FINANCIAL AID
SATISFACTORY ACADEMIC PROGRESS
PETITION FORM

Name: _____________________________________________ Student ID: _______________________  

To petition your financial aid suspension you must check one of the following and submit this form to the Financial Aid office by the 30th day of the quarter. Please Note: A petition does not guarantee approval and you are responsible for paying charges incurred if you enroll while on financial aid suspension. If it is approved, an award will be made based on funds available at that time. Aid cannot be re-instated for prior terms.  
Check only those that apply.

☐ I) Reinstatement After Regaining Eligibility
Check this box if you meet the Financial Aid Satisfactory Academic Progress Policy requirements. Skip II & III, sign and date.

☐ II) Suspension Due To Exceeding Lifetime Credits
Check this box if you are requesting an extension of the Federal lifetime credit limit. You must provide a degree completion plan that lists the courses needed with the anticipated term to complete your degree. Skip III, sign and date.

☐ III) Failure Due To Special Circumstances
Check this box if you believe your failure to meet the Satisfactory Academic Progress requirements was due to special circumstances. Please provide documentation to corroborate the circumstances described in your petition.  
Examples of supporting documentation include, but are not limited to:
   If you failed to make satisfactory progress due to personal medical reasons, we will also need a signed statement from a medical provider verifying you are healthy enough to return to your studies.
b. Copy of death certificate or obituary for an immediate family member;
c. Copy of police report with date of incident;
d. Copy of contract or appointment scheduled with the Center for Disability Services, Student Health and Counseling Clinic or Academic Advising;

You must answer all of the following questions thoroughly for your petition to be accepted for review.

1. What caused you to fail the SAP requirements?
2. How did the situation directly impact your ability to be academically successful?

3. What is the current status of the situation?

4. How are you ready to be successful going forward?

STUDENT SIGNATURE: ______________________________________ Date: ______________