

Space & Equipment Budget Subcommittee
Thursday, October 11, 2018
4:00 p.m. – 5:00 p.m.
Barge 412
MINUTES

Ex-Officio Voting Member(s) Present: Bill Provaznik, Gayla Stoner, Levente Fabry-Asztalos, Sathy Rajendran, Shane Scott, Tim Englund, Scott Robinson (for T. Shiver),

Ex-Officio Non-Voting Member(s) Present:

Absent: Andreas Bohman, Doug Ryder (Academic Space Expert), Todd Shiver

Action Item- Approval of June 1, 2018 Minutes

S. Rajendran motioned to approve June 1, 2018 minutes, L. Fabry-Asztalos seconded. Motion carried.

Informational Item- Instructional Equipment and Desktop Refresh

The Instructional Equipment Request was due to the Provost on Oct. 15th from the college Deans. S. Jonassen recommended to the group that the Deans include any of the unspent funds in the form.

G. Stoner mentioned that A. Bohman is working on the Desktop Refresh. S. Robinson asked if the Office of Operations will dictate what devices people will get or if the colleges will get some input on needed items. The next question the subcommittee discussed was who has the expertise to manage the Desktop Replacement. Also, it was noted that the point of the Desktop Refresh is to make sure everyone has at least one workable computer that is not harmful to the University's security/network (outdated computers could be harmful to the network). The old computers will be turned in and taken off of the network.

Informational Item- Instructional Technology

Last year the subcommittee received \$250,000 for Instructional Technology Requests. The subcommittee recommended:

- \$41,000 for Distance Education Phase II (requested by: C. Schedler),
- \$153,972 for the Black Hall Upgrade (requested by: ATMS), and
- \$50,000 for Annual Maintenance (requested by: J. Beintema).

All of the Instructional Technology Requests were approved. This left a remaining balance of about \$5,028. It was noted that there was actually a remaining balance of about \$190,000 instead of \$5,028. This could be due to items being charged incorrectly or other various factors. A. Bohman is working with Information Services on the report that is due to the President's Budget Advisory Council (PBAC) regarding the funds they received.

The subcommittee does not automatically receive \$250,000 every year. Although, if there is carryover from a previous year, that is what the subcommittee will manage for the present year.

Guest – S. Jonassen

Per invitation, Jonassen provided an overview of the RCM Budget Model. Details were provided on the relationship between Student Credit Hours (SCH) and the RCM model.

Informational Item- General Discussion/Questions

- The subcommittee does not receive budget information regarding Space Requests.

Meeting adjourned at 5 p.m.

Next Meeting: November 26, 2018