Welcome Wildcats!

CWU residence halls and apartments are like our classrooms—small and personable—allowing you to meet and know most of the people living in them. CWU considers residence hall living one of the most valuable learning experiences of a student’s educational career. The dynamics of each residence hall are unique and the people who live in them help make CWU a diverse and vibrant community. Our programming efforts are intentional, reflect variety, balance, and flexibility to positively impact a student’s university experience.

Our professional and paraprofessional staff members work to create a comfortable living and learning environment. All staff members participate in an extensive and ongoing training throughout the year.
**Live-in Requirement**

If you are single and a first-year student enrolled in seven or more college credits, and under the age of 20, you must live in a CWU residence hall for one academic year regardless of the number of college credits you have earned (WAC 106-156-010 and WAC 106-156-011).

**Running Start** students, regardless of class standing, are also required to live in residence halls for one year.

Students requesting an exception to the policies must apply for an exception through Housing and Residence Life by locating the form on the Housing website or through their MyHousing page in advance of the quarter.

**Requesting a Roommate**

Sharing a room provides the opportunity for developing new friendships. Students occupying a double or triple occupancy room may choose a roommate they already know. The roommate must be accepted to CWU. **Students hoping to choose their roommate must do so by June 1.**

**Contract**

The academic-year contract offers room and board for the entire academic year and your commitment is for the full term of the contract. Exceptions include participation in an approved off-campus academic program such as student teaching or an internship. **Contract Cancellation approvals are rare. If Housing and Residence Life permits you to terminate your contract during the academic year, you are subject to liquidated charges and fees in accordance with section 15B of the room and board contract.**

First-year students, including Running Start students, are required to live on campus for one academic year and to have a meal plan.

**Room and Board Rates**

CWU offers three regular academic quarters (fall, winter, and spring) and a summer session. Current residence hall housing rates range from $12,155 (most common rate for a shared room and mid-meal plan) to $17,200 per academic year. Current student apartment and family housing rates range from $700 to $1,400 per month per apartment. The 2020–2021 room and board rates are expected to increase slightly. It is anticipated that the new rates will be made available by the end of January and posted online at cwu.edu/housing.

**Paying Room and Board Fees**

Residence hall and meal plan fees are due six working days after classes begin. Your account balance is available on MyCWU student account for payment.

Monthly payment plans are available to enroll in at the beginning of each quarter through Student Accounts. Outstanding room and board fees are assessed late fees.

For more information, see Section 20 of the Room and Board Contract, Terms and Conditions (page 22).

**Questions?**

For more information about on-campus housing, call 509-963-1831, email housing@cwu.edu, or go to cwu.edu/housing.

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**Residence Hall Assignment**

Beginning January 27, 2020, new students for fall 2020 may choose their residence hall room by following these steps:

- Log into MyCWU.
- Click on MyHousing, listed under University Housing.
- Confirm your acceptance to CWU.
- Complete the room and board contract.
- Submit a $200 deposit.

The $200 housing deposit will be kept on the student’s account until the student no longer lives in a residence hall. If you are unable to electronically submit your room and board contract, contact Housing at 509-963-1831.
Living Learning Communities

What is a Living Learning Community?
Living Learning Communities (LLCs) provide opportunities for students to develop relationships with faculty from a respective discipline in a residence hall setting. LLCs complement students’ classroom experience by providing enriched lifelong learning opportunities. Through formal and informal activities, students’ connection with faculty results in greater understanding of their academic pursuit, affirmation of career choice, and enhanced preparedness for a career path.

Students with common academic interests live together in the same residence hall and develop personal and academic relationships with other students and faculty from a field of study. Students participate in out-of-classroom enrichment activities that support their academic pursuits. As noted below, some LLCs are connected to specific courses that students take together. All LLCs require pre-approval and acceptance from the LLC Program in order to register for Housing in an LLC designated space. 

Active participation is required to live in an LLC.

2020–2021 LLCs

Aviation
Students involved with this LLC must be accepted into the Aviation Program.

Business
This LLC gives you a unique opportunity to become engaged with excellent professional development activities before you’ve been formally accepted into the College of Business.

Education
Students anticipating a career in education will be enrolled in a common University 101 class which will help students transition into the education program.

International House
International House (I-House) is a diverse and welcoming community for students from around the world and US who are interested in developing cross-cultural friendships, competencies, experiences.

Music
Students with a declared or anticipated major/minor in music or who have an interest in music enrichment are eligible.

ROTC
The ROTC LLC provides CWU students interested in military service the opportunity to become acquainted with others involved in CWU’s ROTC programs. The LLC will facilitate contact with ROTC student leaders, ROTC faculty and staff, and military professionals.

Science Talent Expansion Program (S.T.E.P.)
The STEP LLC seeks to involve all students who have an appreciation for and an interest in science, technology, engineering, and/or mathematics (STEM) related disciplines. Students who wish to participate in the STEP LLC must be accepted into and participate in the STEP program.

Year-Long Exploration in the Social Sciences (YESS)
The Social Sciences LLC will provide students who are interested in the social science (sociology, psychology, anthropology, political science, geography, and law and justice) disciplines a positive living-learning environment. Students who desire to major in science-related fields will become familiar with possible careers, meet professionals who can augment career networking, and become part of a strong Social Sciences Living Learning Community.

William O. Douglas Honors College
Students admitted into the William O. Douglas Honors College are eligible to live in this LLC. The DHC LLC will promote a spirit of discovery and open exchange of ideas in all disciplines to foster leadership, civic engagement, critical inquiry through undergraduate research, and academic rigor to encourage curiosity and innovation in the next generation of citizen scholars.

What additional benefits do students receive from living in an LLC?
National research has shown that students living in LLCs:

• Engage more in class and have better academic performance
• Have a greater sense of collegiality
• Are more engaged with their education and personal development
• Have increased intercultural experiences
• Have greater exposure to positive social environments
• Are more connected to the University and resources

Living Learning Communities
Involvement Opportunities

**Residence Hall Association (RHA)**
The Residence Hall Association is a student-elected body that serves as a liaison between students living in each residence hall and RHA. Officers represent resident issues and concerns at RHA meetings. RHLC coordinates hall activities and participates in RHA campus-wide sponsored events. All residents are members of RHA and are encouraged to get involved in RHLC or RHA. Elections for RHLC positions occur at the beginning of fall quarter.

**National Residence Hall Honorary (NRHH)**
The “Tom Ogg” Chapter of the National Residence Hall Honorary joins together to encourage recognition, leadership, and service among the students of Central Washington University. They recognize the people who make a difference in university housing and the community. They work with other associations within the community to promote positive service and community. Additionally, they inspire creativity and growth within the association and encourage new ideas that further benefit Housing and Residence Life.

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**Living Learning Communities**

| Must live in the LLC/Theme Community in order to participate | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Faculty-coordinated events and activities | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Must participate in a minimum of one LLC/Theme program per month | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Pre-Approval needed to be accepted to the LLC* | ✔** | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |

* Students accepted into the Aviation, Music, ROTC, S.T.E.P. YESS, or DHC programs will be advised on course offerings through the appropriate program coordinator. Students who do not enroll in required courses may be moved from the LLC residence halls during fall quarter.
### Residence Hall Choices

<table>
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<tr>
<th>Residence</th>
<th>Capacity</th>
<th>Singles</th>
<th>Doubles</th>
<th>Suites</th>
<th>Single-room in a Suite</th>
<th>Sophomore and Above</th>
<th>Substance Free</th>
<th>Single Gender by Room</th>
<th>Single Gender by Wing</th>
<th>Gender-Inclusive Living</th>
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<th>Microwave/Refrigerator</th>
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</tbody>
</table>

All residence halls have laundry facilities and Wi-Fi internet connection. For information about accessible housing facilities, please call Housing at 509-963-1831. Subject to change.
First-year Residence Halls

In each of our residence halls, a student is provided with a bed, desk, chair, and wardrobe. Each room has a micro-refrigerator and wi-fi internet access. Our shared rooms vary in size but are approximately 120 - 150 square feet. The residence halls have kitchens/kitchenettes, laundry facilities, and lounges with televisions, pool tables and areas to relax and socialize with friends. All first year exclusive residence halls are substance free.

South Campus

**Kamola**
Kamola Hall is located on the south end of campus on University Way and next to Sue Lombard. Kamola was the first residence hall and has been renovated. Kamola has a small community feel and has double rooms, triple rooms and community bathrooms.
- Education, ROTC, and S.T.E.P. LLCs

**Sue Lombard**
Sue Lombard is located on the south end of campus on University Way and next to Sue Lombard. It is a renovated residence hall which offers suite-style accommodations with private baths in a small community.
- Business LLC

Central Campus

**Barto Hall**
Barto is a four-story, state-of-the-art, and energy efficient building located in the central area of campus. Some of the green features include energy efficient heating/cooling and lighting system, the use of alternative energy using solar energy to heat water, efficient air filters, and water use reduction. Barto has double rooms with both communal and suite-style bathrooms.
- William O. Douglas Honors LLC
- Substance free

**Bassetti Complex**
The Bassetti complex (Beck, Davies, Hitchcock, Meisner, Quigley, and Sparks) is conveniently located in the central area of campus. Nearby are lighted outdoor handball and half-court basketball courts, a sand volleyball court, and large lawns for activities. The Bassetti's have double rooms with community bathrooms.
- Meisner: Music LLC
- Sparks: YESS LLC
- Substance free
- Limited number of single rooms

**Wilson Hall**
Wilson Hall is a centrally located residence hall directly adjacent to the Student Union and Recreation Center. Wilson is a small community with single rooms and community bathrooms.
- Substance free

North Campus

**Alford-Montgomery, Carmody-Munro, Kennedy, and Green Halls**, are traditional residence halls located on the north end of the campus and the closest walking distance to the athletic facilities. They are smaller communities which have double rooms with community bathrooms. Both Alford-Montgomery and Carmody- Munro are single gendered by wing where Green and Kennedy are single gendered by room. North Village Cafe is conveniently located in Green Hall.
- Al-Monty and Carmody: Substance free
- Kennedy: International House LLC
- Green Hall: North Village Café located inside

**Dugmore Hall**
Dugmore Hall opened fall quarter 2019. This four-story residence hall is designed to house 402 primarily first-year students. Dugmore is equipped with both communal and suite-style bathrooms, study rooms, laundry on each floor and a communal kitchen on the first floor. Dugmore is located at the North East end of campus close to the library and Northside Commons.
- New construction
- Double rooms with shared bath
- Traditional double rooms
- Northside Commons located adjacent to the building

**Wendell Hill Hall**
(Wendell Hill Hall A and Wendell Hill Hall B)
Wendell Hill Hall is a four-story state-of-the-art residence hall that has two-person rooms and four-person suites. The common areas of the suites are furnished. There is a full-service coffee shop on the ground floor of Wendell B. Wendell B is designated for First-year Students while Wendell A is designated for transfer and sophomore and above. Aviation students regardless of year, can live in the LLC.
- Wendell B: Aviation LLC
- Wendell B: Substance free
At CWU there are many options for sophomore and above students in residence halls that allow them to have the freedom they seek as they gain more experiences at CWU. In these communities, Resident Assistants are engaged in the community for support and provide programs tailored towards the specific needs and interests of residents. Each community also has common spaces that can be utilized for studying or social gatherings. All residence halls have on-site laundry rooms and lounges.

### Dugmore Hall
Dugmore Hall opened fall quarter 2019. This four-story residence hall is designed to house 402 primarily first-year students. Dugmore is equipped with both communal and suite-style bathrooms, study rooms, laundry on each floor and a communal kitchen on the first floor. Dugmore is located at the North East end of campus close to the library and Northside Commons.
- **New construction**
- Double rooms with shared bath
- Traditional double rooms

### Kamola
Kamola Hall is located on the south end of campus on University Way and next to Sue Lombard. Kamola was the first residence hall and has been renovated. Kamola has a small community feel and has double rooms, triple rooms and community bathrooms.
- Education LLC
- ROTC LLC
- S.T.E.P. LLC

### Moore
Moore Hall is small community centrally located on campus and close to the SURC and academic buildings. It offers three-person, suite-style, gender-inclusive living accommodations. Gender-inclusive living means that anyone can choose to live in a suite with anyone else, regardless of gender. Gender-inclusive living can serve as a housing option for students by upholding a community that is supportive of the diversity of gender identity and expression.
- Students living in Moore Hall will be required to agree to an additional statement of understanding regarding gender-inclusive living

### North
North is a small coed community centrally located next to the SURC and academic buildings. North has large single rooms and community bathrooms.

### Stephens-Whitney
Stephens-Whitney is a located in the center of campus and close to the SURC and academic buildings. It is an upper-class, coed hall that is a three-person suite style residence hall where residents have an outside entrance for each suite. Each suite has a large living room which contains a coffee table, loveseat and upholstered chairs that follow with a picture window, and a private bath.

### Sue Lombard
Sue Lombard is located on the south end of campus on University Way and next to Sue Lombard. It is a renovated residence hall which offers suite-style accommodations with private baths in a small community.
- Business LLC

### Wendell Hill Hall (Wendell Hill Hall A and Wendell Hill Hall B)
Wendell Hill Hall is a four-story state-of-the-art residence hall that has two-person rooms and four-person suites. The common areas of the suites are furnished. There is a full-service coffee shop on the ground floor of Wendell B. Wendell B is designated for First-year Students while Wendell A is designated for transfer and sophomore and above. Aviation students regardless of year, can live in the LLC.
- Wendell B: Aviation LLC
- Wendell B: Substance free
University Apartments

**University-owned apartments** provide residents with a personal and academically enriching environment. Upper-level students are eligible to reside in these units. There are nearly 450 apartments in five different complexes: Anderson, Brooklane Village, Getz/Short, Student Village, and Wahle. For more information about university apartments, contact Housing and Residence Life at 509-963-1831 or visit our website at [cwu.edu/housing](http://cwu.edu/housing).

Apartment complexes are staffed with apartment managers, who are paraprofessional, full-time student staff. All staff undergo training prior to fall quarter and have additional training throughout the year. Apartment staff members share your concerns for safety, well-being, and building upkeep, and are responsible for upholding the guidelines and policies outlined in the lease and apartment guide.

Apartments are not intended for first-year students (including first-year Running Start students) unless they are over 20 years of age, married, or have a dependent child.

Our apartment rates include internet services, and utilities. Students living in University Apartments may choose to purchase a meal plan through the Connection Card Office.

**Anderson**
Anderson apartments are located in the center of the active recreational and social hub of the campus. These furnished apartments have single and large single room occupancy. Anderson is unique in that it is on an academic year contract where students can stay through winter break and must vacate during the summer. The closest parking lot to Anderson requires the purchase of a CWU parking permit.

**Brooklane Village**
Brooklane Village apartments are located approximately 15 walking minutes from the campus core. These apartments are unfurnished, but kitchens have ranges and a refrigerator. There is limited off-street parking and parking passes are free for Brooklane residents. There are both duplex units or two-story units available and many amenities such as; a multipurpose building, laundry facilities, outdoor play area for children, basketball courts and a large garden area. The courtyard arrangement provides a small community atmosphere which make them a hit for many students with families.

**Getz/Short**
Getz/Short apartments are conveniently located on the southern end of Central’s campus and close to downtown Ellensburg. These apartments are unfurnished, but kitchens have ranges and a refrigerator. There is limited off-street parking and parking passes are free for Getz Short residents. There are both single and double room occupancy opportunities.

**Student Village**
Student Village apartments are located at the north side of CWU’s campus and close to Nicholson Pavilion, the sports complex and North Village Café. These partially furnished apartments are carpeted and come with a twin XL bed, desk, desk chair and dresser. The kitchens do have ranges and a refrigerator as well. Residents can park in 1 of 4 Student Village residential lots with our free parking pass. With a variety of apartments from studio, one, two and three bedroom apartments to rent, makes this a great choice amongst students.

**Wahle**
Wahle Apartments are located on the north side of CWU’s campus next to the library and the Nicholson Pavilion. These furnished duplex style apartments offer two bedroom units with parking for two vehicles available for each apartment with your free Wahle area parking pass.
Residence Halls

Check out our interactive map at cwu.edu/map
University Apartments

Barto Hall

Dugmore Hall

Moore Hall

Brooklane Village Apartments

Stephens-Whitney Hall

Wendell Hill Hall

Student Village Apartments

North Hall

Green Hall

Wahle Apartments

Wilson Hall

Kennedy Hall

Anderson Hall

Bassetti Complex: Beck, Davies, Hitchcock, Meisner Quigley, and Sparks Halls

Carmody-Munro/Alford-Montgomery Halls

Getz/Short Apartments
Dining Locations
CWU Dining Services provides a wide range of fresh and exciting food options, including casual dining restaurants, coffee shops, markets, and a food wagon. You can also find Bistro on the Go, a fresh grab and go option made right here on campus, available in cafés and markets across campus.

Holmes Dining Room
Located in the SURC, Holmes Dining Room offers a variety of cooked-to-order options. Visit Sesame | Ginger for stir fry and other Asian specials, Comfort Kitchen for upscale downhome food, and Eggs & Co. for all-day breakfast. Holmes Dining Room also offers brunch on weekends.

Central Marketplace
Grab a quick bite to eat at Central Marketplace in the SURC, where you can find a wide variety of options, from fresh juice and poke, to pizza, paninis, and quesadillas.

North Village Café and C-Store
A food staple on North Campus, North Village offers a wide variety of made-to-order food, including burgers, freshly made soups, and custom shakes. The C-Store includes a full espresso bar.

Northside Commons
Located on North Campus next to Dugmore Hall, Northside Commons houses Panda Express, as well as 1891 Café and Market. Featuring all of your favorites from Panda’s orange chicken to a full service espresso bar, including nitro coffee.

Coffee Shops
You will find cafés dotted around campus, so that you can get your coffee fix no matter where you are! Find Cat Trax East and West in the SURC, 1891 Bistro on South Campus, and 1891 Café and Market, North Village, Coach’s, Breeze Thru, and Jimmy B’s on North Campus.

Markets
North Village C-Store, Cats C-Store, and 1891 Café and Market make it easy to grab a bite on the run.

Food Wagon
This mobile food option offers versatile and upscale comfort food options. The Food Wagon has seasonally rotating menu and specials that focus on local and healthy food.

Special and Pop-Up Dinners
Dining Services keeps things interesting throughout the quarter with special dinners and pop-ups, like the Crab Feed, a Holiday Dinner, and a Mother’s Day Brunch.

Nutritious Foundations
Dining Services strives to provide a wide variety of menu options, offering selections focused on health and wellness. Our Campus Executive Chef, in conjunction with our Dietitian, are valuable resources available to you to assist with any nutritional questions that you may have. They can also help you navigate our dining program safely by providing you with the information you need. In addition, food-identifying icons will help you select menu options that align with your dietary needs, indicating choices that are gluten-free, soy-free, dairy-free, vegetarian, and vegan.

Residence Hall Meal Plans
Students living on campus are required to have a residential meal plan. On-campus residential meal plans are only available to students living in residence halls and in on-campus apartments. Dining Dollars can be used at all dining locations on campus. (Dining Dollars can only be used at dining locations and cannot be used at the Wildcat Shop.)

Residential Discounts
The meal plan functions as a retail declining balance. Overhead is built into the cost of the plan, and the remaining value of the meal plan, called “Dining Dollars,” can be spent throughout the quarter at all Dining Services locations. Students receive a 65% discount applied at the point of sale at dining locations, and a 25% discount on all purchases at campus cafés and C-store locations. Discounts do not apply to the Liberty Plan.

Important Meal Plan Information
For students on a meal plan, the new quarterly meal plan balance will automatically be added to your card at the beginning of each quarter. This dollar amount will be in addition to all remaining dining plan funds left over from the previous quarter.

At the end of each Spring quarter, all remaining Dining Dollars are non-reimbursable, will be forfeited, and will not roll over to Summer or Fall quarters.

Meal Plan Changes
Meal plans can only be changed at the beginning of each quarter during the add/drop period. Modifications to meal plans can be made online through myCWU or in person at the Connection Card office. (Changes cannot be made over the phone.)

Apartment Plan
Students living in a CWU-owned apartment may also elect to participate in a meal plan. Meal plan options for the Apartment Plan are Plan A, B, C, or D. These plans are optional. The same rates and discounts apply.

Questions?
For more information about dining options, contact Dining Services at 509-963-1591 or link to cwu.edu/dining.

CWU DINING SERVICES is a proud member of the National Association of College and University Food Services (NACUFS) and an active supporter of the academic mission of the university.
Orientation Begins and Ends with CENTRAL 101

Orientation and Transition Programs celebrates our role serving students from all backgrounds. We know that for many incoming students, you may be the first in your family to attend college. Our goal is to provide both you and your support networks the tools and resources to make the transition to Central with confidence and ease.

You belong at Central... Welcome to the Wildcat family!

CENTRAL 101
You will be added to CENTRAL 101 once you accept your admissions! This course will expose you and your support networks to campus-wide resources and services. It will also prepare you for CWU Orientation and your first quarter by managing deadlines and action items. You can register for CWU Orientation at the end of this course.

Wildcat Day
You can choose to attend on Saturday, April 4th or Saturday, April 18th. Wildcat Days are optional events for all admitted students and support networks. You will be introduced to academic majors and campus resources, learn about clubs and organizations, and explore campus.

For students whose support networks’ primary language is Spanish we invite you to Todos Somos Familia, our Spanish language orientation program, during Wildcat Day.

CWU Orientation
CWU Orientation is a required two and one half day session hosted in July for all first-year students. You will build connections with other students, engage with campus resources, uncover nine dimensions of wellness, meet with an advisor, and register for classes.

CWU Orientation is strongly recommended for transfer students. You will build on your existing university experience, connect with other students in your colleges, and be introduced to specific resources to support your transition and success as a transfer student.

Support network sessions are offered to assist parents, families, friends, and guests with their students and transitioning to Central.

Welcome Week
From move-in day (Sept. 18) to the day before classes (Sept. 22) incoming first-year and transfer students will continue to build connections with other students, gain wellness strategies, and learn about Central procedures, expectations, and how to contribute to the community.

Participation is required for all students enrolled in University 101.

First 6 Weeks
Starting this fall, you will be able to choose events throughout the first six weeks (Sept. 23- Nov. 4) that address academic success, university navigation, campus connections, and responsible citizenship.

Participation is required for all students enrolled in University 101.

Central 101
There will be posts throughout your entire orientation experience and your first year at Central. Constantly check this course for tips, tricks, required materials and support for your success.

Have questions?
Call 509-963-2735
Email CWU.ORIENTATION@CWU.EDU
DM on Instagram @DISCOVERCWU
This contract is contingent upon the applicant’s academic admission to Central Washington University and maintenance of enrolled status with a minimum of seven quarter hours. Hereafter, you, the applicant and future student, will be referred to as the “Student,” and Central Washington University will be referred to as the “University.” The Student’s signature on the Room and Board Contract Form indicates agreement to abide by all the rules and regulations herein.

Please consult the following Table of Contents for the section number to reference your particular questions.

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1. **Term of Agreement:** This agreement is for the entire academic year or that portion remaining at the time of admission. No cancellation may be considered except as noted in Section 15. The Student is entitled to space in residence halls and meal services as provided by the meal plan offered by the University and selected by the Student pending space availability. Meal services will not be furnished to the Student under this contract during the Thanksgiving holiday break (closed after dinner on November 25 through November 28, 2020; open for dinner November 29, 2020.) Meals also will not be provided during academic quarter breaks. Term of this contract shall be from September 18, 2020, through June 12, 2021, with the exceptions of winter and spring quarter breaks: December 12, 2020 through January 3, 2021, and March 20, 2021 through March 27, 2021.

2. **Space Confirmation:** Assignment of space by the University constitutes final acceptance of the terms and conditions of the contract. This includes acceptance of the obligation by the Student to abide by and support the rules and regulations as set forth by the University. The University reserves the right to terminate any contract if the Student is in violation of these rules or regulations. Students who have their contract terminated by the University will be subject to the same fees as outlined in Section 15.

3. **Loss and Damage:** The University accepts no responsibility for loss to the Student due to earthquakes, fire, theft, water damage and similar acts of God, or for loss of monies, valuables and other personal property of the Student due to the Student’s negligence.

4. **Rate Increases:** The rates for the academic year may be increased by no more than 5 percent for emergency purposes by directive authorized by the University’s Board of Trustees. Rates may change according to approval of the University’s Board of Trustees on an annual basis.

5. **University Entry:** The University reserves the right to have authorized personnel enter any unit for the purposes of inspection, repairs and/or other official business.

6. **Student Damages:** Each Student is personally responsible and liable for his or her prorated share of the University’s cost for replacement or repair incurred as a result of any loss or damage to the structure in which they are housed, and all damages to (reasonable wear and tear as determined by the University excepted) or losses of any University property furnished under this contract. Damages in community areas could result in an equal assessment of damage charges to members within that living community or appropriate members as deemed by Housing.

7. **Assignment:** The University reserves the right to reassign individuals to different rooms, residence halls or dining halls at any time in the event such reassignment is deemed necessary by the University. This also includes students assigned into temporary accommodations.

8. **Accommodations During Break Periods:** Students must vacate their rooms within 24 hours after termination of student status or their last final examination of the quarter. Penalties will be charged to the Students if they reside in University facilities between quarters or beyond the limits of their contract without prior consent of the University. Exceptions to remain in a Student’s assigned space require prior approval from Housing and Residence Life. Living on campus in an assigned space or in conference facilities during break periods is not included in the Contract. For fees and availability, contact Housing.

9. **Pets:** The Student is not permitted to have cats, dogs, or any other animals in the residence halls except for aquarium-bound fish in tanks no larger than 10 gallons. Violation of this policy will result in fees and/or disciplinary action.

10. **Firearms Policy (WAC 106-124-700):** No person shall have in their possession any gun, pistol, firearm, explosive, dangerous chemical, or other dangerous weapon or instrument (including paint guns) on University-owned or leased property. Violators of this law shall be subject to appropriate disciplinary or legal action including possible termination of the violator’s housing contract or lease.

11. **Live-In Requirement:** All non-married first year students enrolled in 7 college credits or more and under 20 years of age who are not living with their parents or certain relatives in a commutable distance, must live in the residence halls as required by WAC 106-156-010 and WAC 106-156-011. Running Start students, regardless of class standing, also must live on campus for one academic year.

12. **Reassignment of Space:** The premises are to be used solely for residential purposes of those assigned by the University. The Student may not assign or sublet the whole or any part of the premises or contract, and may not allow anyone to reside within the building more than three days and two nights in a given week.
13. **Alterations:** The Student must secure the written permission of the University before altering any portion of the room or University-owned equipment or furnishings. Furniture or appliances may not be moved from one room to another or removed from the assigned unit without written permission from Housing.

14. **Services Provided:** The University shall furnish heat, electricity, and Internet to the space to which the Student is assigned, plus water and sewer services to the bathroom areas. The University shall have the right to temporarily interrupt such utilities or services where necessary because of accident, emergency, repairs, alterations, or improvements which, in the judgment of the University, are deemed necessary or desirable. No reduction or waiver of rent or other compensation may be claimed by the Student, nor shall this contract or any of the obligations of the Student be affected or reduced by such interruption.

15. **Termination of Contract:**

   A) **By the University for Default or Breach:** The University may give the Student 10 days notice (Twenty-four or 48 hour notice of eviction if the student has been found in violation of the student judicial code or housing policies.) of intention to terminate this contract and may thereafter terminate the contract in the event of any of the following circumstances:

   1) The Student is in default in payment of the contract for more than 10 days.

   2) The Student breaches, violates, fails to perform or is in default of the performance of any of the terms and conditions or covenants of this contract. In the event this contract is terminated in accordance with the provisions of this section, the Student shall be required to surrender the assigned room and its fixtures to the University under the same terms, conditions, and covenants as would apply under this contract if the surrender were to take place at the completion of the contract. In the event that this contract is terminated for default or breach by the Student, the University may re-let the assigned room and fixtures or any part thereof in the name of the University on such terms and conditions as the University may determine. Loss of student status, including graduation, falls under this category and will result in contract cancellation.

   No termination of this contract in accordance with the provisions of this section shall relieve the Student of his/her liabilities and obligations under this contract. All such liabilities and obligations shall survive any such termination. The provisions of this section relating to the rights of the University upon default or breach by the Student shall survive the termination or expiration of this contract.

   All Students requiring processing for termination for breach of contract or any part thereof are assessed an additional $50 fee to cover the processing costs.

   B) **By the Student:** Housing will review any requests for contract cancellation. Any cancellation requests that are approved are subject to liquidation fees. The contract may be cancelled with liquidated damages consisting of $200 (administration fee which equals the $200 deposit), $300 per term or any part thereof for housing, and $300 for dining per term remaining on the residence hall contract. Of the remaining balance on your residential meal plan, the current quarter dining dollars will be credited to your student account based on actual usage. The rollover dining dollars from previous quarter(s) will be moved to a meal plan designated for closed academic residence hall meals. The unused portion of this plan will revert to Dining Services at the end of the academic year.

   The rates set each year represent a commitment among the residents to support the total residential community with their payments and participation in the programming designed to enrich their college experience and increase their opportunity for academic and out-of-class learning success. EACH STUDENT IS EXPECTED TO FULFILL HIS/HER CONTRACTUAL OBLIGATIONS FOR THE FULL TERM OF THE CONTRACT. IF THE CONTRACT CANCELLATION REQUEST IS DENIED, THE STUDENT IS RESPONSIBLE FOR THE FULL ROOM AND BOARD CHARGES TO FULFILL THEIR CONTRACT.

   Written petitions to cancel contracts are available at Housing and must be submitted to Housing to be reviewed by a campus committee.

   C) **Students Transferring from Residence Halls** to on-campus apartments are required to sign an apartment contract. The term of the original residence hall contract remains in effect. Also, students are required to maintain a mandated debit account as stated in Section 24.

16. **Waiver of Breaches:** Failure of the University to exercise any right or remedy available to the University as a result of the Student’s breach of any of the terms, covenants, or conditions of this contract shall not be deemed to be a waiver by the University of any such rights or remedies. No terms or conditions of this contract required to be performed by the Student and no breach thereof shall be waived, altered, or modified except by an express written permission of the University. The receipt of payment by the University, with the knowledge of the breach of any terms, covenants, or conditions of this contract, shall not be deemed a waiver of such breach.

17. **Cumulative Remedies:** The specified remedies used by the University under the terms of this contract are cumulative and are not intended to be exclusive of any other remedies or means of redress to which the University may be lawfully entitled in case of any breach or threatened breach by the Student of any provision of this contract.

18. **Expulsion:** Failure to satisfy any financial obligations incurred in accordance with the terms and conditions of this contract may (together with all attorney’s fees and other costs and charges necessary for the collection of any amount not paid when due) result in action by the University to withhold admission to or registration with the University, the conferring of degrees and issuance of transcripts or grade reports, pursuant to WAC 106-124-010 and WAC 106-124-011.

19. **Equal Opportunity:** Central Washington University is an EEO/Affirmative Action Institution. CWU’s policies and practices affirm and actively promote the rights of all individuals to equal opportunity in education and employment without regard to their race, ethnicity, color, creed, religion, national origin, sex, sexual orientation, gender identity and gender expression, age, marital status, disability, genetic information, or status as protected veterans. The university administers an affirmative action program for employment purposes and complies with applicable federal, state, and local laws, regulations, and executive orders. Policy statements on affirmative action, gender equity, and sexual harassment, as well as discrimination complaint and resolution policy and procedures available at www.cwu.edu/resources-reports.

   The person responsible for institutional compliance with most federal and state laws and institutional policies pertaining to discrimination is Staci Sleigh-Layman, Executive Director, HR, and Title IX Coordinator, 509-963-1202 or hr@cwu.edu. She also serves as the university’s ADA Compliance Officer and can be contacted for any questions or concerns related to disability-related laws and institutional policies, 509-963-1202 or hr@cwu.edu. Human Resources is located in Mitchell Hall, First Floor.

   Persons of disability may request this material in alternative format or make arrangements for reasonable accommodation by calling Housing at 509-963-1831 or by emailing housing@cwu.edu.
20. Room and Board Fees:
   A) Room/board fees are due in full as follows:
      Fall          Winter         Spring
      Sept. 29      Jan. 11        April 5
   B) Late Fees: A $50 fee is placed on all student accounts that are not paid in full 10 days after the first due date. The second (final) due dates for each quarter are Nov. 1, Feb. 1 and May 1. A $100 late fee is assessed on room and board fees not paid 10 days after second (final) due dates (Nov. 1, Feb. 1 and May 1) for each quarter.

21. Deferments for Scholarships, Loans and/or Grants: When payment of the residence hall room and board charges or fees is to be made from monies the applicant receives from grants, loans or scholarships, such sums are due upon receipt by the Student of such grants, loans and/or scholarships.

22. Changing Rooms: Transfer Day is offered each quarter. There are no room transfers permitted prior to Transfer Day without written approval from Housing. On Transfer Day, requests for transfers are made through Housing on a first-come, first-serve basis through the students MyHousing portal. If your request cannot be accommodated, your name will be placed on a transfer list. If you wish to transfer after Transfer Day, you would need to contact your Residence Hall Coordinator for approval and your request is sent to Housing Services. We will try to accommodate your request, however, we can make no guarantee. At your request, you will be placed on a transfer list. Students are required to move within 48 hours from the time of approval. Failure to move will result in charges for both rooms. Students who change rooms without proper authorization from Housing will be charged a $100 penalty and may be required to move back to original assignment.

23. Meal Plans: All students living in the residence halls are required to have a meal plan. The meal plans are pre-paid dining debit accounts that residents use to purchase their meals, food, and sundry needs at all campus dining locations and convenience stores. The cost of each meal plan includes pre-paid dining debit dollars, which are added to the account at the beginning of each quarter.

   For further information regarding the meal plans, please visit our website cwu.edu/dining.

Note: Additions or changes to the meal plans offered after this document has been printed will be sent to each student who has submitted a residence hall contract for the 2020-2021 school year.

A meal plan must be purchased every quarter. Money that remains in a student’s pre-paid dining debit account at the end of either fall or winter quarter will be rolled over and added to the meal plan pre-paid dining debit balance selected for the next quarter. At the end of the academic year (spring quarter), money that remains in the account is not refunded and is forfeited. Dining Services is closed on holidays.

Exemptions to the meal plan requirement may only be for verifiable medical reasons. Exemption requests and medical verification must be submitted in writing and sent to Disability Services for evaluation. A committee comprised of Disability Services, Housing and Residence Life, and Dining Services will review all requests. Should an exemption be granted, a dining service cancellation charge of $300 will be assessed. Students with special dietary needs that may not be met by our dining service operation should NOT enter into this contract without consulting Housing and Residence Life.

Students who transfer from the residence halls to campus apartments must pay a $100 overhead charge. Such transfer students must initiate a start-up dining services debit balance of $100 per quarter (or any part thereof) left on their residence hall contract. Students transferring during fall quarter must have an initial balance of $300, those transferring during winter, $200, and those during spring, $100. This mandated balance must be established prior to approval of their apartment contract and is non-refundable. The mandated balance is valid only through the end of spring quarter for the current academic year.

24. Meal Plan Changes: Students are encouraged to review use of the prepaid dining debit account each quarter to ensure they are buying the correct meal plan to meet their dietary needs. Meal plans may be changed either through MyCWU or in person at the Connection Card Office, located in Bouillon 104. Telephone requests will not be accepted. Changes may be made during the University’s registration add/drop period only.

25. CWU Connection Cards: Campus identification cards are issued to all students and must be presented when using your prepaid dining debit account to purchase meals or snacks at any campus dining location. Should a card be lost or stolen, report it immediately to avoid its use by another individual and to arrange for replacement. Lost cards cost $35 to replace. Unauthorized use of your card by another individual is forbidden and may result in a $100 fine. (Cards cannot be borrowed.)

Connection cards showing normal wear and tear that no longer work may be replaced at no cost as long as the card is present for exchange. Damage to cards (hole punch, writing, stickers, bending, etc.) is strictly prohibited and the replacement fine will be charged.

26. Damage or Loss Fines and Cleaning Charges: Students must keep their assigned room clean and advise University staff of any necessary repairs. Following is a partial list of items for which the cost to clean, repair damages, and/or replace losses will be charged to the Student’s account ($35 minimum).

   A listing of possible charges to the student’s account is as follows:
   
   Carpet damage: Cost to repair
   Failure to leave room adequately clean: $45 or cleaning cost, whichever is greater
   Damage to building, room, or contents: $35
   Damage to mail box: Cost to repair
   Damage to walls: Cost to repair
   Damage to exit signs: $100 or repair costs, whichever is greater
   
   Fire protection equipment: (all violations)
   Misuse of fire extinguishers: $500
   Tampering with fire alarm, fire detection, evacuation system, smoke detectors, sprinklers: $500 or repair costs, whichever is greater plus Disciplinary Referral and/or prosecution
   
   Furniture:
   Loss of furniture or equipment: Current replacement value
   Moving furniture without authorization: $50 per item or costs, whichever is greater
   Damage to furniture: $50 per item or costs, whichever is greater
   Improper checkout: $35
   Replacement of lost keys:
   Room: $35
   Laundry/entrance: $35
   Mail box: $10
   Replacement of any broken or bent keys: $10
   (Key must be returned to Housing Services)
   Laundry facility use by non-residents: $25
   Roofs: Being on roofs of buildings: $50 plus cost to repair damages
   Smoking in rooms or on balconies: $50
   Windshields: Throwing objects from residence hall windows,
roof, or balcony
Removal of
window stops
Pet in Housing*

$50
$50 or cost to repair
Fine of up to $500
*If there has been a pet in the room, your contract is subject to termination. (Pets are strictly forbidden in Housing.)

NOTE: “Damages” are solely determined by the University.

27. The following are WAC codes that pertain to making appeals.

Appeals should be made to the Director of Housing Operations and Marketing

WAC 106-124-010 FINANCIAL OBLIGATIONS OF STUDENTS:
Admission to or registration with the University, conferring of degrees, and issuance of academic transcripts or grade reports may be withheld for failure to meet financial obligations to the University.

WAC 106-124-011 FINANCIAL OBLIGATIONS OF STUDENTS / APPEAL PROCEDURE: Every student has the right to appeal an assessment by the University of a fee, fine, charge, debt, or other financial obligation by filing a written petition with the appropriate dean or non-academic area director stating the student’s reasons for challenging the validity of the assessed obligation. The written petition must be filed within 30 days after the notice of assessment was sent to the student. The dean or director, or their designee, shall review the University’s decision to assess the fee, fine, charge, debt, or other financial obligation in light of the student’s petition appealing the assessment and shall render a decision thereon which shall be final.

Appeals: Students may appeal all damage charges and late fees if they do so within 30 working days of the billing for these charges and fees. To appeal, state your reason for appeal, in writing, and deliver through your CWU email account or to Housing at CWU Housing , 400 E University Way, Ellensburg, WA 98926-7513.

Students may appeal the decisions to the Executive Director of Housing and Residence Life or designee if they do so within 10 business days of notification. To appeal, address written objection to: Executive Director of Housing and Residence Life or designee, and deliver through your CWU email account or to Housing at CWU Housing , 400 E University Way, Ellensburg, WA 98926-7513.

28. Partial Invalidity: Any provision of this contract which shall prove to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provision hereof and such other provision shall remain in full force and effect.

Central Washington University is an EEO/AA/Title IX Institution. CWU’s policies and practices affirm and actively promote the rights of all individuals to equal opportunity in education and employment without regard to their race, ethnicity, color, creed, religion, national origin, sex, sexual orientation, gender identity and gender expression, age, marital status, disability, genetic information, or status as protected veterans. The university administers an affirmative action program for employment purposes and complies with applicable federal, state, and local laws, regulations, and executive orders. Policy statements on affirmative action, gender equity, and sexual harassment, as well as discrimination complaint and resolution policy and procedures available at www.cwu.edu/resources-reports.

The person responsible for institutional compliance with most federal and state laws and institutional policies pertaining to discrimination is Staci Sleigh-Layman, Executive Director, HR, and Title IX Coordinator, 509-963-1202 or hr@cwu.edu. She also serves as the university’s ADA Compliance Officer and can be contacted for any questions or concerns related to disability-related laws and institutional policies, 509-963-1202 or hr@cwu.edu. Human Resources is located in Mitchell Hall, First Floor.

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