

Space & Equipment Budget Subcommittee
Tuesday, January 30, 2018
3:00 p.m. – 5:00 p.m.
Barge 410
MINUTES

Ex-Officio Voting Member(s) Present: Bill Provaznik, Greg Paveza, Levente Fabry-Asztalos, Sathy Rajendran (acted as Chair on Gayla Stoner’s behalf), Shane Scott, Tim Englund, Todd Shiver

Ex-Officio Non-Voting Member(s) Present:

Absent: Andreas Bohman, Gayla Stoner, Doug Ryder

Action Item- Approval of January 16, 2018 Minutes

T. Englund motioned to approve the January 16, 2018 minutes, T. Shiver seconded. Motion carried.

Action Item- Instructional Equipment

The subcommittee reviewed the prioritization rubric. The group recommended to send the instructional equipment list back to each college, along with the amount each college was given by the Space and Equipment Budget Subcommittee. Then the colleges resubmit their list signed by the Dean and each colleges’ Budget Committee Chair. Also, the colleges will need to submit and end-of-year report (like a Pro-Card log), so the money spent can be tracked. G. Paveza motioned to approve, and B. Provaznik seconded. Motion carried, and will be sent to the Budget Executive Committee.

Questions:

- a. If there are unspent funds will they be carried forward? If so, will the funds be returned to the designated college?
- b. Can the colleges retain/save designated funds in their own carry-forward accounts?

Additionally, the subcommittee recommended to have the colleges include tax into their submitted lists next year.

Informational Items- Continued Discussion at Next Meeting

- a. Submission of Recommendations to the BEC
- b. Academic Space Requests
 - i. CEPS (Paul Ballard) submitted form

Meeting adjourned at 4:45 p.m.

Next Meeting: March 1st, 8:00-9:30 a.m., Barge 304