free options are available.

Cat Trax East, at the east end of the SURC, is convenient for those using the Recreation Center and living in residence halls. The espresso kiosk features Freshens Smoothies, snacks, and pastries.

Cat Trax West, at the west entrance of the SURC, serves traditional espresso drinks. It is conveniently located within the Cats “C” Store. Fresh fruit and pastries are also available.

Cat’s C-Store, at the west entrance of the SURC, is a great place to pick up a cold beverage or a light snack or grab and go lunch items to eat on the way to class. The C-Store is also a convenient place to shop for last minute items such as laundry soap, toiletries, and frozen dinners.

North Village Café and Store (NVC), in Green Hall, serves Central’s north campus community. The a la carte café features made-to-order pizza, salads, deli, espresso, smoothies, and offerings from one of the best short order grills in Ellensburg. Enjoy convenience items like beverages, frozen foods, snacks, and other essential items in the convenience store.

Coach’s Coffee House located in Building B in Wendell Hill Hall, provides espresso drinks and light snack items to grab n’ go on your way to the lower campus. It serves traditional espresso drinks and freshly made pastries daily, pre-made salads and sandwiches.

1891 Bistro located in Tunstall Commons offers a wide variety of grab & go and heatable items, espresso beverages, and local Winegar’s ice cream with homemade waffle cones in a comfortable coffeehouse atmosphere.

The CWU Food Trucks can be found at a variety of locations on campus and at football games. Menus change frequently and can be found, along with locations, on CWU Catering’s social media options which can be accessed via cwu.edu/catering.

Nutritious Foundations

Dining Services offers nutritious menus, based on the USDA guidelines, to support a healthy lifestyle. Our nutritionist is available to aid students in developing positive eating habits. A nutrition information station located in Holmes Dining Room features web menus with nutritional links to all menus in Holmes Dining Room, Central Market Place, and North Village Café.

Residence Hall Meal Plans

Dining Services has the following five declining-balance meal plans.

- **Plan A** (Average 18 meals per week)
- **Plan B** (Average 16 meals per week)
- **Plan C** (Average 14 meals per week)
- **Plan D** (Average 12 meals per week)
- **Liberty Plan** (Kennedy residents only)

Your payment on a meal plan goes toward two things: daily meals and Dining Services’ operational overhead costs. Once you’ve paid for a plan, 65 percent of that payment goes toward operational overhead costs. The remaining 35 percent goes on your Connection Card each quarter for food purchases. You then receive up to 65 percent discount off of retail prices at checkout depending on location.

The Liberty Plan has an initial minimum amount of $300. This plan, available only for Kennedy Hall residents, does not pre-pay into the 65 percent overhead. Therefore, Liberty Plan holders pay regular retail prices at all dining locations and convenience stores, minus the 8 percent Washington State sales tax. Students can add to it as often as they need in $20 increments.

Questions?

For more information about dining options, contact Dining Services at 509-963-1591 or link to cwu.edu/dining.

CWU DINING SERVICES is a proud member of the National Association of College and University Food Services (NACUFS) and an active supporter of the academic mission of the university.
New Student Orientation

Phase I of New Student Orientation is Wildcat Day: Rolling Out the Crimson Carpet, the first component of Central’s four-tiered new student orientation program. It is scheduled for your choice of Saturday, April 7, 2018 or Saturday, April 14, 2018. This program is designed to introduce students who are accepted for the fall 2018 quarter and your parents/guests; provide you with information about academic departments and majors; and provide an opportunity for you to ask any questions you may have about Central. This event regularly attracts more than 1,000 incoming students and guests each weekend. Attendance is strongly recommended. As a part of the event we offer Todos Somos Familia for spanish speaking families. More information, including a schedule of events, will be posted early in the new year at cwu.edu/orientation.

Welcome Wildcats!

Phase II of New Student Orientation is a two-day program for first year students and parents/family held in June and July. The program allows you to meet with academic advisors who will help you register for classes, participate in social events with other incoming students, and attend valuable programs that feature campus resources and services. Programs include academic requirements and expectations, housing services, dining services, and financial aid.

Parent/family-only sessions are offered to assist with the transition to the university. Faculty and administrators are available throughout the program to assist with parent and student needs.

Students with fewer than 40 transferable college credits, and/or who are Running Start students, are required to attend Orientation. Students unable to attend one of the dates in June and July need to contact us by e-mail at discover@cwu.edu as soon as possible. Class registration will take place after the final July orientation session.

Transfer students have an option of a one day orientation session in June or July. Transfer students are expected to attend.

For further questions, call New Student Programs at 509-963-2735 or e-mail discover@cwu.edu or check out our website at cwu.edu/orientation.

Phase III of New Student Orientation is Wildcat Welcome Weekend (W³). It picks up in the fall where Orientation left off. W³ is a first-year-focused program that begins on move-in day (Sept. 14). Students will participate in a weekend filled with many fun and informative activities and sessions. Attendance is required to receive credit for University 101.

Phase IV of New Student Orientation is the First-Six-Weeks Programming. It is intentionally designed to help students adjust during the critical first six weeks of their first year at CWU. Attendance at first-six-weeks programming is required as part of a student’s University 101 class.
FYE Pillars

**Academic Success:**
Developing skills, tools, and habits that will aid in your academic success.

**University Navigation:**
Understanding how to navigate university policies, procedures, and resources.

**Campus Connections:**
Making connections with faculty, staff, and peers.

**Responsible Citizenship:**
Promoting student exploration and learning while preparing students for responsible lives in a diverse, interconnected, and evolving world.
HOUSING AND DINING SERVICES
ROOM AND BOARD CONTRACT
TERMS AND CONDITIONS OF RESIDENCE HALL
ACCOMMODATIONS • 2018–2019

This contract is contingent upon the applicant’s academic admission to Central Washington University and maintenance of enrolled status with a minimum of seven quarter hours. Hereafter, you, the applicant and future student, will be referred to as the “Student,” and Central Washington University will be referred to as the “University.” The Student’s signature on the Room and Board Contract Form indicates agreement to abide by all the rules and regulations herein.

Please consult the following Table of Contents for the section number to reference your particular questions.

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Loss and Damage ............................................................................... 3
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1. Term of Agreement: This agreement is for the entire academic year or that portion remaining at the time of admission. No cancellation may be considered except as noted in Section 15. The Student is entitled to space in residence halls and meal services as provided by the meal plan offered by the University and selected by the Student pending space availability. Meal services will not be furnished to the Student under this contract during the Thanksgiving holiday break (closed after dinner on November 21 through November 24, 2018; open for dinner November 25, 2018.) Meals also will not be provided during academic quarter breaks. Term of this contract shall be from September 14, 2018, through June 8, 2019, with the exceptions of winter and spring quarter breaks: December 8, 2018 through January 1, 2019, and March 16, 2019 through March 23, 2019.

2. Space Confirmation: Assignment of space by the University constitutes final acceptance of the terms and conditions of the contract. This includes acceptance of the obligation by the Student to abide by and support the rules and regulations as set forth by the University. The University reserves the right to terminate any contract if the Student is in violation of these rules or regulations. Students who have their contract terminated by the University will be subject to the same fees as outlined in Section 15.

3. Loss and Damage: The University accepts no responsibility for loss to the Student due to earthquakes, fire, theft, water damage and similar acts of God, or for loss of monies, valuables and other personal property of the Student due to the Student’s negligence.

4. Rate Increases: The rates for the academic year may be increased by no more than 5 percent for emergency purposes by directive authorized by the University’s Board of Trustees. Rates may change according to approval of the University’s Board of Trustees on an annual basis.

5. University Entry: The University reserves the right to have authorized personnel enter any unit for the purposes of inspection, repairs and/or other official business.

6. Student Damages: Each Student is personally responsible and liable for his or her prorated share of the University’s cost for replacement or repair incurred as a result of any loss or damage to the structure in which they are housed, and all damages (reasonable wear and tear as determined by the University) or losses of any University property furnished under this contract. Damages in community areas could result in an equal assessment of damage charges to members within that living community or appropriate members as deemed by University Housing.

7. Assignment: The University reserves the right to reassign individuals to different rooms, residence halls or dining halls at any time in the event such reassignment is deemed necessary by the University. This also includes students assigned into temporary assignments.

8. Accommodations During Break Periods: Students must vacate their rooms within 24 hours after termination of student status or their last final examination of the quarter. Penalties will be charged to the Students if they reside in University facilities between quarters or beyond the limits of their contract without prior consent of the University. Exceptions to remain in a Student’s assigned space require prior approval from University Housing. Living on campus in an assigned space or in conference facilities during break periods is not included in the Contract. For fees and availability, contact University Housing.

9. Pets: The Student is not permitted to have cats, dogs, or any other animals in the residence halls except for aquarium-bound fish in tanks no larger than 25 gallons. Violation of this policy will result in fees and/or disciplinary action.

10. Firearms Policy (WAC 106-124-700): No person shall have in his possession any gun, pistol, firearm, explosive, dangerous chemical, or other dangerous weapon or instrument (including paint guns) on University-owned or leased property. Violators of this law shall be subject to appropriate disciplinary or legal action including possible termination of the Student’s housing contract or lease.

11. Live-In Requirement: All single first year students enrolled in 7 college credits or more and under 20 years of age who are not living with their parents or certain relatives in a commutable distance, must live in the residence halls as required by WAC 106-156-010 and WAC 106-156-011. Running Start students, regardless of class standing, also must live on campus for one academic year.

12. Reassignment of Space: The premises are to be used solely for residential purposes of those assigned by the University. The Student may not assign or sublet the whole or any part of the
13. Alterations: The Student must secure the written permission of the University before altering any portion of the room or University-owned equipment or furnishings. Furniture or appliances may not be moved from one room to another or removed from the assigned unit without written permission from University Housing.

14. Services Provided: The University shall furnish heat, electricity, and Internet to the space to which the Student is assigned, plus water and sewer services to the bathroom areas. The University will provide basic TV/FM cable service. The Student must provide cable connection from the wall to the TV/FM receiver unit. The University shall have the right to temporarily interrupt such utilities or services where necessary because of accident, emergency, repairs, alterations, or improvements which, in the judgment of the University, are deemed necessary or desirable. No reduction or waiver of rent or other compensation may be claimed by the Student, nor shall this contract or any of the obligations of the Student be affected or reduced by such interruption.

15. Termination of Contract:
A) By the University for Default or Breach: The University may give the Student 10 days notice (Twenty-four or 48 hour notice of eviction if the student has been found in violation of the student judicial code or housing policies.) of intention to terminate this contract and may thereafter terminate the contract in the event of any of the following circumstances:
1) The Student is in default in payment of the contract for more than 10 days;
2) The Student breaches, violates, fails to perform or is in default of the performance of any of the terms and conditions or covenants of this contract. In the event this contract is terminated in accordance with the provisions of this section, the Student shall be required to surrender the assigned room and its fixtures to the University under the same terms, conditions, and covenants as would apply under this contract if the surrender were to take place at the completion of the contract. In the event that this contract is terminated for default or breach by the Student, the University may re-let the assigned room and fixtures or any part thereof in the name of the University on such terms and conditions as the University may determine. Loss of student status, including graduation, falls under this category and will result in contract cancellation. No termination of this contract in accordance with the provisions of this section shall relieve the Student of his/her liabilities and obligations under this contract. All such liabilities and obligations shall survive any such termination. The provisions of this section relating to the rights of the University upon default or breach by the Student shall survive the termination or expiration of this contract.

B) By the Student: University Housing will review any requests for contract cancellation. Any cancellation requests that are approved are subject to liquidation fees. The contract may be cancelled with liquidated damages consisting of $200 (administration fee which equals the $200 deposit), $300 per term or any part thereof for housing, and $300 for dining per term remaining on the residence hall contract. Of the remaining balance on your residential meal plan, the current quarter dining dollars will be credited to your student account based on actual usage. The rollover dining dollars from previous quarter(s) will be moved to a meal plan designated for closed academic residence hall meals. The unused portion of this plan will revert to Dining Services at the end of the academic year. The rates set each year represent a commitment among the residents to support the total residential community with their payments and participation in the programming designed to enrich their college experience and increase their opportunity for academic and out-of-class learning success. EACH STUDENT IS EXPECTED TO FULFILL HIS/HER CONTRACTUAL OBLIGATIONS FOR THE FULL TERM OF THE CONTRACT. IF THE CONTRACT CANCELLATION REQUEST IS DENIED, THE STUDENT IS RESPONSIBLE FOR THE FULL ROOM AND BOARD CHARGES TO FULFILL THEIR CONTRACT.

16. Waiver of Breaches: Failure of the University to exercise any right or remedy available to the University as a result of the Student’s breach of any of the terms, covenants, or conditions of this contract shall not be deemed to be a waiver by the University of any such rights or remedies. No terms or conditions of this contract required to be performed by the Student and no breach thereof shall be waived, altered, or modified except by an express written permission of the University. The receipt of payment by the University, with the knowledge of the breach of any terms, covenants, or conditions of this contract, shall not be deemed a waiver of such breach.

17. Cumulative Remedies: The specified remedies used by the University under the terms of this contract are cumulative and are not intended to be exclusive of any other remedies or means of redress to which the University may be lawfully entitled in case of any breach or threatened breach by the Student of any provision of this contract.

18. Expulsion or Salary Deduction: Failure to satisfy any financial obligations incurred in accordance with the terms and conditions of this contract may (together with all attorney’s fees and other costs and charges necessary for the collection of any amounts not paid when due) result in action by the University to withhold admission to or registration with the University, the conferring of degrees and issuance of transcripts or grade reports, pursuant to WAC 106-124-010 and WAC 106-124-011, and in the case of employees of the University, the deduction of such financial obligation from wages pursuant to the salary deduction policy of the University.

19. Equal Opportunity: Central Washington University’s policies and practices affirm and actively promote the rights of all individuals to equal opportunity in education and employment. Discrimination on the basis of race, color, creed, religion, national origin, sex, sexual orientation, gender identity and gender expression, age, marital status, disability, or status as a protected veteran is prohibited. The university provides an internal procedure for reporting discrimination and affords protection against retaliation for participating in the complaint process. Central Washington University complies with all applicable federal, state, and local laws, regulations, and executive orders including when soliciting bids and in the fulfillment of all contracts with governmental agencies. Persons with disabilities may request this material in an alternative format or make arrangements for reasonable accommodation by calling University Housing at 509-963-1831 or by e-mailing housing@cwu.edu.
20. Room and Board Fees:

A) Room/board fees are due in full as follows:

<table>
<thead>
<tr>
<th></th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Sept. 27</td>
<td>Jan. 10</td>
<td>April 4</td>
</tr>
</tbody>
</table>

B) Late Fees: A $50 fee is placed on all student accounts that are not paid in full 10 days after the first due date. The second (final) due dates for each quarter are Nov. 1, Feb. 1 and May 1. A $100 late fee is assessed on room and board fees not paid 10 days after second (final) due dates (Nov. 1, Feb. 1 and May 1) for each quarter.

The CWU Board of Trustees approves housing rates spring quarter for the following academic year. The payment schedule detailing housing and dining charges will be sent with the room assignments. Send all payments to: CWU Cashiers Office, 400 East University Way, Ellensburg, WA 98926-7490. On each check or with each payment, indicate the student’s name and student’s identification number.

Failure to bring an account up-to-date within 10 working days after the second late-fee assessment may result in cancellation of meal privileges and eviction. If eviction proceedings are necessary due to non-payment of fees, an eviction administrative fee of $50 will also be assessed. A late charge of 1% per month will be assessed 30 days after due date.

21. Deferments for Scholarships, Loans and/or Grants: When payment of the residence hall room and board charges or fees is to be made from monies the applicant receives from grants, loans or scholarships, such sums are due upon receipt by the Student of such grants, loans and/or scholarships.

22. Consolidation Rooms: When space is available, University Housing may offer the Students an option for reduced occupancy in the room or suite. There is an additional charge for Students who live in rooms which are not occupied to capacity but wish to retain the reduced occupancy to give the remaining resident(s) additional space. The reduced occupancy option may include: super-single rooms, triple occupancy room used as a double or single occupancy room, three-person suite used as a double occupancy suite, and a two- or three-person suite used as a single-occupancy suite.

If a vacancy exists in your room/suite and the consolidation option is offered, you may choose one of the following options:

Option 1. Stay in your current room without a roommate and pay the appropriate reduced-occupancy rates.

Option 2. Find a person in a similar situation and become roommates upon approval from University Housing and New Student Programs. University Housing can also help you find a roommate.

Option 3. If you are unable to find a roommate and you don’t want Option 1, you may request that you maintain the multiple occupancy rate and welcome a new roommate if the University assigns one. This option needs to be approved by the University; contact University Housing.

University Housing reserves the right to consolidate individuals in multiple-occupancy rooms.

Options 2 and 3 must be completed by the 15th day of the quarter or within 15 days of your roommate’s departure in order to avoid automatic implementation of Option 1, retroactive to the date your roommate returned or to the beginning of the term whichever is appropriate.

23. Changing Rooms: A Room Transfer Day is offered each quarter. There are no room transfers permitted prior to Transfer Day without written approval from University Housing. On Transfer Day, requests for transfers are made through University Housing on a first-come, first-serve basis. If your request cannot be accommodated, your name will be placed on a waiting list. If you wish to transfer after Transfer Day, obtain a Transfer Request Form and approval from your residence hall coordinator of the current residence hall. After proper signatures are obtained, your request is sent to University Housing. We will try to accommodate your request, however, we can make no guarantee. At your request, you will be placed on a waiting list. Students are required to move within 48 hours from the time of approval. Failure to move will result in charges for both rooms. Students who change rooms without proper authorization from University Housing will be charged a $100 penalty and may be required to move back to original assignment.

24. Meal Plans: All students living in the residence halls are required to have a meal plan. The meal plans are pre-paid dining debit accounts that residents use to purchase their meals, food, and sundry needs at all campus dining locations and convenience stores. The cost of each meal plan includes pre-paid dining debit dollars, which are added to the account at the beginning of each quarter.

For further information regarding the meal plans, please visit our website, cwu.edu/dining.

Note: Additions or changes to the meal plans offered after this document has been printed will be sent to each student who has submitted a residence hall contract for the 2018-2019 school year.

A meal plan must be purchased every quarter. Money that remains in a student’s pre-paid dining debit account at the end of either fall or winter quarter will be rolled over and added to the meal plan pre-paid dining debit balance selected for the next quarter. At the end of the academic year (spring quarter), money that remains in the account is not refunded and is forfeited. Dining Services is closed on holidays.

Exemptions to the meal plan requirement may only be for verifiable medical reasons. Exemption requests and medical verification must be submitted in writing and sent to Disability Services for evaluation. A committee comprised of Disability Services, University Housing, and Dining Services will review all requests. Should an exemption be granted, a dining service cancellation charge of $300 will be assessed. Students with special dietary needs that may not be met by our dining service operation should NOT enter into this contract without consulting with University Housing and New Student Programs.

Students who transfer from the residence halls to campus apartments must pay a $100 overhead charge. Such transfer students must initiate a start-up dining services debit balance of $100 per quarter (or any part thereof) on their residence hall contract. Students transferring during fall quarter must have an initial balance of $300; those transferring during winter, $200; and those during spring, $100. This mandated balance must be established prior to approval of their apartment contract and is non-refundable. The mandated balance is valid only through the end of spring quarter for the current academic year.

25. Meal Plan Changes: Students are encouraged to review use of the prepaid dining debit account each quarter to ensure they are buying the correct meal plan to meet their dietary needs. Meal plans may be changed either online at cwu.edu/housing or in person at the Connection Card Office located in the Student Union and Recreation Center, Room 131. Telephone requests will not be accepted. Changes may be made during the University’s registration add/drop period only.

26. CWU Connection Cards: Campus identification cards are issued to all students and must be presented when using your prepaid dining debit account to purchase meals or snacks at any campus dining location. Should a card be lost or stolen, report it immediately to avoid its use by another individual and to arrange for replacement. Lost cards cost $35 to replace. Unauthorized use of your card by another individual is forbidden and may result in a $100 fine. (Cards cannot be borrowed.)

Connection cards showing normal wear and tear that no longer work may be replaced at no cost as long as the card is present for exchange. Damage to cards (hole punch, writing, stickers, bending, etc.) is strictly prohibited and the replacement fine will be charged.

27. Damage or Loss Fines and Cleaning Charges: Students must keep their assigned room clean and advise University staff of any necessary repairs. Following is a partial list of items for which the cost to clean, repair damages, and/or replace losses will be charged to the Student’s account ($35 minimum).

A listing of possible charges to the student’s account is as follows:

<table>
<thead>
<tr>
<th>Damage</th>
<th>Cost to repair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet damage</td>
<td></td>
</tr>
<tr>
<td>Failure to leave room adequately clean</td>
<td></td>
</tr>
<tr>
<td>$35 or cleaning cost, whichever is greater</td>
<td></td>
</tr>
<tr>
<td>Failure to clean</td>
<td></td>
</tr>
<tr>
<td>micro-fridge</td>
<td>$35</td>
</tr>
<tr>
<td>Damage to building, room, or contents</td>
<td>$35</td>
</tr>
<tr>
<td>Cost to repair</td>
<td></td>
</tr>
</tbody>
</table>
Damage to mail box: Cost to repair
Damage to walls: Cost to repair
Damage to exit signs: $100 or repair costs, whichever is greater

Fire protection equipment:
(All violations)
- Misuse of fire extinguishers: $500
- Tampering with fire alarm, fire detection, evacuation system, smoke detectors, sprinklers: $500 or repair costs, whichever is greater plus Disciplinary Referral and/or prosecution

Furniture:
- Loss of furniture or equipment: Current replacement value
- Moving furniture without authorization: $50 per item or costs, whichever is greater
- Damage to furniture: $50 per item or costs, whichever is greater

Improper checkout: $35
Replacement of lost keys:
- Room: $35
- Laundry/entrance: $35
- Mail box: $10

Replacement of any broken or bent keys:
(Key must be returned to Housing Services)
- Current replacement value

Roofs:
- Being on roofs of buildings: $50 plus cost to repair damages
- Smoking in rooms or on balconies: $50
- Windows:
  - Throwing objects from residence hall windows, roof, or balcony: $50
  - Removal of window stops: $50 or cost to repair
- Pet in University housing:
  - Fine of up to $500
  - If there has been a pet in the room, your contract is subject to termination. (Pets are strictly forbidden in University Housing.)

NOTE: “Damages” are solely determined by the University.

28. The following are WAC codes that pertain to making appeals. Appeals should be made to the Senior Director of University Housing and New Student Programs.

WAC 106-124-010 FINANCIAL OBLIGATIONS OF STUDENTS: Admission to or registration with the University, conferring of degrees, and issuance of academic transcripts or grade reports may be withheld for failure to meet financial obligations to the University.

WAC 106-124-011 FINANCIAL OBLIGATIONS OF STUDENTS / APPEAL PROCEDURE: Every student has the right to appeal an assessment by the University of a fee, fine, charge, debt, or other financial obligation by filing a written petition with the appropriate dean or non-academic area director stating the student’s reasons for challenging the validity of the assessed obligation.

The written petition must be filed within 30 days after the notice of assessment was sent to the student. The dean or director, or his designee, shall review the University’s decision to assess the fee, fine, charge, debt, or other financial obligation in light of the student’s petition appealing the assessment and shall render a decision thereon which shall be final.

Appeals: Students may appeal all damage charges and late fees if they do so within 30 working days of the billing for these charges and fees. To appeal, simply state your reason for appeal, in writing, and deliver it to University Housing and New Student Programs, located in Button Hall, or mail it to: CWU University Housing, 400 East University Way, Ellensburg, WA 98926-7513.

Students may appeal the decisions to the Associate Dean of Student Success or designee if they do so within 10 business days of notification. To appeal, address written objection to: Associate Dean of Student Success or designee, Button Hall, 400 East University Way, Ellensburg WA 98926-7513.

29. Partial Invalidity: Any provision of this contract which shall prove to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provision hereof and such other provision shall remain in full force and effect.