

Space & Equipment Subcommittee
AGENDA
Thursday, **November 30, 2017**
8:00 a.m. – 9:00 a.m.
Barge 304

1. Introductions and membership
2. Provost's charge for subcommittee
3. Scope of committee's recommendation:
 - a. Advises on use of instructional equipment & technology funds
 - b. Acts as broker for units wishing to give up or acquire academic space
 - c. Advises on the development of policies and procedures for the management of space
 - d. Ensures space data is accurate and reliable
4. Identified action items
 - a. Instructional Technology
 - b. Desktop Refresh
 - c. Instructional Equipment
5. Consider process and timeline for making recommendations
6. Questions
7. Next meeting: December 14, 2017